



DEPARTMENT OF COMMUNITY SUPERVISION PROACT MATRIX

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Personalized Responses for Offender Adjustment and Community Transition (PROACT) Matrix

The behaviors and suggested responses listed in the columns below are options for responding to offender behavior, and applies to all cases under supervision. It is a **general guide and is not intended to be a comprehensive list of reinforcers**. Officers should also be mindful of the 4:1 positive to negative ratio for effectively promoting change, and make a concerted effort to reward compliance and prosocial behavior frequently and document this activity properly in the Portal.

Negative or antisocial behaviors are divided into two groups: Level 1 reflects behaviors to which responses are based on officer discretion, while Level 2 behaviors require specific responses. Note that it is not always appropriate to use progressive or graduated sanctions.

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Officers should explain to the offender "why" a behavior is acceptable or not acceptable, "why" a sanction is being applied, and "how" a preventative opportunity will benefit the offender.

Staff should refer to the Offender Sanctions and Incentives Survey to review individualized sanctions and reinforcers to identify appropriate options.

Step 1: Determine the criminogenic need that is at the root cause of the behavior.

I. Attitudes, Values, Beliefs (Thinking)

II. Social Networks (Peers)

III. Personality (Skill Deficits)

Example:

Positive drug screen. Behavior: Drug use.

Cause: Doesn't see anything wrong with using- I. Attitudes, Values, and Beliefs (Thinking).

Cause: Uses when with certain people- II. Social Networks (Peers).

Cause: Uses to cope with stress- III. Personality (Skill Deficits).

Step 2: Focus on the criminogenic need.

Step 3: Utilize appropriate ESP Skill(s).

Step 4: Issue appropriate preventative opportunity(s) and/or sanction to reduce likelihood of repeated behavior.

Negative Behavior	ESP Skill	Prevention Opportunities	Sanction
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<p>Level One:</p> <ul style="list-style-type: none"> • Drug Use (one or more positive drug screens) • Program/community service non-attendance • Failure to report • Minor EM violation • Unexcused/repeated program absences • Disruptive participation in programs • Unplanned transfer or premature program discharge • Moving without permission • Failure to seek employment/Unemployment • Misdemeanor / non-violent arrests • Special condition violations - severity/repetition may bump violation up to Level Two • Failure to pay • Failure to follow instructions • Community service violation <p>Level Two:</p> <ul style="list-style-type: none"> • Significant or repeated electronic monitoring curfew violation • Significant or repeated day reporting center violations • Sex offender violations impacting public safety: moving without authorization, failure to register, • Abscond supervision • Failure to attend an Administrative hearing 	<p>Doesn't Want to Change:</p> <ul style="list-style-type: none"> • Effective Use of Disapproval • Effective Use of Authority (last resort) <p>Doesn't Know How to Change:</p> <ul style="list-style-type: none"> • Cognitive Model • Problem Solving 	<ul style="list-style-type: none"> • Counseling/program referral • Attend NA or AA meetings weekly minimum of 2) • *Day Reporting Center • Substance Abuse Evaluation/ Outpatient Treatment • Intensive Substance Abuse outpatient treatment with local provider or internal counselor (three times a week) • Residential Treatment • *Community-based RSAT • *Integrated treatment facility • Employment program referral • Employment search • Anger Management • Financial Literacy • Family Violence Treatment 	<ul style="list-style-type: none"> • Verbal warning • Written reprimand • Travel restriction • Curfew extension • Drug testing frequency increase • Increase supervision contacts • *Community service hours • *Electronic monitoring placement or extension • *Administrative hearing - local • *Delinquency Report: to DOM or Judge for further directions • *POM Waiver or Hearing • *Warrant request • *Administrative hearing to pursue revocation • *Short-term incarceration • *Boot camp • *Detention center • **Request for final hearing or full revocation. <p><i>*Requires supervisor approval</i></p> <p><i>**Only appropriate for Level 2 Violations</i></p>
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<ul style="list-style-type: none"> New violent felony or violent misdemeanor arrest 			
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I. Attitudes, Values, Beliefs (Thinking)

II. Social Networks (Peers)

III. Personality (Skill Deficits)

Example:

Maintaining Employment- I. Attitudes, Values, and Beliefs (Thinking).

No longer hanging out with negative peers- II. Social Networks (Peers).

Utilizing prosocial coping skills in place of drug use- III. Personality (Skill Deficits).

Step 2: Focus on the criminogenic need.

Step 3: Utilize appropriate ESP Skill(s).

Step 4: Issue appropriate reinforcer..

Step 5: Continue Reinforce Positive Behavior.

Positive Behavior	ESP Skill	Reinforcer
Alcohol or Other Drugs (AOD) <ul style="list-style-type: none"> Reduced AOD use frequency 1, 2, 3, 6 & 9 months of sobriety (negative tests or other evidence of abstinence) Attendance in SA programming Phase Advancement Completion of SA program Self enrolled into treatment (not court ordered) Discloses use prior to testing/voluntary admission Demonstrates a recovery oriented lifestyle Identifies and avoids triggers Positive attitude about staying drug free 	<ul style="list-style-type: none"> Effective Use of Reinforcement Cognitive Model Problem Solving 	<ul style="list-style-type: none"> Verbal recognition in one-on-one settings Verbal recognition in peer group settings Certificate/written recognition Mentor/ volunteer opportunity Curfew flexibility No-cost tokens or non-currency items like coupons Social recognition/ceremony with family and/or other recovery allies Peer/community leadership-service recognition Travel permit Interaction frequency reduction Call in status* Electronic monitoring early termination* Modify special conditions of supervision* Supervision level reduction* *Non-reporting / administrative status *Commutation/early termination request <u>Sentence Completion Certificate*</u> Support Pardon application* *Supervision fee holiday, suspension or waiver
Employment / Education <ul style="list-style-type: none"> Documented job seeking Maintaining employment 1, 2, 3, 6, 9, & 12 months Promotion 1, 2, 3, 6 & 9 weeks/months without an absence Receiving a pay or hours increase Job change with increased responsibilities Attends GED and or other education classes 		

<ul style="list-style-type: none"> • Completes GED or higher education <p>Programs/Prosocial Supports-Allies</p> <ul style="list-style-type: none"> • Attendance: community service, volunteering, etc. • Completion of Community Service Work • Attending Anger Management classes • Engaging with sponsors, mentors, etc. • No longer associating with negative peers • Making prosocial decisions (individualized to each offender) • Recognizing anger and utilizing anger management techniques/ skills • Progress reports about programs, sponsors, mentors, prosocial allies, etc. • Meeting family obligations or fulfilling parental roles • Leadership in a peer role • Utilizing Problem Solving skills to find an appropriate solution • Engaging in prosocial activities • Completion of program related to criminogenic needs • 3/6/9/12 months violation free • Positive attitude and behavior 		<ul style="list-style-type: none"> • *Fine reduction or waiver • <i>Other as approved by Chief or designee</i> <p><i>*Requires supervisor approval</i></p>
<p>Residence</p> <ul style="list-style-type: none"> • Seeks appropriate residence and roommates • Home environment supports stability and recovery • 1, 2, 3, 6 & 9 months without residence change • Requesting authorization before moving • Becomes a homeowner 		