

Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name <u>U. S. Marshals Service</u> <del>Executive Office for United States Trustees</del>		
Address 600 Army Navy Drive, Crystal Sq. 3		
Room 600		
City Arlington	State VA	Zip 22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

**Provider Agency**

Provider Cost Center: BT09400404  
 RCN: RCN  
 RCN Description: Amendment 2

**Customer Agency**

Customer Number: [Redacted]  
 Customer Alias: USMS  
 Customer Contact: [Redacted]  
 Phone: [Redacted]

Provider Name: Telecommunications Services Staff, IRM, JMD, DOJ  
 Address: 500 First Street, N.W., Suite 430  
 City: Washington  
 State: D.C.  
 Zip: 20530

Customer Name (If billing address is different, specify on reverse side.): United States Marshals Service  
 Address: 600 Army Navy Drive, Crystal Sq. 3, Rm. 600  
 City: Arlington  
 State: VA  
 Zip: 22202-4210

This Agreement shall become effective on January 1, 1999 and shall continue through January 31, 1999.

**Provide the Following Services or Goods:**

Brief explanation of work or services to be performed and basis for determining cost:  
 Charges for TSS provided access to public information database (CDB Infotek) for the U.S. Marshals Service.  
 Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin. fee = \$31,200.00). This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Original	\$ 62,400.00	(October/November 1998)
Amendment 1	\$ 31,200.00	(December 1998)
Amendment 2	\$ 31,200.00	(January 1999)
	<u>\$124,800.00</u>	

(Attach additional sheet for continuation of explanation, if necessary.)

Estimated amount  
\$124,800.00

**Customer Financing:**

(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)

Agency Location Code 15180001	Appropriation Symbol 1590324A	Cost Center 19990324A H6005ANALYTIF	YregDoc ISAU-99-0001	Obl Month 9901	Obl SOC 2533	Pay SOC 2533
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Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMS may use this block to describe unique data required for their accounting system.)

**Approvals:**

**Approved for Provider Office:**

Organization: IRM/JMD/Telecommunications Services Staff, BMS  
 Signature: [Redacted]  
 Title: Tri Seybolt-Murphy, Assistant Director, BMS

**Approved for Customer Office:**

Organization: United States Marshals Service  
 Signature: [Redacted]  
 Title: Broadine Brown, Assistant Director (Acting), Management and Budget Division

If Intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.

Provider Intrafund Data <i>(For crediting revenues to the Provider)</i>			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information <i>(Where applicable, multiple Obligation Month and SOC data should be identified in this block.)</i>			

Billing Address		
Name	U. S. Marshals Service	
Address	600 Army Navy Drive, Crystal Square 3	
	Suite 600	
City	State	Zip
Arlington	VA	22202
Contact	Phone	
	[REDACTED]	

**Conditions of Agreement**

1. **Financing:**

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. *(The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.)*

2. **Other Provisions:**

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact	EPS	Phone	[Redacted]		
Customer Number	Customer Alias				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side) United States Marshals Service		
Address 500 First Street, NW, Suite 430			Address 600 Army Navy Drive, Crystal Sq. 3		
			Room 600		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on ~~October 1, 1998~~ and shall continue through September 30, 1999

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on a flat rate charge plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

(5 ports)

Budget Division has reviewed and Funds are Authorized for this Purpose, pending passage of FY 99 Appropriation Bill or a Continuing Resolution Act

Date 9/21/98 Budget Analyst [Signature]

Estimated amount  
\$ ~~600,000.00~~ 62,400

(Attach additional sheet for continuation of explanation, if necessary.)

**Customer Financing:**

*Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center 1999	YRegDoc ISAU	Obl Month	Obl SOC	Pay SOC
15180001	1590324	0324H6005 ANALYT.I.F	199900001	9810	2533	2533

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the IIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

(reverse side of form.)

Approved for Provider Office:	Approved for Customer Office:
Organization Telecommunications Services Staff	Organization United States Marshals Service
Signature [Redacted Signature]	Signature [Redacted Signature]
Title Seybolt-Murphy, Assistant Director, BMS	Title Gary E. Mead Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name Executive Office for United States <del>Trustees</del> Marshals		
Address 600 Army Navy Drive, Crystal Sq. 3		
Room 600		
City Arlington	State VA	Zip 22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:

Memorandum of Understanding

Between

The Department of Justice, Justice Management Division,  
Telecommunications Services Staff

and the

United States Marshals Service

Subject: United States Marshals Service (USMS) access to public information system services.

Introduction: The Telecommunications Services Staff (TSS) provides common user telecommunications facilities and services to support departmental and component organizational activities, and establishes and maintains policy regarding the use of voice and data telecommunications. The TSS recently upgraded the "Justice Telecommunications System" (JUST) hardware and software capabilities to better support the Department's user community legal processes, law enforcement activities, and administrative functions. As a result, the TSS is actively exploring and implementing value-added services (i.e., access to public records) which is integral to enhancing the effectiveness of our JUST user community.

Purpose: The TSS is to provide access to public information through a commercial services provider to the USMS as designated by the USMS.

Scope: This memorandum of understanding requires that the USMS be given access to the TSS provided public information services. The services will be utilized through the duration date or until funds are exhausted at which time an evaluation will be conducted, by the USMS to determine the permanence and/or expansion of the service.

Responsibilities

The TSS will: Provide for the implementation and activation of the public information services; provide for initial public information services training at the designated USMS location; provide monthly billing reports with invoices to the USMS and provide a central point of contact for USMS field office guidance on questions and problem resolution.



The USMS will: Provide funding in accordance with the Reimbursable Agreement; identify the office location; identify a technical point of contact at each office location; identify billing recipient and location; certify billing invoices; conduct an evaluation at the end of the duration date or when funds are exhausted; and notify the TSS as to the continuation and/or expansion of the service.

Support: Mutual assistance shall be provided at the USMS by [redacted] telephone number [redacted] and at the DOJ/TSS by [redacted] telephone number [redacted]

[redacted] for  
Kari Seybolt-Murphy  
Assistant Director  
Business Management Services  
Telecommunication Services  
Staff

[redacted] 9-21-98  
Debra M. Jenkins  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service



Subject

United States Marshals Service access  
to public information system services

Date

August 21, 1998

To

[REDACTED]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service

From

[REDACTED] *for*  
Kari Seybolt-Murphy  
Assistant Director  
Business Management Services  
Telecommunications Services Staff  
Information Resource Management  
Justice Management Division

Thank you for your interest in the US Department of Justice sponsored access to public information system services. Currently, our customers enjoy a 12-1/2 percent discount from published General Services Administration prices for this service.

Enclosed are two copies of the Memorandum of Understanding and three copies of the Reimbursement Agreement (RA) for Fiscal Year 1999. Please complete the RA's Customer Agency information and sign all copies of the attached documentation. To avoid any disruptions in service, please return by September 18, 1998. Keep one copy of each for your records and return the remaining copies to:

[REDACTED]  
U.S. Department of Justice  
Telecommunications Services Staff  
Enforcement Program Services  
500 First Street, NW, Suite 430  
Washington, DC 20530

If there are any questions, you may contact [REDACTED] on [REDACTED]

Attachments



**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

[Redacted]

Parties to the Agreement					
Provider Agency*			Customer Agency		
Provider Cost Center	RCN	RCN Description	Customer Contact	Phone	
8T09400404	805125	Infotek Amendment 1	[Redacted]	[Redacted]	
Provider Contact		Phone	[Redacted]		
Customer Number		Customer Alias	[Redacted]		
-15180001-1		USMS	[Redacted]		
Provider Name Justice Management Division Telecommunications Services Staff			Customer Name (If billing address is different, specify on reverse side) United States Marshalls Service		
Address 500 First Street, N.W., Room 430			Address 600 Army Navy Drive Suite 1100		
City	State	Zip Code	City	State	Zip Code
Washington	DC	20530-0001	Arlington	VA	22202-4210

**Duration:**  
This Agreement shall become effective on May 2, 1998 and shall continue through Sept. 30, 1998

Brief explanation of work or services to be performed and basis for determining cost:

Amendment 1 is for: Charges for TSS provided access to public information databases for designated USMS field locations. Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin fee = \$31,200.00 per month x 5 months = \$156,000 total), there is currently a \$1,000.00 credit on the USMS account and is deducted below in Amendment 3 amount.

Original Agreement	\$8,000.00
Amendment 1	\$152,880.00
Amendment 2	\$50,960.00
Amendment 3	\$155,000.00
<b>Total Agreement</b>	<b>\$366,840.00</b>

(Attach additional [Redacted]) Estimated Amount  
\$366,840.00

(Customer agency will indicate accounting data to be charged to for billings among the OBDs and USMS, billings within an or [Redacted])  
Agencies will be billed by OPAC, except for [Redacted] (use.)

Agency Location Code	Appropriation Synt	gDoc	Obl. Month	Obl SOC	Pay SOC
15-18-0001	15X0324A	ANALYTIF	9805	2533	2533

Other Accounting Information (When applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)

**Approvals:**

(See reverse side of form.)

Approved for Provider Office	Approved for Customer Office:
Organization TELECOMMUNICATIONS SERVICES STAFF	Organization U.S. Department of Justice U.S. Marshalls Service
Signature [Redacted] 9-21-98	Signature [Redacted] 9/24/98
Title Kari Seybolt-Murphy, Assistant Director/BMS	Title Acting Assistant Director Management and Budget Division

\* When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data Block on the reverse side must be completed by the provider of the goods or service.



Telecommunications Services Staff  
Information Resources Management  
Justice Management Division  
600 E Street, NW-Suite 3004

Washington, D.C. 20530

September 10, 1998

**MEMORANDUM**

TO:

[REDACTED]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service  
[REDACTED]

FROM:

Karl Seybolt-Murphy  
Assistant Director for Business Management

SUBJECT: Amendment to Reimbursable Agreement

The Telecommunications Services Staff has conducted a review of its reimbursable services for Fiscal Year 1998. We are pleased to provide you with the attached amendment to your reimbursable agreement (RA) which reflects the results of this review.

Please complete the RA's Customer Agency information and sign all copies of the attached documentation. Keep one copy of each for your records and return the remaining copies within 14 days to:

[REDACTED]  
U.S. Department of Justice  
Telecommunications Services Staff  
500 First Street, NW, Suite 430  
Washington, DC 20530

If you have any questions regarding this amendment, please contact [REDACTED] on [REDACTED]

Attachments

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

**Parties to the Agreement**

Provider Agency*			Customer Agency		
Provider Cost Center	RCN	RCN Description	Customer Contact	Phone	
8T09400404	805125	Infotek Amendment 1	[REDACTED]	[REDACTED]	
Provider Contact	Phone		[REDACTED]		
Customer Number	Customer Alias				
-15180001-1	USMS				
Provider Name	Justice Management Division Telecommunications Services Staff		Customer Name (If billing address is different, specify on reverse side) United States Marshalls Service		
Address	500 First Street, N.W., Room <del>400</del> 430		Address 600 Army Navy Drive Suite 1100		
City	State	Zip Code	City	State	Zip Code
Washington	DC	20530-0001	Arlington	VA	22202-4210

**Duration:**

This Agreement shall become effective on May 2, 1998 and shall continue through Sept 30, 1998

Brief explanation of work or services to be performed and basis for determining cost:

Amendment 1 is for: Charges for TSS provided access to public information databases for designated USMS field locations. Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin fee = \$31,200.00 per month x 5 months = \$156,000 total), there is currently a \$1,000.00 credit on the USMS account and is deducted below in Amendment 1 amount.

Original Agreement	\$152,880.00
Amendment 1	\$155,000.00
<b>Total Agreement</b>	<b>\$307,880.00</b>

Estimated Amount

\$307,880.00

( Attach additional sheet for continuation of explanation, if necessary.)

**Customer Financing:**

(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)

ISA4199800002

Agency Location Code	Appropriation Symbol	Cost Center Code	YRegDoc	Obl. Month	Obl SOC	Pay SOC
15-18-0001	15X0324A	1998 0324AH6005	FWA-00002	9805	2533	2533
		ANALYTIF	1998			

Other Accounting Information (When applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMS may use this block to describe unique data required for their accounting system.)

**Approvals:**

(See reverse side of form.)

Approved for Provider Office	Approved for Customer Office
Organization TELECOMMUNICATIONS SERVICES STAFF	Organization [REDACTED]
Signature [REDACTED] P-25-98	Signature [REDACTED]
Title Kari Seybolt-Murphy, Assistant Director/BMS	Title [REDACTED]

\* When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data Block on the reverse side must be completed by the provider of the goods or service.

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

**Parties to the Agreement**

Provider Agency*		Customer Agency		
Provider Cost Center	RCN	RCN Description	Customer Contact	Phone
8T09400404	805125	Infotek Amendment 1	[REDACTED]	[REDACTED]
Provider Contact		Phone		
[REDACTED]		[REDACTED]		
Customer Number	Customer Alias			
-15180001-1	USMS			
Provider Name	Justice Management Division	Customer Name	(If billing address is different, specify on reverse side)	
Telecommunications Services Staff		United States Marshalls Service		
Address		Address		
500 First Street, N.W., Room 430		600 Army Navy Drive		
		Suite 1100		
City	State	Zip Code	City	State
Washington	DC	20530-0001	Arlington	VA
				Zip Code
				22202-4210

**Duration:**

This Agreement shall become effective on May 2, 1998 and shall continue through Sept. 30, 1998

Brief explanation of work or services to be performed and basis for determining cost:

Amendment 1 is for: Charges for TSS provided access to public information databases for designated USMS field locations. Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin fee = \$31,200.00 per month x 5 months = \$156,000 total), there is currently a \$1,000.00 credit on the USMS account and is deducted below in Amendment 1 amount.

Original Agreement	\$152,880.00
Amendment 1	\$155,000.00
<b>Total Agreement</b>	<b>\$307,880.00</b>

Estimated Amount
\$307,880.00

(Attach additional sheet for continuation of explanation, if necessary.)

**Customer Financing:**

(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)

Agency Location Code	Appropriation Symbol	Cost Center Code	YRegDoc	Obl. Month	Obl SOC	Pay SOC
15-18-0001	15X0324A	1998 0324AH6005	<del>FWA-00002</del>	9805	2533	2533
		ANALYTIF	1998			

Other Accounting Information (When applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)

**Approvals:**

(See reverse side of form.)

Approved for Provider Office	Approved for Customer Office
Organization	Organization
TELECOMMUNICATIONS SERVICES STAFF	
Signature	Signature
[REDACTED] 8-25-98	
Title	Title
Kari Seybolt-Murphy, Assistant Director/BMS	

\* When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data Block on the reverse side must be completed by the provider of the goods or service.

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

<b>Provider Agency</b>		<b>Customer Agency</b>	
Provider Cost Center BT09400404	RCN	RCN Description	Customer Contact
Provider Contact	Phone	Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service	Phone
Customer Number	Customer Alias USMS	Address 600 E Street, NW, Room 3024-BICN	Address 600 Army Navy Drive
Provider Name Telecommunications Services Staff, IRM, JMD	Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service	Room	Room
City Washington	State VA	Zip	Zip

This Agreement shall become effective [redacted] 30, 1998

**Brief explanation of work or service:**  
Charges for TSS Marshals Service  
Customers will be administrative of the service until [redacted] Acc

*Here in the FY '98 RA + MOU for CDB Infotech. It was based on 7 IDs for 12 months plus the 4% Administrative fee. The estimated amount on the RA can be changed to reflect the 12 IDs that you mentioned that Marshals might go with, the estimated amount would be*

*\$1,048,320*

*12 IDs X 7,000/per ID X 12 mo \* 4% Admin. fee  
Please call if you have any questions.*

for the United States  
is a 4 percent  
Marshals Service using  
re exhausted.

Estimated amount **\$8,000**  
~~612,000~~

to be billed by OPAC, except for billings

is block. Customers not using the

(Attach additional copies of this agreement to the RA.)  
(Customer agency will indicate account among the OBDs and USMS, billings)

Other Accounting Information (When FMIS may use this block to describe un)

(See reverse side of form.)

Approved for  
Organization  
Telecommunications Serv

Signature

Title  
Kari Seybolt-Murphy, Assistant Director, BBS

Chief Financial Officer

When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.



Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name	United States Marshals Service	
Address	600 Army Navy Drive	
	Suite <del>940</del> 1100	
City	State	Zip
Arlington	VA	22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:



# Memorandum



Subject

United States Marshals Service Access  
to Public Information System Services

Date

SEP - 4 1997

To:

George Zarur  
Chief Information Officer  
United States Marshals Service

From:

[REDACTED]  
Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunications Services  
Staff  
Justice Management Division  
Information Resources  
Management

Thank you for your interest in the U. S. Department of Justice Telecommunications Services Staff's sponsored access to public information system services. Currently, our customers enjoy a 12-1/2 percent discount from published General Services Administration prices for this service. This discount is based on the combined volume usage of all our customers.

Attached are two copies of the Memorandum of Understanding and three copies of the Reimbursement Agreement (RA) for Fiscal Year 1998. Please complete the RA customer agency information and sign all copies of the attached documentation. Please keep one copy each for your records and return the remaining copies to:

[REDACTED]  
U.S. Department of Justice  
Telecommunications Services Staff  
Enforcement Program Support  
600 E St. NW, Room 3024  
Washington, DC 20530

If there are any questions, you may contact [REDACTED] on (202) [REDACTED]

Attachments

Memorandum of Understanding

Between

The Department of Justice, Justice Management Division,  
Telecommunications Services Staff

and the

United States Marshals Service

Subject: United States Marshals Service (USMS) access to public information system services.

Introduction: The Telecommunications Services Staff (TSS) provides common user telecommunications facilities and services to support departmental and component organizational activities, and establishes and maintains policy regarding the use of voice and data telecommunications. The TSS recently upgraded the "Justice Telecommunications System" (JUST) hardware and software capabilities to better support the Department's user community legal processes, law enforcement activities, and administrative functions. As a result, the TSS is actively exploring and implementing value-added services (i.e., access to public records) which is integral to enhancing the effectiveness of our JUST user community.

Purpose: The TSS is to provide access to public information through a commercial services provider to the USMS as designated by the USMS.

Scope: This memorandum of understanding requires that the USMS be given access to the TSS provided public information services. The services will be utilized through the duration date or until funds are exhausted at which time an evaluation will be conducted, by the USMS to determine the permanence and/or expansion of the service.

Responsibilities

The TSS will: Provide for the implementation and activation of the public information services; provide for initial public information services training at the designated USMS location; provide monthly billing reports with invoices to the USMS and provide a central point of contact for USMS field office guidance on questions and problem resolution.

The USMS will: Provide funding in accordance with the Reimbursable Agreement; identify the office location; identify a technical point of contact at each office location; identify billing recipient and location; certify billing invoices; conduct

an evaluation at the end of the duration date or when funds are exhausted; and notify the TSS as to the continuation and/or expansion of the service.

Support: [redacted] mutual assistance shall be provided at the USMS by [redacted] telephone number [redacted] and at the DOJ/TSS by [redacted] telephone number [redacted]

[redacted]

9-4-97

Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunication Services  
Staff

George Zarur  
Chief Information Officer  
United States Marshals Service

# Memorandum



Subject

United States Marshals Service Access  
to Public Information System Services

Date

SEP - 4 1997

To:

George Zarur  
Chief Information Officer  
United States Marshals Service

From:

[REDACTED]  
Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunications Services  
Staff  
Justice Management Division  
Information Resources  
Management

Thank you for your interest in the U. S. Department of Justice Telecommunications Services Staff's sponsored access to public information system services. Currently, our customers enjoy a 12-1/2 percent discount from published General Services Administration prices for this service. This discount is based on the combined volume usage of all our customers.

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[REDACTED]  
U.S. Department of Justice  
Telecommunications Services Staff  
Enforcement Program Support  
600 E St. NW, Room 3024  
Washington, DC 20530

If there are any questions, you may contact [REDACTED] on (202) [REDACTED]

Attachments

Memorandum of Understanding

Between

The Department of Justice, Justice Management Division,  
Telecommunications Services Staff

and the

United States Marshals Service

Subject: United States Marshals Service (USMS) access to public information system services.

Introduction: The Telecommunications Services Staff (TSS) provides common user telecommunications facilities and services to support departmental and component organizational activities, and establishes and maintains policy regarding the use of voice and data telecommunications. The TSS recently upgraded the "Justice Telecommunications System" (JUST) hardware and software capabilities to better support the Department's user community legal processes, law enforcement activities, and administrative functions. As a result, the TSS is actively exploring and implementing value-added services (i.e., access to public records) which is integral to enhancing the effectiveness of our JUST user community.

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Responsibilities

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The USMS will: Provide funding in accordance with the Reimbursable Agreement; identify the office location; identify a technical point of contact at each office location; identify billing recipient and location; certify billing invoices; conduct

an evaluation at the end of the duration date or when funds are exhausted; and notify the TSS as to the continuation and/or expansion of the service.

Support: Mutual assistance shall be provided at the USMS by [redacted] telephone number [redacted] and at the DOJ/TSS by [redacted] telephone number [redacted]

[redacted] 9-4-97

Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunication Services  
Staff

[redacted] 10-7-97

~~George Zarur~~ ANALYTICAL SUPPORT UNIT  
Chief, Information Officer  
United States Marshals Service



**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

**Parties to the Agreement:**

<b>Provider Agency</b>			<b>Customer Agency</b>		
Provider Cost Center BT09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number		Customer Alias USMS			
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite <del>948</del> 1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on October 1, 1997 and shall continue through September 30, 1998

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on a ~~flat rate charge~~ <sup>actual usage</sup> plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

*(Account only)*

Estimated amount **\$8,000**  
~~\$612,000~~

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code 15180001	Appropriation Symbol 15X0324A	Cost Center H6005ANALYTIF	YRegDoc ISAS	Obl Month 1998-0000i	Obl SOC 9710	Pay SOC 2599	02599
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*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

<b>Approved for Provider Office:</b>		<b>Approved for Customer Office:</b>	
Organization Telecommunications Services Staff		Organization United States Marshals Service	
Signature <i>[Signature]</i> 9-4-97		Signature <i>[Signature]</i> 10-6-97	
Title Kari Seybolt-Murphy, Assistant Director, BBS		Title Gary E. Mead Chief Financial Officer	

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

U.S. Department of Justice  
 Reimbursement Agreement Between Agencies

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact EPS		Phone 307-2265			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite <del>940</del> 1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4221

**Duration:**

This Agreement shall become effective on October 1, 1997 and shall continue through September 30, 1998

**Provide the Following Services or Goods:**

Brief explanation of work or services to be performed and basis for determining cost:

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on a ~~flat rate charge~~ <sup>actual usage</sup> plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

**Account only**

Estimated amount **48,000**  
~~612,000~~

(Attach additional sheet for continuation of explanation, if necessary.)

**Customer Financing:**

(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)

Agency Location Code 15180001	Appropriation Symbol 15X0324A	Cost Center H6005	YRegDoc MISIF MIS10-1998-00001	Obl Month 9710	Obl SOC 2599	Pay SOC 02599
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)						

**Approvals:**

(See reverse side of form.)

Approved for Provider Office:		Approved for Customer Office:	
Organization Telecommunications Services Staff	Signature 9-4-97	Organization United States Marshals Service	Signature 10-6-97
Title Kari Seybolt-Murphy, Assistant Director, BBS		Title Gary E. Mead Chief Financial Officer	

When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.

10/10/97  
 Charge #

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

DOI Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite 940-1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on October 1, 1997 and shall continue through September 30, 1998

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on ~~estimated usage~~ <sup>actual usage</sup> plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

*Account only*

Estimated amount ~~\$612,000~~ **\$8,000**

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YRegDoc	Obl Month	Obl SOC	Pay SOC
15180001	15X0324A	H6005	MESFO-1998 00001	9710	2599	2599

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization Telecommunications Services Staff	Organization United States Marshals Service
Signature <i>[Signature]</i> 9-4-97	Signature <i>[Signature]</i> 10-6-97
Title Kari Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

*Original*

Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name	United States Marshals Service	
Address	600 Army Navy Drive	
	Suite <del>940</del> 1100	
City	State	Zip
Arlington	VA	22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

<b>Provider Agency</b>		<b>Customer Agency</b>	
Provider Cost Center BT09400404	RCN RCN	RCN Description	Customer Number
Provider Contact [Redacted] EPS	Phone [Redacted]	Customer Contact [Redacted]	Customer Alias USMS
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ	Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		Phone [Redacted]
Address 500 1st Street, N.W., Suite 430	Address 600 Army Navy Drive, Crystal Sq. 3, Rm 600		
City Washington	State D.C.	Zip 20530	City Arlington
			State VA
			Zip 22202-4210

**Duration:**  
This Agreement shall become effective on May 21, 1998 and shall continue through September 30, 1998

**Provide the Following Services or Goods:**

Brief explanation of work or services to be performed and basis for determining cost:  
Charges for TSS provided access to public information databases for designated USMS field locations.

Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin. fee = \$31,200.00 per month x 5 months = \$156,000 total).

**NOTE:** There is currently a \$1,000.00 credit on the USMS account and is deducted below in obligation amount.

(Attach additional sheet for continuation of explanation, if necessary.)

Estimated amount  
\$155,000.00

**Customer Financing:**

(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)

Agency Location Code 15-18-0001	Appropriation Symbol 15X0324A	Cost Center 19980324AH6005 ANALYTIF	YregDoc ISAU1998-00002	Obl Month 9804	Obl SOC 2533	Pay SOC 2533
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Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FABS may use this block to describe unique data required for their accounting system.)

(See reverse side of form.)

**Approvals:**

<b>Approved for Provider Office:</b>		<b>Approved for Customer Office:</b>	
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Signature [Redacted]	Organization United States Marshals Service	Signature [Redacted]
Title Kary Seybolt-Murphy, Assistant Director, BBS		Title Gary E. Mead, Chief Financial Officer	4/24/98

When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.



Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name	United States Marshals Service	
Address	600 Army Navy Drive	
	Suite <del>940</del> 1100	
City	State	Zip
Arlington	VA	22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:



**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code
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**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Number	Customer Alias USMS	
Provider Contact [REDACTED] EPS	Phone (202) [REDACTED]		Customer Contact [REDACTED]	Phone [REDACTED]	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 500 1st Street, N.W., Suite 430			Address 600 Army Navy Drive, Crystal Sq. 3, Rm. 600		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on May 2, 1998 and shall continue through September 30, 1998

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*  
Charges for TSS provided access to public information databases for designated USMS field locations.

Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin. fee = \$31,200.00 per month x 5 months = \$156,000 total).

**NOTE:** There is currently a \$1,000.00 credit on the USMS account and is deducted below in obligation amount.

Estimated amount
\$155,000.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-18-0001	15X0324A	19980324AH6005 ANALYTIF	ISAU1998- 00002	9804	2533	2533

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature [REDACTED] 4/24/98
Title Kary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service*

# Reimbursement Agreement Between Agencies

## Parties to the Agreement:

Provider Agency				Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Number	Customer Alias USMS		
Provider Contact EPS		Phone (202)	Customer Contact		Phone	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service			
Address 500 1st Street, N.W., Suite 430			Address 600 Army Navy Drive, Crystal Sq.3, Rm. 600			
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210	

### Duration:

This Agreement shall become effective on April 4, 1998 and shall continue through May 1, 1998

### Provide the Following Services or Goods:

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for designated USMS field locations.

Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (7 ports @ \$7,000/port = \$49,000.00 + \$1,960.00 admin. fee = \$50,960.00). This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Estimated amount

\$50,960.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

### Customer Financing:

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-18-0001	15X0324A	19980324AH6005 ANALYTIF	ISAU1998 00002	9803	2599	2599

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

### Approvals:

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature 3/23/98
Title Gary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number		Customer Alias			
		USMS			
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite 1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202

**Duration:**

This Agreement shall become effective on December 1, 1997 and shall continue through February 28, 1998

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on a flat rate charge plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service the service until the end of the duration date or until funds are exhausted.

Estimated amount
\$ 152,880

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center 1998	YRegDoc	Obl Month	Obl SOC	Pay SOC
15180001	15X0324A	0324AH6005 ANALYTIF	ISAU199800002 FWA-00002-1998	9712	2533	25

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization Telecommunications Services Staff	Organization United States Marshals Service
Signature [Redacted]	Signature [Redacted]
Date 12-1-97	
Title Kari Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

Department of Justice  
**Reimbursement Agreement Between Agencies**

**Parties to the Agreement:**

**Provider Agency**

**Customer Agency**

Provider Cost Center 8T09400404	RCN	RCN Description	Customer Number	Customer Alias USMS	
Provider Contact [REDACTED] EPS		Phone (202) [REDACTED]	Customer Contact [REDACTED]	Phone [REDACTED]	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 500 1st Street, N.W.			Address 600 Army Navy Drive, Crystal Sq.3, Rm. 600		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on April 4, 1998 and shall continue through May 1, 1998

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for designated USMS field locations.

Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (7 ports @ \$7,000/port = \$49,000.00 + \$1,960.00 admin. fee = \$50,960.00). This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Estimated amount
\$50,960.00

*(Attach additional sheet for continuation of explanation, If necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-18-0001	15X0324A	19980324AH6005 ANALYTIF	ISAU1998- 00002	9803		

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature
Title Gary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code
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**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 9T09400404	RCN 051	RCN Description <i>Amendment 2</i>	Customer Contact	Phone	
Provider Contact EPS		Phone			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side) United States Marshals Service		
Address 500 First Street, NW, Suite 430			Address 600 Army Navy Drive, Crystal Sq. 3		
			Room 600		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on **January 1, 1999** and shall continue through **January 31, 1999**

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases (CDB Infotek) for the United States Marshals Service.

Customers will be billed monthly based on a flat rate charge plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted. (5 Ports)

Original	\$ 62,400.00 (10 & 11/98)
Amendment 1	31,200.00 (12/98)
Amendment 2	<u>31,200.00 (1/99)</u>

Total                    \$124,800.00

Estimated amount
\$ 124,800.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code 1518001	Appropriation Symbol 159032A	Cost Center 1999032A H6005ANALYTIF	YRegDoc ISAU-99-0001	Obl Month 9901	Obl SOC 2533	Pay SOC 2533
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*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

**Approved for Provider Office:**

**Approved for Customer Office:**

Organization  
Telecommunications Services Staff

Signature  
[Redacted] *1-11-99*

Title  
Kari Seybolt-Murphy, Assistant Director, BMS

Organization  
United States Marshals Service

Signature  
[Redacted] *1/14/99*

Title  
Gary E. Mead *for*  
Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*



Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
<b>Name</b> United States Marshals Service		
<b>Address</b> 600 Army Navy Drive, Crystal Sq. 3		
Room 600		
<b>City</b> Arlington	<b>State</b> VA	<b>Zip</b> 22202-4210
<b>Contact</b> [REDACTED]	<b>Phone</b> [REDACTED]	

#### Conditions of Agreement

1. **Financing:**

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. **Other Provisions:**





Subject

United States Marshals Service  
access to public information  
system services

Date

January 01, 1999

To

[REDACTED]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service  
Information Resource Management

From

[REDACTED]  
Karl Seybolt-Murphy  
Assistant Director  
Business Management Services  
Telecommunications Services Staff  
Justice Management Division

We are pleased to provide an amended Reimbursement Agreement (RA) per your request. This agreement will amend the original RA to add \$31,200.00 for CDB Infotek services, bringing the RA total to \$124,000.00. Enclosed are two copies of the amended RA for Fiscal Year 1999. Please complete the RA's Customer Agency information and sign all copies of the attached documentation. Keep one copy for your records and return the remaining copy to:

[REDACTED]  
U.S. Department of Justice  
Telecommunications Services Staff  
Enforcement Program Services  
500 First Street, NW, Suite 430  
Washington, DC 20530

If there are any questions, you may contact [REDACTED] on [REDACTED]

Attachments

# Memorandum



Subject

Date

United States Marshals Service Access  
to Public Information System Services

DEC 1 1997

To:

From:

[REDACTED]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service

[REDACTED]  
Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunications Services  
Staff  
Justice Management Division  
Information Resources  
Management

Thank you for your interest in the U. S. Department of Justice Telecommunications Services Staff's sponsored access to public information system services. Currently, our customers enjoy a 12-1/2 percent discount from published General Services Administration prices for this service. This discount is based on the combined volume usage of all our customers.

Attached are two copies of the Memorandum of Understanding and three copies of the Reimbursement Agreement (RA) for Fiscal Year 1998. Please complete the RA customer agency information and sign all copies of the attached documentation. Please keep one copy each for your records and return the remaining copies to:

[REDACTED]  
U.S. Department of Justice  
Telecommunications Services Staff  
Enforcement Program Support  
500 First St. NW, Room 470  
Washington, DC 20530

If there are any questions, you may contact [REDACTED] on (202) [REDACTED]

Attachments

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

<b>Provider Agency</b>			<b>Customer Agency</b>		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite 940-1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on **October 1, 1997** and shall continue through **September 30, 1998**

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on ~~actual usage~~ <sup>actual usage</sup> plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

**Account only**

Estimated amount **\$8,000**  
~~612,000~~

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YRegDoc	Obl Month	Obl SOC	Pay SOC
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*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

<b>Approved for Provider Office:</b>		<b>Approved for Customer Office:</b>	
Organization Telecommunications Services Staff		Organization United States Marshals Service	
Signature 	<b>9-4-97</b>	Signature	
Title Kari Seybolt-Murphy, Assistant Director, BBS		Title Gary E. Mead Chief Financial Officer	

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Number	Customer Alias USMS	
Provider Contact		Phone (202)	Customer Contact	Phone	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 500 First Street, N.W., Suite 430			Address 600 Army Navy Drive, Crystal Sq.3, Rm. 600		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

This Agreement shall become effective on January 1, 1999 and shall continue through January 31, 1999.

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information database (CDB Infotek) for the U.S. Marshals Service.

Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin. fee = \$31,200.00). This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Original	\$ 62,400.00	(October/November 1998)
Amendment 1	\$ 31,200.00	(December 1998)
Amendment 2	<u>\$ 31,200.00</u>	(January 1999)
	\$124,800.00	

Estimated amount	\$124,800.00
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*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15180001	1590324A	19990324A H6005ANALYTIF	ISAU-99- 0001	9901	2533	2533

Other Accounting Information *(Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/Telecommunications Services Staff, BMS	Organization United States Marshals Service
Signature	Signature
Title Cari Seybolt-Murphy, Assistant Director, BMS	Title Broadine Brown, Assistant Director (Acting), Management and Budget Division

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name U. S. Marshals Service		
Address 600 Army Navy Drive, Crystal Square 3		
Suite 600		
City Arlington	State VA	Zip 22202
Contact [REDACTED]	Phone [REDACTED]	

### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:

U.S. Department of Justice  
**Reimbursement Agreement Between Agencies**

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Number	Customer Alias USMS	
Provider Contact	Phone (202)		Customer Contact	Phone	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 500 First Street, N.W., Suite 430			Address 600 Army Navy Drive, Crystal Sq.3, Rm. 600		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**D**

This Agreement shall become effective on January 1, 1998 and shall continue through January 31, 1999

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*  
 Charges for TSS provided access to public information database (CDB Infotek) for the U.S. Marshals Service.  
  
 Customer will be billed based on a monthly flat rate charge plus a 4 percent administrative fee (5 ports @ \$6,000/port = \$30,000.00 + \$1,200.00 admin. fee = \$31,200.00). This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Original	\$ 62,400.00	(October/November 1998)
Amendment 1	\$ 31,200.00	(December 1998)
Amendment 2	<u>\$ 31,200.00</u>	(January 1999)
	<b>\$124,800.00</b>	

Estimated amount	<b>\$124,800.00</b>
------------------	---------------------

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15180001	1590324A	19990324A H6005ANALYTIF	ISAU-99- 0001	9901	2533	2533

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMS may use this block to describe unique data required for their accounting system.)*

**Approvals:**



*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/Telecommunications Services Staff, BMS	Organization United States Marshals Service
Signature	Signature
Title Sari Seybolt-Murphy, Assistant Director, BMS	Title Broadine Brown, Assistant Director (Acting), Management and Budget Division

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*



Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name U. S. Marshals Service		
Address 600 Army Navy Drive, Crystal Square 3		
Suite 600		
City Arlington	State VA	Zip 22202
Contact 	Phone 	

### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 7T09400404	RCN 6051	RCN Description USMS Mod #4	Customer Number	Customer Alias	
Provider Contact Phil Turner, Acting Asst. Director		Phone (202) [REDACTED]	Customer Contact [your name here]	Phone (202) 307-xxxx	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 600 E Street, NW, Room 3057 -- BICEN			Address 600 Army Navy Drive, Suite xxx		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on October 1, 1997 and shall continue through September 30, 1998.

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

-- Charges for TSS provided access to public information databases for designated USMS regional field locations.

--Customer will be billed monthly on actual usage charges plus a two percent TSS administrative charge for total usage. This estimate is based on a minimum of six USMS offices using the service for at least six months.

Estimated amount

\$0.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-01-0004	1560324					

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature
Title Kary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name		
Address		
City	State	Zip
Contact	Phone	

### Conditions of Agreement

1. **Financing:**

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. **Other Provisions:**

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 7T09400404	RCN 6051	RCN Description	Customer Number 7550960303 CC03	Customer Alias	
Provider Contact Phil Turner, Acting Asst. Director		Phone (202)	Customer Contact		Phone
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side) United States Marshals Service, ITS		
Address 600 E Street, NW, Room 3057 -- BICEN			Address 600 Army Navy Drive, Suite 940		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on April 1, 1997 and shall continue through September 30, 1997.

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

-- Charges for TSS provided access to public information databases for designated USMS regional field locations.

--Customer will be billed monthly on actual usage charges plus a two percent TSS administrative charge for total usage. This estimate is based on a minimum of six USMS offices using the service for at least six months.

Estimated amount

\$100,000.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and bilings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-01-0004	1560324	7550960303 CC03	7-01-	9702	2500	

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature
Title Kary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 7T09400404	RCN 6051	RCN Description	Customer Number 7550960303 CC03	Customer Alias	
Provider Contact Phil Turner, Acting Asst. Director		Phone (202)	Customer Contact		Phone
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side) United States Marshals Service, ITS		
Address 600 E Street, NW, Room 3057 -- BICEN			Address 600 Army Navy Drive, Suite 940		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on April 15, 1997 and shall continue through September 30, 1997.

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

-- Charges for TSS provided access to public information databases for designated USMS regional field locations.

--Customer will be billed monthly on actual usage charges plus a two percent TSS administrative charge for total usage. This estimate is based on a minimum of six USMS offices using the service for at least six months.

Estimated amount

\$264,000.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and bilings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-01-0004	1560324	7550960303 CC03	7-01-	9702	2500	

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

**Approved for Provider Office:**

**Approved for Customer Office:**

Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature
Title Kary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 7T09400404	RCN 6051	RCN Description	Customer Number 7550960303 CC03	Customer Alias	
Provider Contact Phil Turner, Acting Asst. Director		Phone (202)	Customer Contact	Phone	
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service, ITS		
Address 600 E Street, NW, Room 3057 -- BICEN			Address 600 Army Navy Drive, Suite 940		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on April 15, 1997 and shall continue through September 30, 1997.

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

-- Charges for TSS provided access to public information databases for designated USMS regional field locations.

-- Customer will be billed monthly on actual usage charges plus a two percent TSS administrative charge for total usage. This estimate is based on a minimum of six USMS offices using the service for at least six months.

Estimated amount

\$4,000.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-01-0004	1560324	7550960303 CC03	7-01-	9707	2500	

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature
Title Kary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*



**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

DAI CODE

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 7T09400404	RCN 6051	RCN Description USMS Mod #4	Customer Number 7550960303 CC03	Customer Alias	
Provider Contact Phil Turner, Acting Asst. Director		Phone (202)	Customer Contact		Phone
Provider Name Telecommunications Services Staff, IRM, JMD, DOJ			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service, ITS		
Address 600 E Street, NW, Room 3057 -- BICEN			Address 600 Army Navy Drive, Suite 940		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on September 1, 1997 and shall continue through September 30, 1997 .

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

-- Charges for TSS provided access to public information databases for designated USMS regional field locations.

--Customer will be billed monthly on actual usage charges plus a two percent TSS administrative charge for total usage. This estimate is based on a minimum of six USMS offices using the service for at least six months.

The amount of this modification is \$35,000. This brings the total for this obligation to \$472,000 for the year.

Estimated amount

\$35,000.00

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YregDoc	Obl Month	Obl SOC	Pay SOC
15-01-0004	1560324	7550960303 CC03	7-01-14620	9709	2599	

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization United States Marshals Service
Signature	Signature
Title Kary Seybolt-Murphy, Assistant Director, BBS	Title Gary E. Mead, Chief Financial Officer

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

# Memorandum



Subject	Date
United States Marshals Service Access to Public Information System Services	DEC 1 1997

To: [Redacted] From: [Redacted]

[Redacted]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service

Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunications Services Staff  
Justice Management Division  
Information Resources Management

Thank you for your interest in the U. S. Department of Justice Telecommunications Services Staff's sponsored access to public information system services. Currently, our customers enjoy a 12-1/2 percent discount from published General Services Administration prices for this service. This discount is based on the combined volume usage of all our customers.

Attached are two copies of the Memorandum of Understanding and three copies of the Reimbursement Agreement (RA) for Fiscal Year 1998. Please complete the RA customer agency information and sign all copies of the attached documentation. Please keep one copy each for your records and return the remaining copies to:

[Redacted]  
U.S. Department of Justice  
Telecommunications Services Staff  
Enforcement Program Support  
500 First St. NW, Room 470  
Washington, DC 20530

If there are any questions, you may contact [Redacted] on (202) [Redacted]

Attachments

Memorandum of Understanding

Between

The Department of Justice, Justice Management Division,  
Telecommunications Services Staff

and the

United States Marshals Service

Subject: United States Marshals Service (USMS) access to public information system services.

Introduction: The Telecommunications Services Staff (TSS) provides common user telecommunications facilities and services to support departmental and component organizational activities, and establishes and maintains policy regarding the use of voice and data telecommunications. The TSS recently upgraded the "Justice Telecommunications System" (JUST) hardware and software capabilities to better support the Department's user community legal processes, law enforcement activities, and administrative functions. As a result, the TSS is actively exploring and implementing value-added services (i.e., access to public records) which is integral to enhancing the effectiveness of our JUST user community.

Purpose: The TSS is to provide access to public information through a commercial services provider to the USMS as designated by the USMS.

Scope: This memorandum of understanding requires that the USMS be given access to the TSS provided public information services. The services will be utilized through the duration date or until funds are exhausted at which time an evaluation will be conducted, by the USMS to determine the permanence and/or expansion of the service.

Responsibilities

The TSS will: Provide for the implementation and activation of the public information services; provide for initial public information services training at the designated USMS location; provide monthly billing reports with invoices to the USMS and provide a central point of contact for USMS field office guidance on questions and problem resolution.

The USMS will: Provide funding in accordance with the Reimbursable Agreement; identify the office location; identify a technical point of contact at each office location; identify billing recipient and location; certify billing invoices; conduct

an evaluation at the end of the duration date or when funds are exhausted; and notify the TSS as to the continuation and/or expansion of the service.

Support: Mutual assistance shall be provided at the USMS by [redacted] telephone number [redacted] and at the DOJ/TSS by [redacted] telephone number [redacted]

[redacted] 12-1-97

Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunication Services  
Staff

[redacted] 12-10-97

[redacted]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center BT09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite 1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on December 1, 1997 and shall continue through February 28, 1998

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*  
 Charges for TSS provided access to public information databases for the United States Marshals Service.  
  
 Customers will be billed monthly based on a flat rate charge plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Estimated amount
\$ 152,880

*(Attach additional sheet for continuation of explanation, If necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YRegDoc	Obl Month	Obl SOC	Pay SOC
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*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the MIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

<b>Approved for Provider Office:</b>		<b>Approved for Customer Office:</b>	
Organization Telecommunications Services Staff	Signature  12-1-97	Organization United States Marshals Service	Signature Gary E. Mead
Title Kari Seybolt-Murphy, Assistant Director, BBS		Title Chief Financial Officer	

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*



Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name	United States Marshals Service	
Address	600 Army Navy Drive	
	Suite 1100	
City	State	Zip
Arlington	VA	22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:

Memorandum of Understanding

Between

The Department of Justice, Justice Management Division,  
Telecommunications Services Staff

and the

United States Marshals Service

Subject: United States Marshals Service (USMS) access to public information system services.

Introduction: The Telecommunications Services Staff (TSS) provides common user telecommunications facilities and services to support departmental and component organizational activities, and establishes and maintains policy regarding the use of voice and data telecommunications. The TSS recently upgraded the "Justice Telecommunications System" (JUST) hardware and software capabilities to better support the Department's user community legal processes, law enforcement activities, and administrative functions. As a result, the TSS is actively exploring and implementing value-added services (i.e., access to public records) which is integral to enhancing the effectiveness of our JUST user community.

Purpose: The TSS is to provide access to public information through a commercial services provider to the USMS as designated by the USMS.

Scope: This memorandum of understanding requires that the USMS be given access to the TSS provided public information services. The services will be utilized through the duration date or until funds are exhausted at which time an evaluation will be conducted, by the USMS to determine the permanence and/or expansion of the service.

Responsibilities

The TSS will: Provide for the implementation and activation of the public information services; provide for initial public information services training at the designated USMS location; provide monthly billing reports with invoices to the USMS and provide a central point of contact for USMS field office guidance on questions and problem resolution.

The USMS will: Provide funding in accordance with the Reimbursable Agreement; identify the office location; identify a technical point of contact at each office location; identify billing recipient and location; certify billing invoices; conduct

an evaluation at the end of the duration date or when funds are exhausted; and notify the TSS as to the continuation and/or expansion of the service.

Support: Mutual assistance shall be provided at the USMS by [redacted] telephone number [redacted] and at the DOJ/TSS by [redacted] telephone number [redacted]

[redacted] 12-1-97

[redacted] 12-10-97

Kari Seybolt-Murphy  
Assistant Director  
Budget and Billing Staff  
Telecommunication Services  
Staff

[redacted]  
Chief, Analytical Support Unit  
Investigative Services Division  
United States Marshals Service

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 8T09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite 1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on **January 5, 1998** and shall continue through **April 3, 1998**

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on a flat rate charge plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

Estimated amount
\$ 152,880

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center 1998	YRegDoc	Obl Month	Obl SOC	Pay SOC
15180001	15X0324A	0324AH6005 ANALYTIF	FWA-00002-1998	9712	2533	2533

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:		Approved for Customer Office:	
Organization Telecommunications Services Staff		Organization United States Marshals Service	
Signature [Redacted]	12-1-97	Signature [Redacted]	
Title Kari Seybolt-Murphy, Assistant Director, BBS		Title Gary E. Mead Chief Financial Officer	

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

Provider Intrafund Data (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

Billing Address		
Name	United States Marshals Service	
Address	600 Army Navy Drive	
	Suite 1100	
City	State	Zip
Arlington	VA	22202-4210
Contact	Phone	

#### Conditions of Agreement

1. Financing:

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. Other Provisions:



**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center BT09400404	RCN	RCN Description	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number	Customer Alias USMS				
Provider Name Telecommunications Services Staff, IRM, JMD			Customer Name (If billing address is different, specify on reverse side.) United States Marshals Service		
Address 600 E Street, NW, Room 3024-BICN			Address 600 Army Navy Drive		
			Room Suite <del>940</del> 1100		
City Washington	State DC	Zip 20530	City Arlington	State VA	Zip 22202-4210

**Duration:**

This Agreement shall become effective on **October 1, 1997** and shall continue through **September 30, 1998**

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Charges for TSS provided access to public information databases for the United States Marshals Service.

Customers will be billed monthly based on a ~~flat rate charge~~ <sup>actual usage</sup> plus a 4 percent administrative fee. This estimate is based on the United States Marshals Service using the service until the end of the duration date or until funds are exhausted.

(~~Account~~ Account only)

Estimated amount	\$8,000
<del>612,000</del>	

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billing among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YRegDoc	ISAS	Obl Month	Obl SOC	Pay SOC
15180001	15X0324A	0324A-H6005	1998	1998-00001	9710	2599	0259

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:		Approved for Customer Office:	
Organization Telecommunications Services Staff	Signature 9-4-97	Organization United States Marshals Service	Signature 10-6-97
Title Kari Seybolt-Murphy, Assistant Director, BBS		Title Gary E. Mead Chief Financial Officer	

*When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.*

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

Bar Code
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**Parties to the Agreement:**

<b>Provider Agency *</b>			<b>Customer Agency</b>		
Provider Cost Center OT0940100704	RCN 2142	RCN Description Automated Research Services	Customer Contact	Phone	
Provider Contact		Phone			
Customer Number		Customer Alias			
Provider Name DOJ/JMD/IRM/STS/Contracts Management Service			Customer Name (If billing address is different, specify on reverse side) U.S. Marshals (Investigative Services)		
Address 500 First Street, Suite 300			Address 600 Army Navy Drive CS4 - Room 1200		
City Washington	State D.C.	Zip 20530	City Arlington	State VA	Zip 22202

**Duration:**  
This agreement shall become effective on October 1, 2001 and shall continue through September 30, 2002

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Access to automated research services (e.g., Westlaw, Lexis/Nexis) including related training, software, documentation, and other support as required.

The RA estimated cost includes, as appropriate to your organization, fixed fees (flat or per user) and/or estimates for services that are charged on an hourly or transactional basis. For West, the flat rate amount is based on the proportion of the total Departmental usage recorded by your organization in FY2001. The estimates for Lexis/Nexis are based on actual usage in FY2001.

The RA estimated cost includes the STS contract administration fee of 4%.

Estimated Amount
\$ 7,862

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and billings to the Department of Defense.)*

Agency Location Code 15-18-0001	Appropriation Symbol	Cost Center	YRegDoc	Obl Month	Obl SOC	Pay SOC
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Other Accounting Information *(Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

<b>Approved for Provider Office:</b>	<b>Approved for Customer Office:</b>
Organization DOJ/JMD/IRM/STS/Contracts Management Service	Organization
Signature	Signature
Title Edward A. Moyer, Assistant Director	Title

\* When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.

sent to [redacted]