



**C.L. "Butch" OTTER**  
Governor  
**ROBERT L. GEDDES**  
Director  
**SARAH HILDERBRAND**  
Administrator

# State of Idaho

Department of Administration  
Division of Purchasing

650 West State Street B-15 (83702)  
P. O. Box 83720  
Boise, ID 83720-0075  
Telephone (208) 327-7465  
Fax: 208-327-7320  
<http://purchasing.idaho.gov>

May 19, 2017

Michael Clark  
Great Lakes Training, Inc.  
872 Eaton Dr.  
Mason, MI 48854

**VIA FACSIMILE TRANSMISSION**  
FAX: 815-371-2292  
TWO (2) PAGES TOTAL  
ORIGINAL MAILED

RE: ITB17000656, Motivational Interviewing in a Correctional Setting, Agency Requisition Number 8-301, for the Idaho Department of Correction, ITB Closed April 10, 2017 @ 5 PM Mountain Time

Dear Mr. Clark:

You are the apparent low cost responsive responsible Bidder for all of the above referenced ITB. A copy of the bid tabulation has been attached for your records.

"This serves as notice under Idaho Code § 67-9232(3)(a) that the State intends to award a contract to Great Lakes Training, Inc."

Note: This is a letter of Intent to Award only. Please do not take any action until you receive a Purchase Order from the Division of Purchasing.

For additional information, the Division of Purchasing contact person is Jason Urquhart at 208-332-1608 or [jason.urquhart@adm.idaho.gov](mailto:jason.urquhart@adm.idaho.gov).

Sincerely,

A blue ink signature of Jason Urquhart, written in a cursive style.

Jason Urquhart, CPPO, CPPB  
Purchasing Officer

Cc: Idaho Department of Administration

1 Attachment: Tabulation (1 page)

*"Serving Idaho citizens through effective services to their governmental agencies"*

## APPROVAL

DATE: May 9, 2017

ITB TITLE: Motivational Interviewing in a Correctional Setting

ITB #: ITB17000656

AGENCY REQ #: 8-301

ITB CLOSED: April 10, 2017

AGENCY CONTACT: Doug Kochan

PURCHASING OFFICER: Jason Urquhart, 208-332-1608

Please give us your award recommendation. If award to other than the Bidder with the **Lowest Price** is requested the agency is to provide a written justification for the rejection of any and all bids.

Lowest Price approved:


Yes X No \_\_\_\_\_

Please write in approved Bidder): Great Lakes Training

(If No a written justification is attached) #1 Other bid found non-responsive

You may return your response via Facsimile (208) 327-7320

Approved by



Printed

name:

JEREMY P. PEARSON

### NOTES:

1. The bid from Great Lakes Training of \$70,283.00 is ABOVE the amount of IDOC's requisition amount of \$114,000.00 (that is, what would be the total estimated amount for three years).
  - a. IDOC can fund this annually, but, I need IDOC to confirm how IDOC is going to handle this issue.
2. Please identify whether or not there are any issues in Great Lakes Training's Bid.