July 17, 2012

To whom this may concern:

Re: Insurance Verification

This letter is intended to verify insurance coverage

The University of Cincinnati, through its Office of Risk Management and Insurance, maintains a comprehensive program of self-insurance and commercially purchased insurance, covering property, casualty and liability exposures to the University and its employees, agents and volunteers, while acting on the University’s behalf. Students are covered under this program for Professional (patient care) liability only, while engaged in clinical rotations at the request or direction of the University through a health care education program.

The primary level of insurance for general and professional (patient care) liability is provided through a self-insurance program, consisting of trust funds maintained by an independent trustee and actuarially supported to liability limits of $100,000 per occurrence for general liability and $4 Million per occurrence for professional liability. The funds’ financial soundness is reviewed and certified annually by an outside actuarial firm. We also participate in a self-insurance program of $150,000 above $100,000 among several state universities in Ohio for general liability and automobile liability insurance coverage. In addition, commercially purchased excess insurance is provided above the primary liability insurance coverage with limits of $20 Million and higher depending on the type of claim. However, because the primary level of coverage is through self-insurance, there is no “Certificate of Insurance” for this coverage, and additional insured parties cannot be named.

Worker’s Compensation Insurance for University employees is provided through the state fund. We have been assigned a “Workers’s Compensation Risk Number of 3505”; however, I am unaware of a “certificate” for that coverage.

If there are any further questions, please feel free to contact the University of Cincinnati Office of Risk Management and Insurance.

Sincerely,

Jean Miller, Insurance Analyst
ins.ver.
**MEMORANDUM OF INSURANCE**

**DATE**
16-Jul-2012

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**PRODUCER**
Marsh USA Inc.  
("Marsh")

**COMPANIES AFFORDING COVERAGE**
Co.A IUC - INSURANCE CONSORTIUM

**INSURED**
University of Cincinnati  
118 Mont Reid Pavilion  
ML 785  
Cincinnati, Ohio 45267-0785  
United States

**COVERAGE**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS MEMORANDUM MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
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<tr>
<th>CO</th>
<th>LTR</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
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<th>POLICY EXPIRATION DATE</th>
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<td>BODILY INJURY (PER ACCIDENT)</td>
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<td>THE PROPRIETOR / PARTNERS</td>
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<td>OTHER THAN AUTO ONLY:</td>
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<td>AGGREGATE</td>
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http://moi.marsh.com/MarshPortal/PortalMain?PID=AppMoiPublic&accent=0&Reject=accept 7/16/2012

New Hampshire Department of Corrections

epic.org EPIC-20-03-26-NH-FOIA-20200521-NHDOC-UC-Insurance-Info 0000002
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<tr>
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<td>01-Jul-2013</td>
</tr>
<tr>
<td>B PROPERTY</td>
<td>01-Jul-2012</td>
<td>01-Jul-2013</td>
</tr>
</tbody>
</table>

The Memorandum of Insurance serves solely to list insurance policies, limits and dates of coverage. Any modifications hereeto are not authorized.

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**MEMORANDUM OF INSURANCE**

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Marsh USA Inc. ("Marsh")

**INSURED**
University of Cincinnati
118 Mont Reid Pavilion
ML 785
Cincinnati, Ohio 45267-0785
United States

**ADDITIONAL INFORMATION**
EDUCATOR'S LEGAL LIABILITY IS ON A CLAIMS MADE BASIS.

The Memorandum of Insurance serves solely to list insurance policies, limits and dates of coverage. Any modifications hereeto are not authorized.
NH DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE RULES

COR 307 Items Considered Contraband. Contraband shall consist of:

a) Any substance or item whose possession in unlawful for the person or the general public possessing it including but not limited to:
   (1) narcotics
   (2) controlled drugs or
   (3) automatic or concealed weapons possessed by those not licensed to have them.

b) Any firearm, simulated firearm, or device designed to propel or guide a projectile against a
   person, animal or target.

c) Any bullets, cartridges, projectiles or similar items designed to be projected against a person,
   animal or target.

d) Any explosive device, bomb, grenade, dynamite or dynamite cap or detonating device
   including primers, primer cord, explosive powder or similar items or simulations of these
   items.

e) Any drug item, whether medically prescribed or not, in excess of a one day supply or in such
   quantities that a person would suffer intoxication or illness if the entire available quantity
   were consumed alone or in combination with other available substances.

f) Any intoxicating beverage.

g) Sums of money or negotiable instruments in excess of $100.00.

h) Lock-picking kits or tools or instruments on picking locks, making keys or obtaining
   surreptitious entry or exit

i) The following types of items in the possession of an individual who is not in a vehicle, (but
   shall not be contraband if stored in a secured vehicle):

j) Knives and knife-like weapons, clubs and club-like weapons,
   (1) tobacco, alcohol, drugs including prescription drugs unless prior approval is
       granted in writing by the facility Warden/designee, or Director/designee,
   (2) maps of the prison vicinity or sketches or drawings or pictorial representations of
       the facilities, its grounds or its vicinity,
   (3) pornography or pictures of visitors or prospective visitors undressed,
   (4) cell phones and radios capable of monitoring or transmitting on the police band in
       the possession of other than law enforcement officials,
   (5) identification documents, licenses and credentials not in the possession of the
       person to whom properly issued,
   (6) ropes, saws, grappling hooks, fishing line, masks, artificial beards or mustaches,
       cutting wheels or string rope or line impregnated with cutting material or similar
       items to facilitate escapes,
   (7) balloons, condoms, false-bottomed containers or other containers which could
       facilitate transfer of contraband.
COR 307.02 Contraband on prison grounds is prohibited. The possession, transport, introduction, use, sale or storage of contraband on the prison grounds without prior approval of the commissioner of corrections or his designee is prohibited under the provision of RSA 622:24 and RSA 622:25.

COR 307.03 Searches and Inspections Authorized.

a) Any person or property on state prison grounds shall be subject to search to discover contraband...
Travel onto prison grounds shall constitute implied consent to search for contraband. In such cases where implied consent exists, the visitor will be given a choice of either consenting to the search or immediately leaving the prison grounds. Nothing in this rule however, prevents non-consensual searches in situations where probable cause exists to believe that the visitor is or had attempted to introduce contraband into the prison pursuant to the law of New Hampshire concerning search, seizure and arrest.

b) All motor vehicles parked on prison grounds shall be locked and have the keys removed. Custodial personnel shall check to insure that vehicles are locked and shall visually inspect the plain-view interior of the vehicles. Vehicles discovered unlocked shall be searched to insure that no contraband is present. Contraband discovered during searches shall be confiscated for evidence, as shall contraband discovered during plain-view inspections.

c) All persons entering the facilities to visit with residents or staff, or to perform services at the facilities or to tour the facilities shall be subject to having their persons checked. All items and clothing carried into the institution shall be searched for contraband.

\[\text{MARY LAVI} \quad \text{MARY LAVI} \quad 10/8/12\]
\text{Name} \quad \text{Signature} \quad \text{Date}

\[\text{Heather Kinsman} \quad \text{Heather Kinsman} \quad 10/8/12\]
\text{Witness Name} \quad \text{Signature} \quad \text{Date}
NH DEPARTMENT OF CORRECTIONS
RULES OF CONDUCT FOR PERSONS PROVIDING CONTRACT SERVICES

1. Engaging in any of the following activities with persons under departmental control is strictly prohibited:
   a. Any contact, including correspondence, other than in the performance of your services for which you have been contracted.
   b. Giving or selling of anything
   c. Accepting or buying anything

2. Any person providing contract services who is found to be under the influence of intoxicants or drugs will be removed from facility grounds and barred from future entry to the NH Department of Corrections property.

3. Possession of any item considered to be contraband as defined in the New Hampshire code of Administrative Rules, COR 307 is a violation of the rules and the laws of the State of New Hampshire and may result in legal action under RSA 622:24 or other statutes.

4. In the event of any emergency situation, i.e., fire, disturbance, etc., you will follow the instructions of the escorting staff or report immediately to the closest available staff.

5. All rules, regulations and policies of the NH Department of Corrections are designed for the safety of the staff, visitors and residents, the security of the facility and an orderly flow of necessary movement and activities. If unsure of any policy and procedure, ask for immediate assistance from a staff member.

6. Harassment and discrimination directed toward anyone based on sex, race, creed, color, national origin or age are illegal under federal and state laws and will not be tolerated in the work place. Maintenance of a discriminatory work environment is also prohibited. Everyone has a duty to observe the law and will be subject to removal for failing to do so.

7. During the performance of your services you are responsible to the facility administrator, and by your signature below, agree to abide by all the rules, regulations, policies and procedures of the NH Department of Corrections and the State of New Hampshire.

8. In lieu of Contracted staff participating in the Corrections Academy, the Vendor through the Commissioner or his designee will establish a training/orientation facilitated by the Vendor to supplement this requirement and appropriate orient Vendor staff to the rules, regulations, polices and procedures of the Department of Corrections and the State of New Hampshire.

Mary Ucci
Name

Mary Ucci
Signature

Heather Kingsman
Witness Name

Heather Kingsman
Signature

10/8/12
Date
NH DEPARTMENT OF CORRECTIONS
CONFIDENTIALITY OF INFORMATION AGREEMENT

I understand and agree that all employed by the organization/agency I represent must abide by all rules, regulations and laws of the State of New Hampshire and the NH Department of Corrections that relate to the confidentiality of records and all other privileged information.

I further agree that all employed by or subcontracted through the organization I represent are not to discuss any confidential or privileged information with family, friends or any persons not professionally involved with the NH Department of Corrections. If inmates or residents of the NH Department of Corrections, or, anyone outside of the NH Department of Corrections' employ approaches any of the our organization's employees or subcontractors and requests information, the staff/employees of the organization I represent will immediately contact their supervisor, notify the NH Department of Corrections, and file an incident report or statement report with the appropriate NH Department of Corrections representative.

Any violation of the above may result in immediate termination of any and all contractual obligations.

MARY UCCI
Name

Heather Kinsman
Witness Name

Mary Ucci
Signature

Mary Ucci
Signature

10/8/12
Date

10/8/12
Date