

APPENDIX F

Sample Legal Documents

Sample Freedom of Information Act Request

July 12, 2000

FOI/Privacy Acts Section
Office of Public & Congressional Affairs
Federal Bureau of Investigation
9th & Constitution Ave., N.W.
Washington, DC 20535

Re: Freedom of Information Request

Dear Sir or Madam:

This letter constitutes a request under the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552, and is submitted on behalf of Electronic Privacy Information Center ("EPIC").

We request the release of all FBI records concerning the system known as "Carnivore" and a device known as "EtherPeek" for the interception and/or review of electronic mail (e-mail) messages.

For purposes of FOIA fee assessments, we request that EPIC be placed in the category of "news media" requester. The organization publishes a weekly electronic newsletter that is available to the general public, and any information obtained as a result of this request will be disseminated through that publication. We note that other agencies have recognized that EPIC qualifies for "news media" status. We also request a waiver of all processing fees, as release of this information will contribute significantly to the public's understanding of the activities and operations of the government.

As the FOIA requires, I will look forward to your response within twenty (20) working days.

Thank you.

Sincerely,

David L. Sobel
General Counsel
Electronic Privacy Information Center