**EW: Summary of 2010 Price List Questions and Revisions**

Sent: Thursday, February 10, 2011 8:34 AM

To:

Attachments: Pricing-1.xls (275 KB) [Open as Web Page]

---

Subject: RE: Summary of 2010 Price List Questions and Revisions

Per our phone conversation Tuesday and our discussion on Monday, you are in concurrence with this revised price list from your other responses below, and require no further edits to this list. As a result, I will send a modification to the contract officially accepting this price list as the revised one for future purchases off this price list.

Thank you,

---

From

Sent: Thursday, January 06, 2011 9:33 AM

To

Subject: RE: Summary of 2010 Price List Questions and Revisions

Happy New Year - I hope you all had a wonderful holiday.

Please find attached, the latest revised price list. This incorporates item 1 below and deletes the products in your item 4 below.

Regarding item 2, here is what has transpired since the September 2009 price list:

Regarding item 3, we have undergone a simple name change. This is a name change only and there is no impact to the kit or functionality or pricing from last year’s price list. There is no upgrade path from

Please let me know if you require further clarifications

Regards,

---

 CELL/OTD 026913
Subject: Summary of 2010 Price List Questions and Revisions

Good Morning,

We are reviewing the price list one final time to ensure we have identified all questions or concerns. Please accept the information below as Version 1 of the FBI's Request for Clarification or Changes. I realize some of these repeat; however, I wanted to ensure a clear log was maintained.

1) The FBI requests the following from the Original Price List of September 2009 be included in the Revised Price list of 2010. Per e-mail from 2/15/10, the prices are as follows:

2) The FBI requests that the product from the September 2009 price list, quoted as [price] in his 12/15/10 e-mail provide a different price.

3) The FBI requests that the difference between the [price] (Sept 2009) and [price] (2010). What would be an upgrade path for each to a [price]?

4) The FBI requests the removal of the following products from the Revised Price List for the contract:

Thank you and have a good day,

Quantico Contracts Unit
Federal Bureau of Investigation
FW: Summary of 2010 Price List Questions and Revisions

ALL INFORMATION CONTAINED HEREBIN IS UNCLASSIFIED
DATE 11-01-2012 BY 65179 DMH/STN

Sent: Thursday, February 03, 2011 3:18 PM
To: 
Attachments: [Details] Pricing-1.xls (275 KB) [Open as Web Page]

Here's the doc I'd like to review at your earliest convenience.

Quantico Contracts Unit
Federal Bureau of Investigation

From

Subject: RE: Summary of 2010 Price List Questions and Revisions

Hi

Happy New Year – I hope you all had a wonderful holiday.

Please find attached, the latest revised price list. This incorporates in your item 1 below and deletes the products in your item 4 below.

Regarding item 2, here is what has transpired since the September 2009 price list:

We no longer offer

Our cost to perform the upgrades has increased and the price was adjusted accordingly

The current offering is

The pricing offered for an

Regarding item 3, we have undergone a simple name change. This is a name change only and there is no impact to the kit or functionality or pricing from last year’s price list. There is no upgrade path from

Please let me know if you require further clarifications.

Regards,
We are reviewing the price list one final time to ensure we have identified all questions or concerns. Please accept the information below as Version 1 of the FBI's Request for Clarification or Changes. I realize some of these repeat; however, I wanted to ensure a clear log was maintained.

1) The FBI requests that the prices from the Original Price List of September 2009 be included in the Revised Price List of 2010. Per e-mail from [2/15/10], the prices are as follows:

2) The FBI requests that you provide the September 2009 price list, quoted as Revised Price List for 2010. The product quoted in his 12/15/10 e-mail provided a different product number with a different cost.

3) The FBI requests that you explain the difference between the (Sept 2009) and (2010). What would be an upgrade path for a to a

4) The FBI requests the removal of the following products from the price list for the contract:

Thank you and have a good day.
Let me know if you need anything else.

----- Original Message ----- 
From:
To:
Cc:
Sent: Thursday, August 19, 2010 6:11 PM
Subject: RE: equipment Specs

Can u also provide info for

But so far information is great.

Much appreciated for the help.

----- Original Message ----- 
From:
To:
Cc:
Sent: Thursday, August 19, 2010 6:11 PM
Subject: RE: equipment Specs

Sorry for emailing you guys late but I wanted to get you the requested info ASAP in case you need more information or clarification. Here's a spreadsheet with the requested info. If you need anything else, let us know.

----- Original Message ----- 
From:
To:
Cc:
Sent: Wednesday, August 18, 2010 4:05 PM
Subject: RE: equipment Specs

Hi

No problem, we will have it for you by week's end.
From: [Name]
Sent: Wednesday, August 18, 2010 2:59 PM
To: [Email]
Cc: [Email]
Subject: equipment Specs

I am working with some other groups here at [working group level] to come up with information for planning purposes. It is actually really important with a deadline of this week (sorry I just found out about this).

Not much more to say on the background, but is a really important thing that needs to be filled out.

Could you fill out the following for me for [Template]

p.s. if this can't be done in the timeframe, please let me know.

much appreciated for the support.
Sorry for emailing you guys late but I wanted to get you the requested info ASAP in case you need more information or clarification. Here's a spreadsheet with the requested info. If you need anything else, let us know.

No problem, we will have it for you by week's end.

I am working with some other groups here at (working group level) to come up with a information for planning purposes. It is actually really important with a deadline of this week (sorry I just found out about this). Not much more to say on the background, but is a really important thing that needs to be filled out.

Could you fill out the following for me for

p.s. if this can't be done in the timeframe, please let me know.

much appreciated for the support.
Sent: Wednesday, August 18, 2010 4:05 PM

To: 
Cc: 

Hi,

No problem, we will have it for you by week's end.

--- Original Message ---

From: 
Sent: Wednesday, August 18, 2010 2:59 PM
To: 
Cc: 
Subject: equipment Specs

I am working with some other groups here at DC Working group level) to come up with a information for planning purposes. It is actually really important with a deadline of this week (sorry I just found out about this)

Not much more to say on the background, but is a really important thing that needs to be filled out.

Could you fill out the following for me for...

p.s. if this can't be done in the timeframe, please let me know.

much appreciated for the support.

CELL/OTD 026952
I am working with some other groups here at (working group level) to come up with information for planning purposes. It is really really important with a deadline of this week (sorry I just found out about this)

Not much more to say on the background, but is a really important thing that needs to be filled out.

Could you fill out the following for me for

p.s. if this can't be done in the timeframe, please let me know.

much appreciated for the support.
Hi,

I'll ping the team again.

Regards,

--- Original Message ---
From: [Redacted]
Sent: Monday, May 10, 2010 4:13 PM
To: [Redacted]
Cc: [Redacted]
Subject: Re: Inventory a

Thanks

--- Original Message ---
From: [Redacted]
Sent: Monday, May 10, 2010 10:47 AM
To: [Redacted]
Cc: [Redacted]
Subject: Re: Inventory a

How are things coming on the various documents you were planning on sending down? We are closed tomorrow so I was hoping you could send them today. I am closing in on arrangements to work the [Redacted] we need during the actual execution of task work.

Please let me know when to expect the documents so I can arrange to have the fax manned.

Any further thoughts regarding the [Redacted] We'd really like to get that restarted.

Thanks,

---

CELL/OTD 026967
-----Original Message-----
From:  
Sent: Monday, May 03, 2010 3:30 PM  
To:  
Cc:  
Subject: RE: Inventory at 

Hi Folks:  

Our classified fax number is This is NOT an auto-answering machine. You will need to contact me to coordinate a time to fax documents. I can then call you from the machine to let you know it is OK to transmit.

-----Original Message-----
From:  
Sent: Monday, May 03, 2010 3:30 PM  
To:  
Cc:  
Subject: Inventory 

We have to account for the following inventory items.

There is a specific form that has to be filled out for these items. If you can provide a fax number I can get that down to you.

Thanks,  

... Please include your classified fax number as well, so I can get the SOW down to you.
21 December 2010

935 Pennsylvania Ave. N.W.
JEH Bldg Room 6853
Washington, D.C. 20535

Attention: [Name] Contracting Officer

Subject: Request for Approval

Reference: ______________________________________

Dear [Name],

Contractor is respectfully requesting approval to provide

Please approve by signing below:

Should you have any questions, please contact me at

Sincerely,

[Name]

Contract Administrator

CELL/OTD 027092
02 February 2011

935 Pennsylvania Ave. N.W.
JEH Bldg Room 6853
Washington, D.C. 20535

Attention: Contracting Officer
Subject: Request for Approval
Reference: 

Dear,

Contractor is respectfully requesting approval to provide: 

Per the conversation between and on January 26, 2011, the FBI:

This is the process that was discussed regarding the FBI:

a. 

b. 

c. 

According to our records these customers have previously:

Please approve by signing below:
Should you have any questions, please contact me at [blank].

Sincerely,

[Blank]

Contract Administrator
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY
   (U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI) Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED
   (U) The proposed acquisition strategy is to award a non-competitive contract effort for

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS
   (U) is responsible for providing the FBI with
   to conduct lawfully authorized plays a critical role in the

   (S)

   (U) is requesting this The proposed procurement is
   in the amount of has been submitted to fund the requirement.

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION
   (U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise the national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
5. DEMONSTRATION THAT THE CONTRACTOR’S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED

6. DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpps), or any other periodicals because to do so would...

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED

9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION
10. A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate an in the best interests of the government.

12. TECHNICAL REPRESENTATIVE CERTIFICATION

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.


(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.


(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.


Office of General Counsel

Approved By: 

, Competition Advocate

( Date )

( Date )

( Date )

( Date )

( Date )

( Date )
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Recommend by: Unit Chief
Requested by/Deliver to: Federal Bureau of Investigation

SPECIAL INSTRUCTION:
Ship to Code:

Delivery Restrictions: M-F, 8am-4:30pm, except holidays

Government's Estimate:

Previous PO #

Previous Contract #

JUSTIFICATION FOR THE PURCHASE OF NONEXPENDABLE IT:
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY
   (U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI) Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED
   (U) The proposed acquisition strategy is to award a

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY’S NEEDS
   (U) is responsible for providing the FBI with

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION
   (U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise the national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

5. DEMONSTRATION THAT THE CONTRACTOR’S UNIQUE QUALIFICATIONS OR THE

SECRET
6. DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpps), or any other periodicals because to do so would

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED

9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION
10. **A Listing of Sources, If Any, That Expessed in Writing an Interest in the Acquisition**

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. **A Statement of the Actions, If Any, the Agency May Take to Remove or Overcome Any Barriers to Competition Before Any Subsequent Acquisition for the Supplies or Services Required**

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate in the best interests of the government.

12. **Technical Representative Certification**

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature and Date]

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature and Date]

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature and Date]

[Signature and Date]

Office of General Counsel

Approved By: 

[Signature and Date]

Competition Advocate

[Signature and Date]
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Recommend by: Unit Chief
Requested by/Deliver to: Federal Bureau of Investigation
Building 27858A, Quantico, VA 22135

Total

SPECIAL INSTRUCTION:
Ship to Code:
Delivery Restrictions: M-F, 8am-4:30pm, except holidays

JUSTIFICATION FOR THE PURCHASE OF NONEXPENDABLE ITEM:
See attached EC

CELL/OTD 009966
To: Finance

Attn: 

(Enc)

Attn: 

From: Operational Technology

Contact: 

Approved By: 

Drafted By: 

Case ID #: 268-HQ-1068430

Title: 

Synopsis: To request that the Engineering Contracts Unit (ECU) initiate payment for the enclosed requisition.

Enclosure(s): Price Estimates, FD-36 in the amount of

Details: has been tasked with the acquisition and fielding of

Consequently, requests that the ECU issue payment action against the attached FD-369 to acquire these. Additionally, requests that the approve the expenditure of funds for this effort. Funding for the amount of is available using

FEDERAL BUREAU OF INVESTIGATION
Contracting Officers are responsible for ensuring that
To: Finance  From: Operational Technology

LEAD(s):

Set Lead 1: (Action)

FINANCE

AT WASHINGTON, DC
requests that the ECU issue payment action against the attached EO-369 to acquire these Funding for the amount of [redacted] is available using

Set Lead 2: (Action)

AT WASHINGTON, DC
requests that The [redacted] approve the expenditure of funds for this effort. Funding for the amount of [redacted] is available using

CC:

<<

wpd

CELL/OTD 009969
(U) Security Addendum to EC dated 12/21/2005

(U) This addendum further expands on the referenced EC with regard to sole source justification.

(U) Full and open competition of referenced procurement requirement could
it is recommended that no advertisement be
made.

December 21, 2005

Investigative Technology Division

Derived From: G-3
Declassify On: December 21, 2030
1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED

(U) The proposed acquisition strategy is to award

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS

is responsible for providing the FBI with

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise the national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

5. DEMONSTRATION THAT THE CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED
6. DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpns) or any other periodicals because to do so would...

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED

(U)...

9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION

(U) See paragraph (5) above for facts
supporting the use of other than full and open competition.

10. **A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION**

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. **A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED**

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate in the best interests of the government.

12. **TECHNICAL REPRESENTATIVE CERTIFICATION**

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

(Date)

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

(Date)

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

(Date)

, FBI Chief Contracting Officer

(Date)

Office of General Counsel

(Date)

Approved By:

(Date)

, Competition Advocate

Secret

SECRET

CELL/OTD 009975
To: Finance  
Attn: (Enc) 

Attn: 

Criminal Investigative 
Attn: 

From: Operational Technology Division  
Contact: 

Approved By: 

Drafted By: 

(U) Case ID #: (x) 268-HQ-1068430 

Title: (U) 

Synopsis: (S) The Engineering Contracts Unit (ECU) is requested to initiate critical procurement action for the 

(U) Derived From: G-3  
Declassify On: 08/20/2022 

(U) Enclosure(s): (x) FD-369 Acquisition Planning Form, Security Addendum, and Justification for Other Than Full and Open Competition. 

(U) Details: (S) Law enforcement have, in recent years 

SECRET//20220820
(U) To: Finance From: Operational Technology Division
Re: (S) 268-HQ-1068430, 08/20/2007

(U) recently completed roll-out of a capabilities in order to provide the FBI with rapid response as needs arise. have been identified along with who's primary responsibilities are to coordinate activities and deploy

(S)

(S) requests the Engineering Contracts Unit (ECU) to initiate critical procurement action for the identified

(U) Contracting Officers are responsible for ensuring that assessments and completed on all procurements of services involving access to classified information/space, and procurements of critical assets.

SECRET//20220820
LEAD(s):

Set Lead 1: (Action)

FINANCE

AT WASHINGTON, DC

(S) The Engineering Contracts Unit (ECU) is requested to initiate critical procurement action for the

Set Lead 2: (Action)

CRIMINAL INVESTIGATIVE

AT WASHINGTON, DC

(S) The Criminal Investigative Division is requested to approve the critical procurement action for the

CC:

SECRET//20220820
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**Recommend by: Unit Chief**

**Requested by/Deliver to:** Federal Bureau of Investigation

**Building 2788A, Quantico, VA 22135**

**SPECIAL INSTRUCTION:**

**Ship to Code:**

**Delivery Restrictions:** M-F, 8am-4:30pm, except holidays

**Previous PO #**

**Previous Contract #**

**JUSTIFICATION FOR THE PURCHASE OF NONEXPENDABLE ITEM:**

See attached EC

**CELL/OTD 009981**
ACQUISITION PLAN

FEDERAL BUREAU OF INVESTIGATION

1. Unit/Section/Division: 

2. Description of Requirement: Procurement of 

3. Estimated Cost: ( )

4. Term of Contract: 1 Year

5. Distribution of Dollars:
   - FY-07
   - FY-
   - FY-

6. Subobject Class/Budget Item:
   - Product or Service Code: n/a

7. Market Research (state how performed & attach):

   Commercial Item: ☒ Yes  ☐ No
   Competitive: ☐ Yes  ☒ No
   If no to one or more above, explain: See attached security addendum and

8. Sources Considered:
   - FBI Personnel
   - Other Government Personnel
   - 100% Small Bus.
   - 8a Set aside
   - Hubzone
   - Women-owned
   - A-76
   - Required Sources (FAR Part 8)
   - Disadvantaged (FAR Part 8)
   - Other Federal Contracts

9. If Information Technology:
   - ☐ IRM Review
   - ☐ AIS Approval

10. Type of Procurement:
   - ☒ Brand Name Only
   - ☐ Commercial Item
   - ☐ Brand Name or Equal
   - ☐ Compatibility
   - ☐ Functional Specifications
   - ☐ Performance-Based Service Contract

11. Contract Type:
   - ☐ BOA
   - ☐ IDIQ Contract
   - ☐ Reimbursable Agreement
   - ☐ Cost-Reimbursement
   - ☐ (IFB)
   - ☐ RFP
   - ☐ Firm-Fixed Price
   - ☐ Incentive
   - ☐ RFQ
   - ☐ Firm-Fixed Price w/Economic Adj.
   - ☐ Letter Contract (DOJ Approval)
   - ☐ Time and Material

12. Lease vs Purchase (if lease, analysis attached): ☐ No

13. Environmentally Preferable Item:
   - ☐ Yes  ☒ No

14. Inherently Government Function (justified): ☐ Yes  ☒ No

15. Lead Time Required: To be filled in by Contracting Officer.

Approval: 08/20/2007

Technical Staff Member/(date)  Budget Staff Member/(date)

Legal Review (If applicable)/(date)  Contracting Officer or CCO/(date)
Precedence: ROUTINE

To: Finance

Attn: __________________________

(Enc)

Attn: __________________________

From: Operational Technology

Contact: ________________________

Approved By: ____________________

Drafted By: ______________________

Case ID #: 268-HQ-1068430

Title: __________________________

Synopsis: To request that the Engineering Contracts Unit (ECU) initiate payment for the procurement of FD-3691L ...

Enclosure(s): Vendor price quote, in the amount of ____________________________

Details: This device continues to enhance the FBI's ability to conduct successful

___________________________

wpd
To: Finance
From: Operational Technology

Dramatic upgrades have been made to the
This new functionality in-turn, will significantly enhance the bureau's ability to conduct

Consequently, requests that the ECU issue payment action against the attached F-369 to acquire these upgrades. Additionally, requests that the approve the expenditure of funds for this effort. Funding for the amount of is available using

Contracting Officers are responsible for ensuring that
To: Finance From: Operational Technology

LEAD(s):
Set Lead 1: (Action)

FINANCE
AT WASHINGTON, DC
requests that the ECU issue payment action against the attached FD-369 to acquire the aforementioned equipment. Funding for the amount of is available using

Set Lead 2: (Action)

AT WASHINGTON, DC

Funding for the amount of is available using

CC:

+++
ACQUISITION PLANNING FORM

FEDERAL BUREAU OF INVESTIGATION

1. Unit/Section/Division: ____________________________

2. Description of Requirement: _______________________

3. Estimated Cost: ____________________________

4. Term of Contract: ____________________________

5. Distribution of Dollars: FY-07 ___________________

6. Subobject Class/Budget Item: ___________________

7. Market Research (state how performed & attach): Existing Contract

8. Sources Considered: □ FBI Personnel □ Other Government Personnel □ Required Sources
   □ 100% Small Bus. □ 8a Setaside □ Disadvantaged (FAR Part 8)
   □ Hubzone □ Women-owned □ Other Federal Contracts
   □ A-76

9. If Information Technology: □ IRM Review □ AIS Approval

10. Type of Procurement: □ Brand Name or Equal □ Performance-Based Service Contract
     □ Brand Name Only □ Functional Specifications □ Commercial Item □ Compatibility

11. Contract Type: □ Firm-Fixed Price □ (IFB) □ RFP □ RFQ □ IDIQ Contract
     □ Firm-Fixed Price w/Economic Adj. □ Reimbursable Agreement □ Time & Material
     □ Cost-Reimbursement □ Incentive □ BOA □ Letter Contract (DOJ Approval)

12. Lease vs Purchase (if lease, analysis attached): ______________________

13. Environmentally Preferable Item: □ Yes □ No

14. Inherently Government Function (justified): □ Yes □ No

15. Lead Time Required: ______________________ To be filled in by Contracting Officer

Approval: __________________________________________

Technical Staff Member/(date) ____________________________

Budget Staff Member/(date) ____________________________

Legal Review (If applicable)/(date) ______________________

Contracting Officer or CCO/(date) ______________________

FBI/DOJ

CELL/OTD 009986
I've reviewed [redacted] evaluating it on the basis price and value. The pricing is acceptable and is comparable to previous contracting efforts. As to contract value, this type of contract [redacted] will be in the Government's interest as it will significantly reduce the number of man-hours spent in generating multiple contracts over the next fiscal years.

I recommend approval and subsequent contract award.
**NATIONAL STOCK NUMBER** | **SER #** | **FULL DESCRIPTION** | **UNIT OF ISSUE** | **QTY.** | **SUBJECT CLASS** | **B/F** | **UNIT PRICE** | **TOTAL**
---|---|---|---|---|---|---|---|---
1 | 35 | | EA | 1 | | | | 35
2 | 18 | | EA | 2 | | | | 36
3 | 45 | | EA | 3 | | | | 135
4 | 56 | | EA | 4 | | | | 224

**RECOMMENDED BY:** Unit Chief

**REQUESTED BY/DELIVER TO:** Federal Bureau of Investigation

**BUILDING:** 27858A, Quantico, VA 22135

**DATE:**

**SPECIAL INSTRUCTION:**

**SHIP TO CODE:**

**DELIVERY RESTRICTIONS:** M-F, 8AM-4:30PM, except holidays

**GOVERNMENT’S ESTIMATE:**

**PREVIOUS PO #:**

**PREVIOUS CONTRACT #:**

**JUSTIFICATION FOR THE PURCHASE OF NONEXPENDABLE ITEMS:** See Attached FC
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CONTINUATION SHEET SUBTOTAL

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Recommend by: Unit Chief
Requested by/Deliver to: Federal Bureau of Investigation

Delivery Restrictions: M-F, 8am-4:30pm, except holidays

Previous PO #
Previous Contract #

SPECIAL INSTRUCTION:

JUSTIFICATION FOR THE PURCHASE OF NONEXPENDABLE ITEM:

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CONTINUATION SHEET SUBTOTAL

-2-
(U) Thanks very much for taking the time to respond to some of the considerations I raised.

(S) If so, that's some advance homework that you need to address. No doubt you would be willing to provide some insight/help. You've indicated that you're taking a similar approach with "working with ..."

(U) In the interest of moving forward with your proposal for FY12 funding of please update your December 2010 submission that reflects the scope of the "study" (not procurement), including supportive information and/or documentation, via the established process. We'll then seek opportunities for you to address the...
The FBI's team members are contacting all affected units within the OTD (and select groups in other divisions) to properly and fully represent the comprehensive interests of the organization. To that end input and participation is actively sought.
(U/FOUO) OTD Unit Chiefs are asked to confer with staff members and consider how they might benefit from enhancement funds available through the _____________________________.

This document, coupled with a PowerPoint® briefing (attached), may prove helpful in promoting further discussion, conveying the importance of this initiative and cultivating project ideas.

(U) (S/NF) Members of the FBI's ____________________________ are available to minimize the burden of unit participation. As resources allow, we will assist in defining and drafting your submissions to the ____________________________ and help with the periodic progress reports.

(U) (S/NF) The importance of your timely contributions cannot be understated.

(U/FOUO) Please contact SSA ____________________________ to discuss potential submissions. Contact information for the FBI's ____________________________ is provided in Table 2, below:

(U) (S/NF) Table 2

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>SSA</td>
<td>Lead FBI representative to ____________________________</td>
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<td>SKU – Finance/Audit/Reporting</td>
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<td>Contractor – Portfolio Management/Project Inputs</td>
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<tr>
<td>SSA</td>
<td>Contractor – Portfolio Management/Database</td>
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</table>

SSA ____________________________
FBI Lead to the ____________________________
Operational Technology Division

June 1, 2011
Understanding the Core Principles

(S)

(S)
Adherence to the Core Principles

Project leads are expected to adhere to these core principles when proposing new projects for funding consideration as well as during the execution of approved project activities.

01 June 2011
Project Submission Instructions

Overview

The FBI's team will assist bureau units with their initial high-level project plans prior to the multi-agency review. To increase the likelihood of approval, it will be helpful to keep several elements in mind as you craft your submission documents.

1. **Describe how your project relates to the current and future challenges presented by one (or more) of the specific technologies noted.**

2. **Think in terms of "gaps!"**
   Describe current/future operational shortcomings and how the project will overcome them.

3. **Identify the specific benefits that will accrue to the FBI's**

4. **Is the project sustainable beyond the funding period identified?**
   Preference is more likely to be given to projects that will be maintained by once the initiative concludes.

5. **Collaboration, in development and/or procurement phases, is looked upon favorably and demonstrates that duplication of effort is being avoided.**

6. **Identify the base funds your unit will contribute to the effort.**
   Doing so demonstrates your unit's commitment to the program. (Be aware that unit funding is not offset by any enhancement funds you receive, nor should a unit reallocate funds to other projects if monies are provided.)
Process

Please review the document "Understanding the Core Principles" to ensure that you understand the ground rules and that your intended submission falls within the scope of the program.

Initial submissions can be crafted using a Word template designed for that purpose. (Filename: Submission Form-Rev06-11.dot). Save the completed template as a Word document with a filename that begins with your unit's acronym (for example: FY2012.doc)

Supplement your completed worksheet with any information that will help explain the nature of the project (the challenge anticipated benefits, etc.).

Create a brief (6 slide) PowerPoint® briefing that can be used to introduce your submission to the member of your unit may be asked to present a technical overview to one or both of the review groups.

E-mail completed submission documents via to the following members of the FBI's team:
SSA Lead
SSA (contractor)
SSA (contractor)

You will be contacted by a member of the team to discuss and fine-tune your submission before it is reviewed by (a) the and (b) the

Revised June 2011