Here are the copies of the SOWs that were provided to you on Friday 6/24/11:
- General SOW for the Contract
- TO #1 – consolidation of outstanding efforts from previously awarded contract
- TO #2 – New tasking

I placed a copy of the project milestone (as of May 2011) and system level design of the current contract (COTR) on your desk. I am working with [a person] for a program status briefing to be held this month and is requesting them to provide us a [description of effort] of their ongoing current effort so that we conduct preliminary evaluation and provide feedback prior to the briefing. Attached is the SOWs I had prepared with a few editing by [a person] will provide copy of the final version with all changes incorporated shortly.

Classification: SECRET

Classification: SECRET
Contrat

Statement of Work

Tracking Technology Unit

Science and Technology Branch

Operational Technology Division

CELL/OTD 022732

***SECRET***
1.0 SCOPE

1.1 OBJECTIVES

The specific objectives of the contract shall include:

- 
- 
- 
- 
- 
- 
- 
-
Statement of Work

• (U) To provide engineering services for

• (U) To report, track, and document processes and outcomes.

1.2 BACKGROUND
**2.0 REQUIREMENTS AND DELIVERABLES**

(U) **2.1 TASKING**

(U) Work under this SOW shall be task-oriented. Each task shall be coordinated with the Contractor by the Contracting Officer’s Technical Representative (COTR) and awarded on a task by task basis through the Contracting Officer (CO). As indicated in each Task Order (TO) SOW, the Contractor shall provide services to include the following:

- Engineering Services for 
- Providing and enhancing systems 
- Systems 
- Systems quality assurance: 
- Systems 
- Reporting, tracking, documentation development, and presenting; 
- Project management to include scheduling, cost management, process analysis and evaluation, project control, and risk management.

(U) The CO shall specify the intended pricing type, firm fixed-price or cost-plus fixed fee, during request for TO proposals. Reference the solicitation documentation for additional information regarding “Ordering Procedures.”

(U) For key personnel, the COTR shall require the Contractor to provide a resume demonstrating experience, skills, and education. Once key personnel are approved by the FBI, replacement of those personnel on by the Contractor is subject to review and approval by the COTR. All Contractor personnel shall possess the knowledge and skills necessary to complete the work identified by the FBI.
(U) The Contractor shall be expected to apply a broad base of engineers and support personnel with varying backgrounds in order to maintain the efforts under this contract. At a minimum, the Contractor shall include a copy of the job descriptions to include experience levels and formal education required for each labor category presented in the proposal.

(U) Services provided under each TO shall be performed in accordance with this SOW for the contract as well as contractual terms and conditions. All services and enhancements under this contract shall be conducted with all appropriate legal authority.

(U) 2.2 REQUIREMENTS

The Contractor shall meet the system level criteria for performance as stated below:

(U) 2.2.7 The Contractor system shall require and any features under this contract to ensure such use are limited to personnel with the required authority.

(U) 2.3 DELIVERABLES

(U) The Contractor shall provide any of the following as required in specific Task Order requirements documentation:

CELL/OTD 022736

***SECRET***
Statement of Work

- **Project Deliverables**
  - Production Run Equipment

- **Documentation**
  - White Paper Study Reports
  - Baseline Design Documentation
  - Monthly Project Status Reports

- **Meetings or Briefings**
  - Kick-Off, Program Management, Status or Technical Integration Meetings
  - Review or Technical Briefings to include any required materials

(U) **3.0 REPORTING AND STATUS REVIEW REQUIREMENTS**

(U) **3.1 Project Progress Reports**: Project progress shall be reported to the COTR on a monthly basis. At a minimum, the report shall include the following information per Task Order: technical accomplishments and status, upcoming milestones, issues/concerns/risks, action items, and projected cost or schedule overruns.

(U) **3.2 Other Reports**: Other reports that may be required by the contractor on a per-task order basis shall include:

- Test Procedures Report
- Installation Report
- System
- Training Plans and Manuals
- Task Order Closeout Report
- Contract Closeout Report

(U) **3.3 Phase Review Meetings**: Formal phase review meetings shall be conducted at a minimum at the conclusion of each Task Order Phase and include reports for project plans, status, and results.

(U) **3.4 Other Review Meetings**: Other meetings that may be required by the contractor on a per-task order basis shall include:

- Monthly or Periodic Technical Integration Meetings - To review technical progress, address any technical challenges and barriers, and communicate with project team
- System Requirements Review - To review and baseline the requirements to be satisfied by the proposed system (product)
- Preliminary Design Review - To review and concur on initial system design concepts including exploitation techniques and implementation methodology
- Critical Design Review - To review and approve final system design
- Test Readiness Review - To review test readiness and authorize initiation of testing
Statement of Work

- Operational Readiness Review - To review operational readiness and officially accept system (product)

(U) **4.0 SPECIAL CONSIDERATIONS**

(U) **4.1 Health and Safety**

(U) In certain configurations if the Contractor systems, the Contractor shall provide information regarding these topics in writing and make recommendations to reduce such risk.

(U) **4.2 Security and Restrictions Considerations**

(§)
STATEMENT OF WORK

Contract

Task Order 1

Baseline System

1.0 (U) INTRODUCTION

1.1 (S//NF) Project Description and Background
(U) The structure of this statement of work consists of the following: Section 1 provides a broad project description and background of the task requirements; Section 2 details the specific system requirements, key technology areas, concept of operations, and technical strategy; Section 3 lists and describes the tasks to be accomplished; Section 4 lists the deliverables, and Section 5 lists the customer representatives, roles and contact information.

2.0 **(S/NF) Scope**

(U) Within this statement of work, all references to or are defined as a product that is as

(U) The following requirements as identified in Section 2 shall be provided for under this Task Order to [ ] All capabilities shall be available for utilization [ ] In order to provide all requirements below shall not be accepted.

2.1 Task Overview
### Requirements

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### Key Technology Area
2.1.2.1

2.1.2.2

2.1.2.3

2.1.2.4

2.1.2.5

2.1.2.6

2.1.2.7

2.1.3 Operating Requirements

2.1.3.1

2.1.3.2

2.1.3.3

2.1.3.4

2.1.3.5 (U) The system shall be...

2.1.4 (S/NE) System Capabilities

(S)
2.2 (S/NF) Concept of Operations

2.2.1 (S/NF)
2.2.1.10 The system shall perform the following general sequence of operations:

2.2.1.10.1

2.2.1.10.2
2.2.2.12 The system shall perform the following general sequence of operations

2.2.2.12.1

2.2.2.12.2
2.2.3.11 (U) The system shall perform the following general sequence of operations:

2.2.3.11.1

2.2.3.11.2

2.2.3.11.3
(U) A conceivable technical strategy for providing the tasks described below: the Contractor shall take the following into account when performing the tasks required under this Task Order.

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<td>2.2.4.9</td>
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<tr>
<td>2.2.4.10</td>
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</table>
3.0 (U) Task Descriptions

This section describes the tasks to be completed. It is divided into five major areas shall be completed under this Task Order:

(a) General Project Tasks – General project tasks include a kickoff meeting to be conducted at the customer’s facility, a general project status review conducted at the midpoint of the project, and a monthly meeting at the customer’s discretion status reports identifying current task status, risks, mitigations, percent complete, expected date of completion, and actual date of completion for each enhancement feature.

(b) [ ] to address the following requirements:

(c) 

(d) 

(e) Demonstration – Conduct a demonstration of a fully operational system according to the requirements described herein system at the customer facility to include

4.0 (U) Deliverables

(U) This section describes the deliverable items from the task order.

- (U) Monthly Status Report
- (U) Monthly Program Review
- (U) System Power Requirements for [ ]
- (U) System Testing Plan
- (U) System [ ]
- (U) System Demonstration at customer facility
- (U) Pictorial system connection diagram
4.1 Security Standards and Regulations

(U) SECURITY STATEMENT: This program, all documentation, all associations, all stated and implied requirements and all personnel must adhere to and meet security requirements. Any breach of security will result in immediate termination of the program and possible repercussions, both contractual and criminal. All dissemination of the program and contract information outside those parties designated by the COTR must be approved in writing by the COTR, to include, but not limited to, partners, technical and contract information and personnel. This program in its entirety is restricted from any and all disclosure to any entity considered foreign to the United States. The contractor shall set up procedures to insulate the program procurement or parts and protection of program information as agreed upon by the COTR.

5.0 Customer Representative

The Contracting Officer (CO) is the only person from the FBI with the authority to negotiate contractual issues or changes and obligate funding. The Contractor is responsible for any changes made without authorization of the CO.

Contracting Officer

The following Bureau personnel may be contacted after award of the contract in performance of this work and for technical guidance, but are not authorized to negotiate contractual issues or obligate funding:

Programmatic and Technical Personnel

a) Project Manager/COTR

b) Program Manager/Unit Chief
STATEMENT OF WORK

Contract

Task Order 2

1.0 (U) INTRODUCTION

1.1 (S//NF) Project Description and Background
The structure of this statement of work consists of the following: Section 1 provides a broad project description and background of the task requirements; Section 2 details the specific system requirements, key technology areas, concept of operations, and technical strategy; Section 3 lists and describes the tasks to be accomplished; Section 4 lists the deliverables, and Section 5 lists the customer representatives, roles and contact information.

2.0 Scope

Within this statement of work, all references to are defined as a product that is

The following requirements as identified in Section 2 shall be provided for under this Task Order to All capabilities shall be available for utilization in order to provide all requirements below shall not be accepted.

2.1 Task Overview

2.1.1 Requirements

2.1.1.1

2.1.1.2

2.1.1.3
2.1.1.4 X
2.1.1.5 X
2.1.1.6 X
2.1.1.7 X
2.1.1.8 X
2.1.1.9 X
2.1.1.10 X
2.1.1.11 X
2.1.1.12 X
2.1.1.13 X
2.1.1.14 X

2.1.2 Key Technology Area

2.1.2.1 X
2.1.2.2 X
2.1.2.3 X
2.1.2.4 X
2.1.3 Operating Requirements

2.1.3.1

2.1.3.2

2.1.3.3

2.1.3.4

2.1.3.5 (U) The system shall be
2.1.4 (S/HNF) System Capabilities

2.2 (S/HNF) Concept of Operations

2.2.1 (S/HNF)
2.2.1.11 The system shall perform the following general sequence of operations:
2.2.2.12 The Contractor shall ensure the system is able to perform the following general sequence of operations

2.2.2.12.1

2.2.2.12.2

2.2.2.12.3
2.2.3.11 (U) The system shall perform the following general sequence of operations:

2.2.3.11.1

2.2.3.11.2

2.2.3.11.3
(U) A conceivable technical strategy to provide the ____________________________ is described below. The Contractor shall take the following into account when ____________________________ under this Task Order.
3.0 (U) Task Descriptions

This section describes the tasks that shall be completed under this Task Order. It is divided into five major areas:

(a) **General Project Tasks** – General project tasks include a kickoff meeting to be conducted at the customer's facility, a general project status review conducted at the midpoint of the project, and a monthly or bi-monthly at the customer's discretion status reports identifying current task status, risks, mitigations, percent complete, expected date of completion, and actual date of completion.

(b) ________________

(c) ________________

(d) ________________

(e) **Demonstration** – Conduct a demonstration of a fully operational system according to the requirements described herein at the customer facility to include ________________.

4.0 (U) Deliverables

This section describes the deliverable items from the task order.

- (U) Monthly Status Report
- (U) Monthly Program Review
- (U) System Power Requirements for ________________
- (U) System Testing Plan
- (U) System ________________
- (U) System Demonstration at customer facility
- (U) Pictorial system connection diagram
- (U) Final Technical Summary Report
4.1 Security Standards and Regulations

(U) SECURITY STATEMENT: This program, all documentation, all associations, all stated and implied requirements are subject to the security requirements of this contract and all Contractor personnel shall adhere to and meet security requirements. Any breach of security will result in immediate termination of the program and possible repercussions, both contractual and criminal. All dissemination of the program and contract information outside those parties designated by the COTR shall be pre-approved in writing by the COTR, to include, but not limited to, partners, technical and contract information and personnel. This program in its entirety is restricted from any and all disclosure to any entity considered foreign to the United States. The contractor shall set up procedures to insulate the program procurement or parts and protection of program information as agreed upon by the COTR.

5.0 Customer Representative

The Contracting Officer (CO) is the only person from the FBI with the authority to negotiate contractual issues or changes and obligate funding. The Contractor is responsible for any changes made without authorization of the CO.

The following Bureau personnel may be contacted after award of the contract in performance of this work and for technical guidance, but are not authorized to negotiate contractual issues or obligate funding:

Programmatic and Technical Personnel

a) Project Manager/COTR

b) Program Manager/Unit Chief
Contract

Statement of Work

Task Order 3

Federal Bureau of Investigation
STATEMENT OF WORK

Contract

Task Order 3

1.0 (U) INTRODUCTION

1.1 (S/NI) Project Description and Background
(U) The structure of this statement of work consists of the following: Section 1 provides a broad project description and background of the task requirements; Section 2 details the specific system requirements, key technology areas, concept of operations, and technical approach; Section 3 lists and describes the tasks to be accomplished; Section 4 lists the deliverables, and Section 5 lists the customer representatives, roles and contact information.

(U) 2.0 Scope

(U) Within this statement of work, all references to are defined as a product that is

2.1 Task Overview

2.1.1 Requirements

2.1.1.1

2.1.1.2

2.1.1.3

2.1.1.4

2.1.1.5

2.1.1.6
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### 2.1.2 Key Technology Area

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</table>
2.1.3 Operating Requirements

2.1.3.1

2.1.3.2

2.1.3.3

2.1.3.4

2.1.3.5 (U) The system shall be

2.1.4 (S/NE) System Capabilities

2.2 (S/NE) Concept of Operations
2.2.1.9 The system performs the following general sequence of operations:

2.2.1.9.1

2.2.1.9.2

2.2.1.9.3

2.2.1.9.4
The system performs the following general sequence of operations:

2.2.2.10

\[ X \times X \times X \times X \times X \]
2.2.3.11 (U) The system performs the following general sequence of operations:

2.2.3.11.1

2.2.3.11.2

2.2.3.11.3
2.2.4 (U) The conceivable technical approach to developing [ ] is described below.

2.2.4.5

2.2.4.6

2.2.4.7
3.0 (U) Task Descriptions

This section describes the tasks to be completed. It is divided into five major areas:

(a) **General Project Tasks** – General project tasks include a kickoff meeting to be conducted at the customer's facility, a general project status review conducted at the midpoint of the project, and a monthly or bi-monthly at the customer's discretion status reports identifying current task status, risks, mitigations, percent complete, expected date of completion, and actual date of completion.

(b) 

(c) 

(d) 

(e) **Demonstration** – Conduct a demonstration of a working system at the customer facility to include
4.0 (U) Deliverables

(U) This section describes the deliverable items from the task order.

- (U) Monthly or Bi-Monthly Status Report
- (U) Monthly or Bi-Monthly Program Review
- (U) System Power Requirements
- (U) Test Plan
- (U) System Demonstration at customer facility
- (U) Pictorial system connection diagram
- (U) Final Technical Summary Report

4.1 Security Standards and Regulations

(U) SECURITY STATEMENT: This program, all documentation, all associations, all stated and implied requirements and all personnel must adhere to and meet security requirements. Any breech of security will result in immediate termination of the program and possible repercussions, both contractual and criminal. All dissemination of the program and contract information must be approved in writing by the COTR, to include, but not limited to, partners, technical and contract information and personnel. The contractor shall set up procedures to insulate the program procurement or parts and protection of program information as agreed upon by the COTR.

5.0 Customer Representative

Contracting Officer

The following Bureau personnel may be contacted in performance of this work, but are not authorized to negotiate contractual issues:

Programmatic and Technical Personnel

a) Project Manager/COTR
b) Project Manager/COTR
c) Unit Chief
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**Total**
UNCLASSIFIED

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 12/14/2010

To: Finance Attn: A/SC
General Counsel Attn: UC
Operational Technology Attn: UC

From: Security
Security Operations Section/Acquisition Security
Unit/PA-555
Contact:

Approved By: 

Drafted By: 

Case ID #: 260A-HQ-1528742 Serial 3741

Title: SENSITIVE BUT UNCLASSIFIED (SBU) ACQUISITIONS

Synopsis: To advise that a

for the identified procurement involving
under Requisition

Reference: 319W-HQ-A1487699-SECD Serial 4
319W-HQ-A1487699-SECD Serial 93
319W-HQ-A1487699-SECD Serial 481

Details: ASU has received a request for a

. This procurement is identified as
Requisition for a

and

for the Operational

UNCLASSIFIED
To: Finance
From: Security
Re: 260A-HQ-1528742, 12/14/2010

Technology Division, Technology Unit.

Tracking

Upon review of this request, the procurement does not

No further action by ASU will be taken unless notified of

Questions concerning this matter should be directed to

Unit Chief

Please provide direct feedback regarding the Unit's performance in this area by clicking here:
UNCLASSIFIED

To: Finance From: Security
Re: 260A-HQ-1528742, 12/14/2010

LEAD(s):
Set Lead 1: (Info)
FINANCE
AT WASHINGTON, DC
For information only.
Set Lead 2: (Info)
GENERAL COUNSEL
AT WASHINGTON, DC
For information only.
Set Lead 3: (Info)
OPERATIONAL TECHNOLOGY
AT QUANTICO, VA
For information only.

++
Serial Description – Unrecorded Serial

Total Deleted Page(s) ~ 19
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Page 20 ~ b1, b3, b7E
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Page 52 ~ b1, b3, b7E
Page 54 ~ b1, b3, b7E
Page 58 ~ Duplicate OTD-Contract-6, p. 92 & following
Page 59 ~ Duplicate OTD-Contract-6, p. 92 & following
Page 60 ~ Duplicate OTD-Contract-6, p. 92 & following
Page 61 ~ Duplicate OTD-Contract-6, p. 92 & following
Page 62 ~ Duplicate OTD-Contract-6, p. 92 & following

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