Precedence: ROUTINE.

To: Finance

From: Operational Technology

Approved By:

Drafted By:

Case ID #: (U) 268-HQ-1068430

Title: (U)

Synopsis: (X) The Finance Division is requested to procure the described equipment from

Details: (X)

Enclosure(s): (S) FD-369 in the amount of vendor quote, ASU checklist and ASR form.

Derived From: ERI-NSICG-20080301

Declassify On: 20340126

SECRET

CELL/OTD 025026
To: Finance  From: Operational Technology
Re: (U) 268-HQ-1068430, 01/26/2009

(U) The Contracting Officer's Technical Representative for this task is Electronics Engineer (EE) who may be contacted at the Engineering Research Facility, Quantico, Virginia.
To: Finance From: Operational Technology
Re: (U) 268-HQ-1068430, 01/26/2009

LEAD(s):

Set Lead 1: (Action)

FINANCE

AT PSFO, DC

[U] [X] The Finance Division is requested to procure the...

Set Lead 2: (Action)

AT WASHINGTON, DC

[U] [X] The [procurement] is requested to approve funding for the procurement of...

CC:

++

SECRET

3

CELL/OTD 025028
Security Addendum to Requisition

(7) [Derived From: G-3]
Declassify On: 10/10/2023

OVD/Chief Security Officer

(5) [Security Addendum to Requisition]

ALL INFORMATION CONTAINED HERIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

DATE: 04-16-2013
CLASSIFIED BY NSICG J76J18T80
REASON: 1.4 [c, 3]
DECLASSIFY ON: 04-16-2038

SECRET/20231010

CELL/OTD 025029
(U) Funding approval is therefore requested for this effort. Funding of [_____] for this request is available under Budget Code [__] Sub-object Class [__].

(U) Contracting Officers are responsible for ensuring that [_____]
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Tracking Technology Unit (TTU), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED

(U) The proposed acquisition strategy is to award a non-competitive contract effort for

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS

(U) TTU is requesting this sole source procurement with

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise the national security unless the agency is permitted to limit the
number of sources from which it solicits bids or proposals.

5. **DEMONSTRATION THAT THE CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED**

6. **DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE**

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpps), or any other periodicals because to do so would...

7. **DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE**

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. **A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED**
9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION

(U) See paragraph (5) above for facts supporting the use of other than full and open competition.

10. A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate and in the best interests of the government.

12. TECHNICAL REPRESENTATIVE CERTIFICATION

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature]
Contracting Officer's Technical Representative  (Date)

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature]
Contracting Officer  (Date)

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature]
Supervisory Contracting Officer  (Date)

[Signature]
FBI Chief Contracting Officer  (Date)

Office of General Counsel  (Date)

Approved By: 

[Signature]
Competition Advocate  (Date)
JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION
IN ACCORDANCE WITH 41 U.S.C. 253(c)(6)

1. Identification of the agency and the contracting activity:

2. Nature and/or description of the action being approved:

3. Description of the supplies or services (including estimated value):

CELL/ODD 025035
4. **Statutory Authority:**

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

5. **Demonstration that the nature of the acquisition justifies the use of the above authority:**

(SECRET)
6. Efforts made to ensure offers are solicited from as many potential sources as practicable, including compliance with subpart 5.2 and, if not, which exception under FAR 5.202 applying.

7. Determination that the anticipated cost to the Government will be fair and reasonable:

(U) A price analysis will be conducted by the Contracting Officer prior to award to determine that all prices are fair and reasonable.

8. Market Survey:

9. Any other facts supporting the use of other than full and open competition:

(U) See paragraph (5) above for the facts supporting the use of other than full and open competition.

10. A listing of the sources, if any, that expressed in writing an interest in the acquisition:
(U) Since the procurement was not publicized pursuant to FAR 5.202(a)(1), no other commercial sources were given the opportunity to express written interest in this procurement.

11. A statement of the actions, if any, the agency may take to remove or overcome any barriers to competition before any subsequent acquisition for the supplies or services are required.

(U) The FBI will continue to do market surveys to identify potential sources on subsequent acquisitions. TTU has a successful record of finding and developing new contractors.

Conclusion:

Certifications:

Technical Representative Certification:

As Technical Representative of the requiring office, I have reviewed the data provided in support of the Justification and Approval to procure using other than Full and Open Competition. I certify that the data is accurate and complete to the best of my knowledge and belief.

Contract Specialist Certification:

I hereby certify that the information in this justification is accurate and complete to the best of my knowledge and belief.

Reviewed:

Unit Chief:
Statement of Work
Federal Bureau of Investigation Requisition

(U) PART ONE

(U) SUMMARY:

(U) PART TWO

(U) Deliverables

(S)
4. Monthly Status Reporting

5. Testing, Verification, and Demonstration

6. Operational Deployment

(U) Other Details
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY
(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Tracking Technology Unit (TTU), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED
(U) The proposed acquisition strategy is to award a non-competitive contract effort for

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION
(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory

SECRET

CELL/OTD 025044
authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency’s needs would compromise the national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

5. DEMONSTRATION THAT THE CONTRACTOR’S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED

6. DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency’s needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOps), or any other periodicals because to do so would

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED
9. **ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION**

(U) See paragraph (5) above for facts supporting the use of other than full and open competition.

10. **A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION**

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. **A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED**

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate or in the best interests of the government.

12. **TECHNICAL REPRESENTATIVE CERTIFICATION**

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

Contracting Officer's Technical Representative (Date)

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

Contracting Officer (Date)

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

Supervisory Contracting Officer (Date)

FBI Chief Contracting Officer (Date)

Office of General Counsel (Date)

Approved By: Competition Advocate (Date)
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Tracking Technology Unit (TTU), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED

(U) The proposed acquisition strategy is to award a non-competitive contract effort for _____.

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure
5. DEMONSTRATION THAT THE CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED

6. DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpps), or any other periodicals because to do so would...

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED
9. **ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION**

(U) [Redacted] See paragraph (5) above for facts supporting the use of other than full and open competition.

10. **A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION**

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. **A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED**

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate and in the best interests of the government.

12. **TECHNICAL REPRESENTATIVE CERTIFICATION**

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

Contracting Officer's Technical Representative  (Date)

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

, Contracting Officer  (Date)

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

, Supervisory Contracting Officer  (Date)

, FBI Chief Contracting Officer  (Date)

Office of General Counsel  (Date)

Approved By:  

, Competition Advocate  (Date)
Precedence: ROUTINE
To: Finance
From: Operational Technology Division
Contact: TTU/OT-BRF-E
Approved By:
Drafted By:
Case ID #: 268-HQ-1068430
Title: 
Synopsis: The Quantico Contracts Unit (OCU) is requested to initiate the procurement of
Enclosure(s): ASU Checklist, FD-369 in the amount of Vendor Quote.
Details: 

UNCLASSIFIED
To: Finance From: Operational Technology Division
Re: 268-HQ-1088430, 2/13/2008

The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Technician (EE) [blacked out] and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions. Contracting Officers are responsible for ensuring that
UNCLASSIFIED

To: Finance  From: Operational Technology Division
Re: 268-HQ-1058430, 2/13/2008

LEAD(s):
Set Lead 1: (Action)

FINANCE

AT PSFO, DC

The Quantico Contracts Unit (QCU) is requested to initiate the procurement of ________ Funding of ________ for this request is available using budget item ________ Subobjective classifications ________

CC: 

UNCLASSIFIED

3

CELL/OTD 025054
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Tracking Technology Unit (TTU), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED

(U) The proposed acquisition strategy is to award a non-competitive contract effort for

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY’S NEEDS

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure

SECRET

CELL/OTD 025055
5. DEMONSTRATION THAT THE CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED

6. DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpps), or any other periodicals because to do so would

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED
9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION

(U) See paragraph (5) above for facts supporting the use of other than full and open competition.

10. A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate in the best interests of the government.

12. TECHNICAL REPRESENTATIVE CERTIFICATION

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.
(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature] Contracting Officer's Technical Representative (Date)

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature], Contracting Officer (Date)

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature], Supervisory Contracting Officer (Date)

[Signature], FBI Chief Contracting Officer (Date)

Office of General Counsel (Date)

Approved By: [Signature], Competition Advocate (Date)
Statement of Need
To accompany Requisition

Contracting Officers are responsible for ensuring that

Unit Chief
Statement of Need to Accompany
Requisition

Sole Source Justification:
Precedence: ROUTINE

Date: 10/15/2008

To: All Field Offices

From: Operational Technology

Contact: 

Approved By: 

Drafted By: 

Case ID #: 268-HQ-1068430

Title: 

Synopsis: Tracking Technology Unit (TTU), 

Details: Tracking Technology Unit (TTU), will be offering training at in FY09. The schedule is as follows:

requests anyone wanting to attend any of the classes must send their request to . The request has to include three dates (one preferred and two alternate dates) that they would like to attend along with complete contact information, i.e. office numbers, cell numbers, and email addresses. A schedule of the classes will be generated and sent out to every attendee. After the schedule is made it is mandatory for each person to sign up through . If anyone fails to sign up then that person will be replaced with someone else. It is the attendees responsibility to find an alternate and contact if they can not attend the class in
To: All Field Offices  From: Operational Technology
Re: 268-HQ-1068430, 10/15/2008

which they are scheduled to attend. That person will then be taken off the schedule for FY09 training classes with the exception of an "emergency" situation.
UNCLASSIFIED

To: All Field Offices  From: Operational Technology
Re: 268-HQ-1068430, 10/15/2008

LEAD(s):

Set Lead 1: (Action)

ALL RECEIVING OFFICES

requests anyone wanting to attend any of the classes please send their request to

CC:

**

UNCLASSIFIED

3

CELL/OTD 025067
FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 11/05/2008

To: Finance

Attn: Criminal Investigative

From: Operational Technology Division

Contact: /TTU/OT-BRF-E

Approved By:

Drafted By:

Case ID #: 268-HQ-1068430

Title: _______________________________________

Synopsis: The Quantico Contracts Unit (QCU) is requested to initiate the procurement of

Enclosure(s): ASU Checklist, FD-369 in the amount of Vendor Quote.

Details:

UNCLASSIFIED

CEIL/OTD 025068
To: Finance  From: Operational Technology Division  
Re: 268-HQ-1068430, 11/05/2008

The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Technician (ET) and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions. Contracting Officers are responsible for ensuring that
To: Finance  From: Operational Technology Division  
Re: 268-HQ-1068430, 11/05/2008

LEAD(s):

Set Lead 1: (Action)  
FINANCE

AT PSFO, DC
The Quantico Contracts Unit (QCU) is requested to initiate the procurement of [ ] Funding of [ ] for this request is available using budget items [ ] and [ ] Subobject classifications [ ]

Set Lead 2: (Action)  
CRIMINAL INVESTIGATIVE

AT WASHINGTON, DC
The Criminal Investigative Division is requested to approve the procurement of [ ] Funding of [ ] for this request is available using budget items [ ] and [ ] Subobject classifications [ ]

Set Lead 3: (Action)

AT WASHINGTON DC
The [ ] is requested to approve the procurement of [ ] Funding of [ ] for this request is available using budget items [ ] and [ ] Subobject classifications [ ]

CC: [ ]

UNCLASSIFIED
FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE
Date: 11/05/2008

To: Finance
Attn: ____________________________

From: Operational Technology Division
Contact: TTU/CT-ERF-B

Approved By: ____________________________

Drafted By: ____________________________

Case ID #: 268-HQ-1068430

Title: ____________________________

Synopsis: The Quantico Contracts Unit (QCU) is requested to initiate the procurement of ____________________________ in the amount of ____________________________ and Vendor Quote.

Enclosure(s): ASU Checklist, FD-369 ____________________________

Details: ____________________________

UNCLASSIFIED

CELL/OTD 025071
To: Finance  From: Operational Technology Division
Re: 268-HQ-1068430, 2/13/2008

The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Technician (ET) [PERSON] and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions. Contracting Officers are responsible for ensuring that [REDACTED]
To: Finance From: Operational Technology Division
Re: 268-HQ-1068430, 2/13/2008

LEAD(s):
Set Lead 1: (Action)

FINANCE
AT PSFO, DC
The Quantico Contracts Unit (OCU) is requested to initiate
the procurement of Funding of
Subobject classifications

CC:

UNCLASSIFIED
Precedence: ROUTINE                                      Date: 10/09/2008

To: Criminal Investigative  Attn:  
Finance  Attn:  

From: Operational Technology  TTU/ERP  

Approved By:  

Drafted By:  

Case ID #: (U) 266-HQ-1068430  

Title: (U)  

Synopsis: To request that the Tracking Technology Unit's  
provide training for  

Enclosure(s): FD-369 in the amount of Vendor  

price quote,  

Details:  

UNCLASSIFIED  

UNCLASSIFIED  

CELL/OTD 025074
To: Criminal Investigative From: Operational Technology
Re: (U) 268-HQ-1068430, 10/02/2008

The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Technician (ET) and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions. Contracting Officers are responsible for ensuring that

UNCLASSIFIED
2

CELL/OTD 025075
To: Criminal Investigative  From: Operational Technology
Re: (U) 268-HQ-1068430, 10/02/2008

LEAD(s):

Set Lead 1: (Action)

CRIMINAL INVESTIGATIVE

AT WASHINGTON, DC

The Criminal Investigative Division is requested to approve the procurement training for [ ]. Funding for amount of [ ] is specified on the attached FD-369, requisition [ ]

Lead 2: (Action)

FINANCE

AT PSFO, DC

The Finance Division is requested to approve the procurement training for the [ ]. Funding for amount of [ ] is specified on the attached FD-369, requisition [ ]

CC: [ ]

** UNCLASSIFIED **

3
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Tracking Technology Unit Unit (TTU), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS

4. IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise the national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

5. DEMONSTRATION THAT THE CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE
9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION

See paragraph (5) above for facts supporting the use of other than full and open competition.

10. A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION

Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED

The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate in the best interests of the government.

12. TECHNICAL REPRESENTATIVE CERTIFICATION

Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature of Contracting Officer's Technical Representative] (Date)

As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature of Contracting Officer] (Date)

As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

[Signature of Supervisory Contracting Officer] (Date)

The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate in the best interests of the government.

[Signature of Supervisory Contracting Officer] (Date)

CELL/OTD 025080
9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION

(\text{U})\text{See paragraph (5) above for facts supporting the use of other than full and open competition.}

10. A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION

(\text{U})\text{Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.}

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED

(\text{U})\text{The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate in the best interests of the government.}

12. TECHNICAL REPRESENTATIVE CERTIFICATION

(\text{U})\text{Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.}

(\text{U})\text{As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.}

\underline{\text{Contracting Officer's Technical Representative (Date)}}

(\text{U})\text{As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.}

\underline{\text{Contracting Officer (Date)}}

(\text{U})\text{As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.}

\underline{\text{Supervisory Contracting Officer (Date)}}

\underline{\text{CELL/OTD 025084}}