Statement of Need to Accompany Requisition
FEDERAL BUREAU OF INVESTIGATION

Precedence: PRIORITY

To: Criminal Investigative Finance

From: Operational Technology

Approved By:

Drafted By:

Case ID #: (U) 268-HQ-1068430

Title: (U)

Synopsis:

(U) Enclosure(s): (X) PD-369 in the amount of and Memorandum of Understanding (MOU).

(U) Details:

DECLASSIFY ON: 04-16-2038
To: Criminal Investigative  From: Operational Technology
Re: (U) 268-HQ-1068430, 10/02/2008

The Contracting Officer's Technical Representative for this task is Electronics Engineer (EE) who may be contacted at the Engineering Research Facility, Quantico, Virginia.
To: Criminal Investigative From: Operational Technology
Re: (U) 268-HQ-1068430, 10/02/2008

LEAD(s):
Set Lead 1: (Action)
   CRIMINAL INVESTIGATIVE
   AT WASHINGTON, DC

Set Lead 2: (Action)
   FINANCE
   AT PSFO, DC

CC: 

SECRET

CELL/OTD 025090
In Reply, Please Refer to File No.

U.S. Department of Justice
Federal Bureau of Investigation

In Reply, Please Refer to File No.

ERF Bldg 27958-A

October 2, 2008

Attention: Finance Department

Dear To Whom It May Concern:

Subject: 

Funds are to be allocated as below:

- 

Specific technical details shall be handled by the FBI COIR, who can be reached at the following:

Attn: 
ERF Bldg. 
Quantico, Va 22135 
PH: 

Sincerely,

PM, Tracking Technology Unit

SECRET

CELL/OTD 025091
MEMORANDUM OF UNDERSTANDING (MOU)

FD-369

in the amount of $ and
Memorandum of Understanding (MOU).
To: Operational Technology
From: Operational Technology
Re: (U) 268-HQ-1068430, 12/30/2008

(U) The Contracting Officer's Technical Representative for this task is Electronics Engineer (EE) [REDACTED] who may be contacted at the Engineering Research Facility, Quantico, Virginia.
To: Operational Technology  From: Operational Technology
Re: (U) 268-HQ-1068430, 12/30/2008

LEAD(s):

Set Lead 1: (Action)

FINANCE

AT PSFO, DC

($)
December 30, 2008

Attention: Finance Department

Dear To Whom It May Concern:

Subject:

Funds are to be allocated as below:

Specific technical details shall be handled by the FBI COTR, who can be reached at the following:

Attn: ____________________
ERF Bldg. ____________________
Quantico, Va 22135

PH: ____________________

Sincerely,

FM, Tracking Technology Unit
In Reply, Please Refer to
File No.

Quantico, Va 22135

November 12, 2008

Attention: Finance Department

Dear: To Whom It May Concern

Subject:

Funds are to be allocated as below:

(S)
Subtask 2 (Allocation)

Specific technical details shall be handled by the FBI COTR, who can be reached at the following:

Attn: [Redacted]
ERF Bldg.
Quantico, Va 22135
PH: [Redacted]
In Reply, Please Refer to
File No.
Quantico, Va 22135
December 02, 2008

Attention:
POC: 
Phone: 
Fax: 

Subject: STATEMENT OF WORK

Program: 
POC: 
Value: 

Funds are to be allocated as below:

Background

Deliverables

Specifically, the vendor shall:

2.

SECRET

CELL/OTD 025098
Other Requirements

- During final completion of prototypes, the FBI shall be made available prototypes to further provide feedback for optimal development purposes.

- Vendors shall provide at a minimum, monthly status reporting, in the form of verbal feedback as well as written.

Any other questions or specific technical detail questions should be directed towards the FBI COTR, who can be reached at the following:

Attn: [space for name]
ERF Bldg. [space for address]
Quantico, Va 22135
PH: [space for phone number]
ATTACHED TO REQUISITION STATEMENT OF NEEDS

The attached documentation supports the purchase of CELL/OTD 025100
Precedence: ROUTINE  Date: 10/16/2008

To: Finance Attn: 

From: Operational Technology Division Contact: ATU/QT-ERF

Approved By: 

Drafted By: 

Case ID #: (U) 268-HQ-1068430 

Title: (U) 

Synopsis: (X) To request contract action to initiate the proposed research.

Derived From: Multiple Sources 

Memorandum of Understanding (MOU) and Statement of Work 

Details: (X) 

CELL/OTD 025101
To: Finance  From: Operational Technology Division
Re: (U) 268-HQ-1068430, 10/16/2008

(S)  Sole Source Justification

SECRET

CELL/OTD  025102
To: Finance  From: Operational Technology Division
Re: (U) 268-HQ-1068430, 10/16/2008

Further details and the nature of the sole source justification have been described further in the attachment entitled "Justification for Other Than Full and Open Competition" for this procurement.

For informational purposes, the vendor is CCR listed.

The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Engineer (EE) and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions.
To: Finance  From: Operational Technology Division
Re: (U) 268-HQ-1068430, 10/16/2008

LEAD(s):

Set Lead 1: (Action)

PSFO

AT WASHINGTON, DC

(U) (X) The Finance Division, Engineering Contracts Unit, is requested to initiate procurement action.

Set Lead 2: (Action)


AT WASHINGTON, DC

(U) (X) is requested to approve the critical procurement action.

CC:

**

SECRET

CELL/OTD 025104
Precedence: ROUTINE Date: 03/21/2008

To: Finance Attn: 

From: Operational Technology Contact: OT-ERP

Approved By: 

Drafted By: 

Case ID #: (U) 268-HQ-1068430 (Pending)

Title: (U) 

Synopsis: (U) To request contract action to initiate the proposed research.

(U) (✓) Derived From: Multiple Sources
Declasify On: 03/21/2033

Enclosure(s): (U) Vendor Price Quote, FD369 in the amount of _______ CCR Vendor Information, proposal and proposed estimated project plan.

Details: (U) 

(S) 

DECLASSIFY ON: 04-16-2038

FEDERAL BUREAU OF INVESTIGATION

CELL/OTD 025105
To: ?? From: Operational Technology Division
Re: (U) 268-HQ-1068430, 03/21/2008

(S) Sole Source Justification
To: ?? From: Operational Technology Division
Re: (U) 268-HQ-1068430, 03/21/2008

(U) Further details and the nature of the sole source justification have been described further in the attachment entitled "Justification for Other Than Full and Open Competition" for this procurement.

(U) For informational purposes, the vendor is CCR listed.

(U) The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Engineer (EE) and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions.
To: ?? From: Operational Technology Division
Re: (U) 266-HQ-1068430, 03/21/2008

LEAD(s):

Set Lead 1: (Action)

FINANCE

AT PSFO, DC

(U) The Finance Division, Engineering Contracts Unit, is requested to initiate procurement action for the services as identified on the attached FD-369.

Set Lead 2: (Action)

AT WASHINGTON, DC

(U) is requested to approve funding for the procurement action for the services as identified on the attached FD-369.

CC:

++

SECRET

CELL/OTD 025108
FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE                      Date: 02/13/2009

To: Finance Attn: 

From: Operational Technology Division/TTU

Contact:

Approved By:

Drafted By:

Case ID #: 268-HQ-1066430

Title: 

Synopsis: The Tracking Technology Unit (TTU) requests that the Engineering Contracts Unit (ECU) modify existing contract

Details: 

UNCLASSIFIED

UNCLASSIFIED
Contracting Officers are responsible for ensuring that
To: Finance  From: Operational Technology Division  
Re: 268-HQ-1068430, 02/13/2009

LEAD(s):
Set Lead 1: (Action)

FINANCE

AT PSFO, DC

The Quantico Contracts Unit (OCU) is requested to initiate the procurement for FY 2009 in support of the Bureau's [ ] Funding of [ ] for this request is available using budget items [ ] Subobject classifications [ ]

CC:

++

UNCLASSIFIED

3
JUSTIFICATION FOR OTHER THAN FULL AND OPEN COMPETITION
IN ACCORDANCE WITH 41 U.S.C. 253(c)(6)

1. Identification of the agency and the contracting activity:

2. Nature and/or description of the action being approved:

3. Description of the supplies or services (including estimated value):

(U) This procurement action is authorized by 41 U.S.C. 253(c)(6), as set forth in Federal Acquisition Regulation (FAR) Part 6.302-6.
5. Demonstration that the nature of the acquisition justifies the use of the above authority:

6. Efforts made to ensure offers are solicited from as many potential sources as practicable, including compliance with subpart 5.2 and, if not, which exception under FAR 5.202 applies:

7. Determination that the anticipated cost to the Government will be fair and reasonable:

   (U) A price analysis will be conducted by the Contracting Officer prior to award to determine that all prices are fair and reasonable.

8. Market Survey:

9. Any other facts supporting the use of other than full and open
(U) See paragraph (5) above for the facts supporting the use of other than full and open competition.

10. A listing of the sources, if any, that expressed an interest in the acquisition:

(U) Since the procurement was not publicized pursuant to FAR 5.202(a)(1), no other commercial sources were given the opportunity to express written interest in this procurement.

11. A statement of the actions, if any, the agency may take to remove or overcome any barriers to competition before any subsequent acquisition for the supplies or services are required:

(U) The FBI will continue to do market surveys to identify potential sources on subsequent acquisitions. TTU has a successful record of finding and developing new contractors.

Conclusion:

Technical Representative Certification:

As Technical Representative of the requiring office, I have reviewed the data provided in support of the Justification and Approval to procure using other than Full and Open Competition. I certify that the data is accurate and complete to the best of my knowledge and belief.

Contract Specialist Certification:

I hereby certify that the information in this justification is accurate and complete to the best of my knowledge and belief.

Date

Contracting Officer's

Technical Representative (Proposed)

Date

Cell/OTD 025114
Contract Specialist
Quantico Contracts Unit
Reviewed:
Unit Chief:

Quantico Contracts Unit

Date
Statement of Need (Critical Need)
Requisition [ ]

The Tracking Technology Unit (TTU), [ ] is responsible for the development, deployment, and support of investigative technologies and tools that provide

TTU [ ] projects that the increase in investigative case work that requires this technology, and request that this requisition [ ] be funded on a critical needs basis.
Statement of Need to Accompany
Requisition
Statement of Need to Accompany
Requisition

CELL/OTD 025118
Statement of Need to Accompany Requisition
Statement of Need to Accompany Requisition
The Quantico Contracts Unit (OCU) is requested to initiate the procurement of Vendor Quote.

The Contracting Officer Technical Representative (COTS) for this procurement is Electronics Technician (ET) and can be contacted at the Engineering Research Facility, located in

UNCLASSIFIED

CELL/OTD 025121
UNCLASSIFIED

To: Finance
From: Operational Technology Division
Re: 268-HQ-1068430, 4/16/2009

Quantico, Virginia, for any questions. Contracting Officers are responsible for ensuring that
UNCLASSIFIED

To: Finance  From: Operational Technology Division
Re: 268-HQ-1068430, 4/16/2009

LEAD(s):
Set Lead 1: (Action)

FINANCE

AT PSFO, DC

The Quantico Contracts Unit (QCU) is requested to initiate the procurement of ________. Funding of ________ for this request is available using budget item ________. Subobject classifications ________.

CC: ________
Precedence: ROUTINE  
Date: 12/02/2008

To: Training  
Attn: Training Services Unit, QT

From: Operational Technology/TTU/QT-ERP  
Contact:

Approved By:  

Drafted By:  

Case ID #: 268-HQ-1068430  
Title:

Synopsis: The Tracking Technology Unit (TTU), request that a

Details: The Tracking Technology Unit (TTU), request that the following

Vendor:  Approval
Location:  Amount:

UNCLASSIFIED
To: Finance  From: Operational Technology
Re: 268-HQ-1068430 , 12/02/2008

LEAD(s):
Set Lead 1:  (Action)

TRAINING
AT QUANTICO, VA

The Delivery Support and Logistics Unit is requested to approve the training classes based on the information provided.

CC:

UNCLASSIFIED

CELL/OTD  025126
STATEMENT OF NEEDS

The Tracking Technology Unit (TTU),

TTU Chief
STATEMENT OF NEED

The Tracking Technology Unit

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 04-16-2013 BY NSICG J76J18T80

CELL/OTD 025128
STATEMENT OF NEED

The Tracking Technology Unit

Field office personnel working with
To: Finance

From: Operational Technology

To request procurement of FD-369 in the amount of
Vendor Quote, IT Acquisition form

Details:
To: Finance  From: Operational Technology  
Re: 268-HQ-1068430, 11/14/2008

Contracting Officers are responsible for ensuring that
To: Finance  From: Operational Technology
Re: 268-HQ-1068430, 11/14/2008

LEAD(s):
Set Lead 1: (Action)
FINANCE
AT PSFO, DC
The Engineering Contracts Unit is requested to procure

Set Lead 2: (Action)
AT WASHINGTON, DC
is requested to approve funding for the procurement or

CC:

**
To: Finance From: Operational Technology Division
Re: (U) 268-HQ-1068430, 12/03/2008

(U) The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Engineer (EE) and can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions.
To: Finance  From: Operational Technology Division
Re: (U) 268-HQ-1068430, 12/03/2008

LEAD(s):
Set Lead 1: (Action)

FINANCER

AT WASHINGTON, DC

CC:

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SECRET//20331202

SECRET//20331202

CELL/OTD 025135
Justification for Other Than Full and Open Competition
In Accordance With 41 U.S.C. 253 (c)(6)

1. IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

(U) The agency is the U.S. Department of Justice, Federal Bureau of Investigation (FBI), Tracking Technology Unit (TTU), Operational Technology Division (OTD). The contracting activity is the Engineering Contracts Unit (ECU).

2. NATURE AND/OR DESCRIPTION OF THE ACTION APPROVED

[Blank]

3. DESCRIPTION OF THE SUPPLIES OR SERVICES REQUIRED TO MEET AGENCY'S NEEDS

[Blank]
4. **IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION**

(U) The statutory authority for conducting this acquisition is 41 U.S.C. 253 (c)(6). The regulatory authority is FAR 6.302-6(a)(2). Full and Open competition need not be provided for when the disclosure of the agency's needs would compromise the national security unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

5. **DEMONSTRATION THAT THE CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED**

(U) X

6. **DESCRIPTION OF EFFORTS MADE TO ENSURE THAT OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS WAS PRACTICABLE**

SECRET

Derived From: FBI NSISCC 20090815
Declasify On: 20350228

CELL/OTD 025137
(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement. Further, FAR 5.202(a)(1), provides Contracting Officer authority to not publish a procurement action when "the synopsis cannot be worded to preclude disclosure of an agency's needs and such disclosure would compromise the national security", (e.g., would result in disclosure of classified information). This procurement is not being publicized in the Federal Business Opportunities (FedBizOpps), or any other periodicals because to do so would...

7. DETERMINATION OF THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT WILL BE FAIR AND REASONABLE

(U) The contracting officer has adequate information to ensure that the cost to the government for this acquisition will be fair and reasonable. Techniques may include a technical analysis of proposed direct costs, audit, or comparison of proposed indirect factors with audited factors in use elsewhere in the Government, and rigorous negotiation.

8. A DESCRIPTION OF THE MARKET SURVEY CONDUCTED AND THE RESULTS OR A STATEMENT OF THE REASONS A MARKET SURVEY WAS NOT CONDUCTED

9. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION

(U) See paragraph (5) above for facts supporting the use of other than full and open competition.

10. A LISTING OF SOURCES, IF ANY, THAT EXPRESSED IN WRITING AN INTEREST IN THE ACQUISITION

(U) Since the procurement was not advertised pursuant to FAR 5.202(a)(1), no other sources were given the opportunity to express written or oral interest in this procurement.

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED

(U) The FBI will evaluate future procurement actions to determine whether full and open competition is appropriate and in the best interests of the government.

SECRET

Derived From: FBI NS13CO - 20090615
Declassify On: 20350228

CELL/OTD 025138
12. TECHNICAL REPRESENTATIVE CERTIFICATION

(U) Based on the above findings, it is hereby determined, within the meaning of 41 U.S.C. 253(c)(6) and FAR 6.302-6, full and open competition need not be provided for when the disclosure of the agency's needs would compromise national security, unless the agency is permitted to limit the number of sources from which it solicits bids or proposals.

(U) As the Contracting Officer Technical Representative (COTR) of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

_____________ Contracting Officer's Technical Representative (Date)

(U) As Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

xxxxx, Contracting Officer (Date)

(U) As the Supervisory Contracting Officer of record, I hereby certify to the best of my knowledge that all information contained herein is complete and accurate to the best of my knowledge.

____________ Supervisory Contracting Officer (Date)

____________ FBI Chief Contracting Officer (Date)

Office of General Counsel (Date)

Approved By: ____________________________ Competition Advocate (Date)
(U) Subject: Requisition Security Addendum
February 28, 2010

Chief Security Officer
Investigative Technology Division

Derived From: FBI NSISC 20090601
Declassify On: February 28, 2035
Subject: Requisition Security Addendum
(U) Subject: Requisition Security Addendum
December 24, 2009

Chief Security Officer
Investigative Technology Division

Derived From: FBI NESTC 20090601
Declassify On: December 24, 2034

SECRET/20341224

CELL/OTD 025145
FEDERAL BUREAU OF INVESTIGATION

Precedence: PRIORITY
Date: 03/31/2010

To: Finance
Attn: 

From: Operational Technology
Contact: TTI/OT-ERF

Approved By: 

Drafted By: 

Case ID #: (U) 268-HQ-1068430

Title: (U) 

Synopsis: (U/NF) The Finance Division is requested to initiate procurement action in the amount of

for the purchase of

Derived From: FBI NSICG 20090615
Declassify On: 20350331

Enclosure(s): (U/NF) FD-369 in the amount of Vendor Quote, and Justification for Other Than Full and Open Competition (JFOC).

Details: (U/NF) 

---SECRET//NOFORM/20350331
To: Finance  From: Operational Technology
Re: (U) 268-HQ-1068430, 03/31/2010

(U) Sole Source Justification

(U) The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Engineer (EE) and can be contacted at the FBI Engineering Research Facility (ERF), located in Quantico, Virginia.

(U) Contracting Officers are responsible for ensuring that
To: Finance  From: Operational Technology
Re: (U) 268-HQ-1068430, 03/31/2010

LEAD(s):
Set Lead 1: (Info)

FINANCE
AT PSFO, DC
FOR INFORMATION ONLY

CC:

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FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

To: Finance
Attn: 

Date: 03/25/2010

From: Operational Technology Division
Tracking Technology Unit

Contact: 

Approved By: 

Drafted By: 

(U) Case-ID #: (X//NF) 268-HQ-1068430

(U) Title: (X//NF) 

Synopsis: (X//NF) To request finance division initiate contractual action for 

(U) Derived from: FBI NSISCC-20090615
Declassify On: 20350325

(U) Enclosure(s): (X//NF) Statement of Work and FD369 
Details: (X//NF) TTT intends to satisfy a critical mission 

(S) 

U) It is requested that the Engineering Contracts Unit initiate contractual action to 

(S) 

(X) The Contracting Officer Technical Representative (COTR) for this procurement is Electronics Engineer (EE) 

SECRET//NORFOM/20350325

CELL/OTD 025161
To: Finance  From: Operational Technology Division
(U) Re: (X//NF) 268-HQ-1068430, 03/25/2010

can be contacted at the Engineering Research Facility, located in Quantico, Virginia, for any questions.

(U) Contracting Officers are responsible for ensuring that

LEAD(s):

Set Lead 1: (Action)

FINANCE

AT WASHINGTON, DC
(U)/NF) The Finance Division, Engineering Contracts Unit, is requested to modify FBI contract

(S) as specified on the attached statement of work (SOW). Funding is specified on the attached FD-369

for this effort.

**