

Office of Field Operations
Border Searches of Electronic Media
February 21, 2019

Audits of Inspectional of Electronic Media (IOEM):

- Tactical Operations conducts daily audits on all advanced searches. When discrepancies are identified the HQ PM contacts the Border Security Coordinator or designated official to address the discrepancies with the POE and provide feedback to the PM.
- Tactical Operations conducts monthly audits on a random number of 30 basic searches and are addressed in the same manner above to the Field Office.
- Field Offices conduct daily audits and reviews of the border searches of electronic media in their area of responsibility to ensure compliance with the directive.

CBP Officer Training for border searches of electronic media (basic and advanced searches):

- CBP officers were trained in January 2018 via muster on the new directive, which included basic searches and disabling wireless connections.
- New CBP officers receive training on border searches of electronic media at the basic CBP Officer academy.
 - A new reinforcing module for border searches of electronic media in the post-academy is under development.
 - A new annual recurring virtual learning training module for all CBP officers is under development.
- CBP officers who conduct advanced searches receive additional training on the CBP policy and equipment prior to conducting advanced border searches of electronic media.

New Equipment Pilot – (b) (7)(E):

- CBP will pilot new equipment for advanced border searches of electronic media beginning in March 2019.
- This equipment, from the company (b) (7)(E), will allow for centralized management of the advanced searches and equipment.
 - Centralized management will allow for reporting and analysis of machine use and metrics on devices searched.
- It will provide an easier user interface for officers to capture the information about the search.
- The (b) (7)(E) equipment will also allow for segregation of the data from the CBP network, providing greater security against viruses.

Policy/Guidance on Reporting Requirements:

- There is no additional policy/guidance on reporting requirements other than the directive, memo/muster on the January 2018 directive, and IOEM field explanations.

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Inspections of Electronic Media (IOEM) Module Fields:

Reason For Search :

Port Code :

NTC# :

Last Name : First Name : Middle Initial :

DOB : Gender : Race :

Country Of Birth : Citizenship :

Document Type : Document Number :

Issuing Country :

I/O : Notified Traveler Of Search :

Tear Sheet Provided? : Reason Tearsheet Not Provided:

Officer / Agent :

Approving Supervisor

Exam Result

Page 2

Item Details

Item Type : Seq Number : 01 Make : Model :

Phone Number :

ID 1 : Number :

ID 2 : Number

Wireless connections disabled? Derogatory found

Inspection Start Date : Time : Inspection End Date Time :

Action: Date: Action Status: Additional Information:

Details:

Page 3

Detail List

Type: Seq: Make: ID Number: Disposition

Remarks:

Checklist

- | | |
|---|--------------------------------------|
| 1. Authorizing supervisor listed in remarks? | <input type="text" value="- N/A -"/> |
| 2. Device placed in airplane mode or data connection disabled prior to exam? | <input type="text" value="Y - Yes"/> |
| 3. Correct coding as to reason for the search? | <input type="text" value="Y - Yes"/> |
| 4. A clear chronological sequence of events. The events should convey, in totality, what occurred during the examination from beginning to end? | <input type="text" value="Y - Yes"/> |
| 5. Articulate facts of the CBP Officer's determination for searching or detaining an electronic device or copies thereof for further inspection, but do not include the name or identifiers of any media screening equipment? | <input type="text" value="Y - Yes"/> |

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Accurately identify the electronic device that was examined, copied and/or detained. The
6. narrative must also specifically describe the type of electronic device examined such as a laptop, cell phone, SIM card, etc.?

In addition to completing the "Tear Sheet Provided" field, narrative should include a statement
7. that the "Inspection of Electronic Devices Tear Sheet" was provided to the traveler, or reason why it was not provided?