	ES If yes, indicate which of the following changes were involved (mark all anges that apply, and provide brief explanation for each marked change
	A conversion from paper-based records to an electronic system.
	A change from information in a format that is anonymous or no identifiable to a format that is identifiable to particular individuals.
	A new use of an IT system/project, including application of a net technology, that changes how information in identifiable form is manag (For example, a change that would create a more open environment and avenue for exposure of data that previously did not exist.)
	A change that results in information in identifiable form being merged, centralized, or matched with other databases.
	A new method of authenticating the use of and access to information in identifiable form by members of the public.
	A systematic incorporation of databases of information in identifiable form purchased or obtained from commercial or public sou
	A new interagency use or shared agency function that results in new uses or exchanges of information in identifiable form.
	A change that results in a new use or disclosure of information identifiable form.
	A change that results in new items of information in identifiable form being added into the system/project.
	Changes do not involve a change in the type of records maintain the individuals on whom records are maintained, or the use or dissemination of information from the system/project.
	Other [Provide brief explanation]:
D	oes a PIA for this system/project already exist?
	NO YES

b. Has the system/project undergone any significant changes since the PIA	.?
NOYES	
[The PTA is now complete and after division approval(s) should be submitted FBI OGC/PCLU for final FBI approval and determination if PIA and/or other actions are required.]	

(OGC/PCLU (Rev. 07/06/2010)

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FBI PRIVACY THRESHOLD ANALYSIS (PTA)

(Equivalent to the DOJ Initial Privacy Assessment (IPA))

Derived From:	SYSTEM/PROJECT POC	FBI OGC/PCLUPOC
Classified By:	Name:	Name:
Reason:	Program Office: INTASU	Phone:
Declassify On:	Division: ITSD	Room Number:
	Phone	
	Room Number: 8979	
BI DIVISION INTER	MEDIATE APPROVALS [complete as necess	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
* * * * * * * * * * * * * * * * * * *	Program Manager Benjamin M Scrivens	Division Privacy Officer
Program Division:	Signature:	Signature:
	Date signed:	Date signed:
	Name:	Name:
	Title:	Title:
FBIHQ Division:"	Signature:	Signature:
	Date signed:	Date signed:
	Name:	Name:
	\$ 000 \$ x \$	15 (1999-14) (1999-14)
	Title: vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions,	
		: copy to FBI OGC/PCLU (JEH 7350).
The FBI Privacy and Cr oflowing page.)	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions,	: copy to FBI OGC/PCLU (JEH 7350).
The FBI Privacy and Cr oflowing page.)	vals, forward signed hard copy plus electronic	: copy to FBI OGC/PCLU (JEH 7350).
The FBI Privacy and Cr oflowing page.)	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions,	: copy to FBI OGC/PCLU (JEH 7350).
The FBI Privacy and Cr oflowing page.)	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions,	: copy to FBI OGC/PCLU (JEH 7350).
The FBI Privacy and Cr offowing page.) pon final FBI approve	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions,	eopy to FBI OGC/PCLU (JEH 7350). , and/or final approval will be recorded on the
The FBI Privacy and Cr offowing page.) pon final FBI approve	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions, d, FBI OGC/PCLU will distribute as follows:	eopy to FBI OGC/PCLU (JEH 7350). , and/or final approval will be recorded on the
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions, d, FBI OGC/PCLU will distribute as follows:	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions ul, FBI OGC/PCLU will distribute as follows: to file 190-HQ-C1321794 (fwd to JEH 182	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original Copies (recipients	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions d, FBI OGC/PCLU will distribute as follows: to file 190-HQ-C1321794 (fwd to JEH 1B2 please print/reproduce as needed for Program	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the 04)
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original Copies (recipients 1- DOJ Office of	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions, d, FBI OGC/PCLU will distribute as follows: to file 190-HQ-C1321794 (fwd to JEH 1B2 please print/reproduce as needed for Program Privacy and Civil Liberties (via e-mail to pri	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the n/Division file(s)): vacy@usdoj.gov; I - OGC/PCLU intran
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original Copies (recipients 1- DOJ Office of	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions at FBI OGC/PCLU will distribute as follows: to file 190-HQ-C1321794 (fixed to JEH 1B2 please print/reproduce as needed for Program Privacy and Civil Liberties (via e-mail to privic hand delivery to 1331 Penn. Ave. NW.	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the n/Division file(s)): vacy@usdoj.gov; I - OGC/PCLU intran
The FBI Privacy and Cir offowing page.) I - Signed original Copies (recipients I- DOJ Office of if classified, 2- FBI OCIO / OJ	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions at follows: to file 190-HQ-C1321794 (fwd to JEH 1B2) please print/reproduce as needed for Program Privacy and Civil Liberties (via e-mail to privacy and delivery to 1331 Penn. Ave. NW.; PP	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the n/Division file(s)): vacy@usdoj.gov; I - OGC/PCLU intran
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original Copies (recipients 1 - DOJ Office of if classified, 2 - FBI OCIO / OI 1 - FBI SecD/AU	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions, d, FBI OGC/PCLU will distribute as follows: to file 190-HQ-C1321794 (fwd to JEH 1B2 please print/reproduce as needed for Program Privacy and Civil Liberties (via e-mail to pri via hand delivery to 1331 Penn. Ave. NW, 2 PP	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the n/Division file(s)): vacy@usdoj.gov; I - OGC/PCLU intran
The FBI Privacy and Cirollowing page.) Joan final FBI approve 1 - Signed original Copies (recipients 1 - DOJ Office of if classified, 2 - FBI OCIO / OI 1 - FBI SecD/AU 1 - RMD/RMAU (vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions at FBI OGC/PCLU will distribute as follows: to file 190-HQ-C1321794 (fixed to JEH 1B2 please print/reproduce as needed for Program Privacy and Civil Liberties (via e-mail to privic hand delivery to 1331 Penn. Ave. NW, SPP	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the n/Division file(s)): vacy@usdoj.gov; I - OGC/PCLU intran
The FBI Privacy and Cirollowing page.) pon final FBI approve 1 - Signed original Copies (recipients 1 - DOJ Office of if classified, 2 - FBI OCIO / OI 1 - FBI SecD/AU	vals, forward signed hard copy plus electronic vil Liberties Officer's determinations, conditions at follows: to file 190-HQ-C1321794 (fwd to JEH 1B2) please print/reproduce as needed for Program Privacy and Civil Liberties (via e-mail to privacy and delivery to 1331 Penn. Ave. NW., 2 PP	copy to FBI OGC/PCLU (JEH 7350), and/or final approval will be recorded on the n/Division file(s)): vacy@usdoj.gov; I - OGC/PCLU intran

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INAL FBI APPROVAL / DETERMINATION CLI PCLO following FTA submission. The F				
PIA is required by the E-Government Act	i.			
PIA is to be completed as a matter of FBI	/DOI discretion.			
Is PIA to be published on FBLGOV (after any)	RMD FOIA reductions)	Yes.	_No (indica	e reason)
PIA is not required for the following rease System does not collect, maintain, or System is grandfathered (in existence Information in the system relates to it System has been previously assessed No significant privacy issues (or privacy of the content of the c	r disseminate PII. e before 4/17/2003; no li internal government oper l'under an evaluation sin	illar to a PIA.	ing significa	ni prívacy risks).
Applicable SORN(s): <u>CAC-261/F8</u> Notify FBI RMD/RIDS per MIOG 190.2.37 http://home/DO/OGCA_TB/PCLU/PrivacyCivi SORN/SORN revision(s) required? <u>X</u> No	No <u>K</u> _YesSee s 1%20Libertics%20Libra	iry/form_for_mi	CLU intranet og 190-2-3_e	website here:
Prepare/revise/add Privacy Act (c)(3) statement	s for related forms?	No X Ye	s (indicate fi	rms affected):
RECORDS. The program should consult with R The system may contain Federal records whether schedule approved by the National Archives and I as well as on compliance with requirements for E	or not it contains Privac Records Administration	y Act requests a is necessary. R	nd, in any ev VID can prov	ent, a records ide advice on thi
			÷ .	
Elizabeth R. Withnell, Acting Deputy General Counsel FRI Privacy and Civil Liberties Officer	Signature: Z/)		<u> </u>	7

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I. INFORMATION ABOUT THE SYSTEM / PROJECT

1. Provide a general description of the system or project that includes: (a) name of the system/project, including associated acronyms; (b) structure of the system/project, including interconnections with other projects or systems; (c) purpose of the system/project; (d) nature of the information in the system/project and how it will be used; (e) who will have access to the information in the system/project; (f) and the manner of transmission to all users.

	Project Name: Government Deployment Overseas Tracking (GDOT) Structure:
Ó	Purpose: The CTD manages all overseas deployments (TDYs) to Afghanistan and iraq, with personnel providing support for investigations in those countries. Currently, employees
	requesting an overseas deployment manually submit several pages of information in hardcopy to CTD. If accepted the inadcopy application is then forwarded for review/approval to several external groups, (e.g. Health Care, Psychological, Training, and Logistics). GDOT application will automate this process allowing the employee to enter their request online and provide data validation. GDOT will also be providing CTD with the ability to track and monitor the status of each user request in real time.
D)	Nature of Information: Most of this information will be personnel related, e.g., SSN, name, title, office location, type of training, deployment preferences, foreign language capabilities, etc. Information will be used to determine the type of overseas deployment assignment for a
E)	particular person. Who will have access: Users will be assigned to a group based on their role in the system with specific privileges given for that group. The following is a brief summary of role types and privileges:
S je	* *
8	
2	
3.	
ser K	
4.	

F) Manner of transmission to all users: Information will be sent electronically to all users who have the need to know per the user roles defined in E).

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2. Does the system/project collect, maintain, or disseminate as individuals (i.e., a human being or natural person, regardless of	
NO [If no, STOP. The PTA is now complete and should be submitted to FBI OGC/PCLU for final FBI approacherwise advised, no PIA is required.]	
X YES [If yes, please continue.]	
3. Please indicate if any of the following characteristics apply system about individuals: Bear in mind that log-on informatio linkable to an individual. (Check all that apply.)	
X The information directly identifies specific individuals	200 Control Co
The information is intended to be used, in conjunction to indirectly identify specific individuals.	with other data elements,
X The information can be used to distinguish or trace an is linked or linkable to specific individuals).	individual's identity (i.e., i
If you marked any of the above, proceed to Question 4.	
None of the above. If none of the above, describe why identify specific individuals either directly or indirectly. [If you STOP here after providing the requested description.]	
4. Does the system/project pertain only to government emplo consultants?	yees, contractors, or
* ************************************	
viving and the second s	
S. Is information about United States citizens or lawfully adn aliens retrieved from the system/project by name or other pers	
X_YES. [If yes, proceed to the next question.]	
6. Does the system/project collect any information directly fr subject of the information?	om the person who is the
NO [If no, proceed to question 7.]	

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a. Does the system/project support criminal, CT, or FCI inveassessments?	stigations or
X YES [If yes, proceed to question 7.]	
b. Are subjects of information from whom the information is provided a written Privacy Act (e)(3) statement (either on the collect separate notice)?	24.075
and the second s	
NO [The program will need to work with PCLU to the necessary form(s).]	develop/implemen
YES Identify any forms, paper or electronic, use information from the information subject:	d to request such
7. Are Social Security Numbers (SSNs) collected, maintained or d system/project? Full SSNs should only be used as identifiers in lim	
NO X YES If yes, check all that apply:	
SSNs are necessary to establish/confirm the identity of witnesses or sources in this law enforcement or intelligence a	
X SSNs are necessary to identify FBI personnel in this administrative system.	internal
SSNs are important for other reasons. Describe:	
The system/project provides special protection to SSI encrypted, hidden from all users via a look-up table, or only users). Describe:	
It is not feasible for the system/project to provide spe SSNs. Explain:	cial protection to
8. Is the system operated by a contractor?	

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	considered Pr contains stand collects, main imposed as a	ormation systems operated by contractors for the FBI may be ivacy. Act systems of records. The Federal Acquisition Regulation and contract clauses that must be included in the event the system tains or disseminates PII and additional requirements may be matter of Department of Justice policy. Consultations with the General Counsel may be required if a contractor is operating the FBI.
9.	Has the system Security Divis	n undergone Certification & Accreditation (C&A) by the FBI sion (SecD)?
	XNO	If no, indicate reason; if C&A is pending, provide anticipated completion date: Pending: 10/1/2010
	XZS	If yes, please indicate the following, if known:
		Provide date of last C&A certification/re-certification:
		Confidentiality:LowModerateHighUndefined
		Integrity:LowModerateHighUndefined
		Availability:LowModerateHighUndefined
	Not a	plicable – this system is only paper-based.
10.	Is this system/p	project the subject of an OMB-300 budget submission?
	X YES	If yes, please provide the date and name or title of the OMB submission: 8/17/2010 FBI Intelligence Applications Systems Support
	Implementing	em conduct data mining as defined in Section 804 of the Recommendations of the 9/11 Commission Act of 2007, P.L. 110- t 42 USC 2000ce-3)?
	YES	If yes, please describe the data mining function:
12.	Is this a nationa	l security system (as determined by the SecD)?
	XNO	XXS

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13. Status of System/ Project:

X This is a new system/ project in development. [If you checked this block, STOP. The PTA is now complete and after division approval(s) should be submitted to FBI OGC/PCLU for final FBI approval and determination if PIA and/or other actions are required.]

			MECTS

1, W	hen wa	is the system/project developed?	
2. H	as the s	ystem/project undergone any significant changes since April	17, 20037
<u> </u>	NO	[If no, proceed to next question (II.3).]	
******************************		If yes, indicate which of the following changes were involve ges that apply, and provide brief explanation for each ma	
		A conversion from paper-based records to an elec-	tronic system.
		A change from information in a format that is ano identifiable to a format that is identifiable to particular ind	
		A new use of an IT system/project, including appl technology, that changes how information in identifiable for example, a change that would create a more open envavenue for exposure of data that previously did not exist.)	orm is managed.
		A change that results in information in identifiable merged, centralized, or matched with other databases.	: form being
		A new method of authenticating the use of and accinformation in identifiable form by members of the public	
		A systematic incorporation of databases of inform identifiable form purchased or obtained from commercial	
		A new interagency use or shared agency function new uses or exchanges of information in identifiable form.	
		A change that results in a new use or disclosure of identifiable form.	information in

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A change that results in new items of information form being added into the system/project.	in identifiable
Changes do not involve a change in the type of records are maintained, or the use dissemination of information from the system/project.	100 min 100 mi
Other [Provide brief explanation]:	
3. Does a PIA for this system/project already exist?	
NO TES	
If yes:	
a. Provide date/title of the PIA:	
b. Has the system/project undergone any significant changes sinc	te the PIA?
NOYES	
[The PTA is now complete and after division approval(s) should be s FBI OGC/PCLU for final FBI approval and determination if PIA as actions are required.]	

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OGC/PCLU (Rev. 04/01/2011)

FBI PRIVACY THRESHOLD ANALYSIS (PTA)

NAME OF SYSTEM / PROJECT: Guardian One-Way Transfer

	SYSTEM/PROJECT POC Name: Program Office: GMU Division: CTD Phone: Room Number:	FBI OGC/PCLU POC Name Phone Room Number: 7350
Program Division: Counterterrorism Division (CTD)	RMEDIATE APPROVALS Program Manager (or other appropriate executive as Division determines) Signatures Date signed: //2//////////////////////////////////	Division Privacy Officer Signature: Date signed: //7//2 Name Title: Unit Chief, Executive Staff Communications, Policy, & Compliance Unit (ES-CPCU)
FBIHQ Division: Counterterrorism Division (CTD)	Signature: Date signed: Name: Stephen A Bucar Title: Section Chief, Exploitation Threat Section (XTS)	Signature: Date signed: Name: Title: Unit Chief, Executive Staff Communications, Policy, & Compliance Unit (ES-CPCU)

After all division approvals, forward signed hard copy plus electronic copy to FBI OGC/PCLU (JEH 7350). (The FBI Privacy and Civil Liberties Officer's determinations, conditions, and/or final approval will be recorded on the following page.)

epic.org

PIA is required by the E-Government Act.	
PIA is to be completed as a matter of FBI/DOJ dis	scretion.
Is PIA to be published on FBI.GOV (after any RMD FC	OIA redactions)?YesNo:
 X PIA is not required for the following reason(s): System does not collect, maintain, or disseming system is grandfathered (in existence before to information in the system relates to internal system has been previously assessed under a total to information in the system relates to internal system has been previously assessed under a total total	government operations. mediate enanges posing significant privacy risks). government operations.
ctivity and Access Records	em and DOJ-002, Department of Justice computer Systems
Notify FBI RMID/RIDS per MIOG 190.2.37 _A190	YesSee sample EC on PCLU intranet website nere:
Notify FB1 RMD/RIDS per MIOG 190.2.37 _A_No http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? _X_NoY	
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li	berties%20Library/form_tor_mlog190-2-3_ec.wpd
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_NoY Prepare/revise/add Privacy Act (e)(3) statements for reli	terties%20Library/form_tor_mlog190-2-3_ex:wpd (es: ated forms?XNoYes:
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_No	dentify/resolve any Federal records/electronic records issues. Administration is necessary. RMD can provide advice on this
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_No	dentify/resolve any Federal records/electronic records issues.
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_No	dentify/resolve any Federal records/electronic records issues. Administration is necessary. RMD can provide advice on this
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_NoY Prepare/revise/add Privacy Act (e)(3) statements for reli ECORDS. The program should consult with RMD to i the system may contain Federal records whether or not it chedule approved by the National Archives and Records s well as on compliance with requirements for Electronic	dentify/resolve any Federal records/electronic records issues. Administration is necessary. RMD can provide advice on this
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_No	dentify/resolve any Federal records/electronic records issues, to contains Privacy Act requests and, in any event, a records Administration is necessary. RMD can provide advice on this Recordkeeping Certification and any necessary updates.
http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Li SORN/SORN revision(s) required? X_No	dentify/resolve any Federal records/electronic records issues. Administration is necessary. RMD can provide advice on this

14-06-04-FBI-FOLA 201504 rd-5th-Production

I. INFORMATION ABOUT THE SYSTEM / PROJECT

name	de a general description of the system or project that includes: (a) of the system/project, including associated acronyms; (b) structure of stem/project, including interconnections with other projects or systems;
ine s	urpose of the system/project; (d) nature of the information in the
(c) pt	m/project and how it will be used; (e) who will have access to the
systei	mation in the system/project; (f) and the manner of transmission to all
users	No. 11 One Was Taxanfor (Quardian OWT)
8.	
b.	Structure: The Guardian OWT The Guardian OWT is a cross-domain
	system that connects eGuardian to Guardian.
.	Purpose: The Guardian OWT is used to automatically transfer data from eGuardian to Guardian. Data is placed in a folder on the low side OWT
	server. It is detected within seconds and moved through the system to the
	high side OWT server. Once on the high side, it is detected within seconds
	and moved into the Guardian database.
d	Nature of the Information: Suspicious Activity Report records being transferred from eGuardian to Guardian. No data is retained on the OWT servers. Audit logs for the transfers are maintained in eGuardian and
	Guardian, not in the transfer system. There is no separate login for the
	transfer system.
8	Who will have access: Data is only accessible by system administrators and only for a very short time.
£	Transmission to users: Data is not transmitted to users by the Guardian OWT.
2. Does the individuals (system/project collect, maintain, or disseminate any information about i.e., a human being or natural person, regardless of nationality)?
_XNO	If no, STOP. The PIA is now complete and after division approval(s)
should be su otherwise ac	bmitted to FBI OGC/PCLU for final FBI approval. Unless you are lvised, no PIA is required.]
2750	180
YES	[If yes, please continue.]
3. Please in system abou	dicate if any of the following characteristics apply to the information in the it individuals: Bear in mind that log-on information may identify or be
	n individual.
(Check all th	
/~~~~~, ""	7707 TXXX № 040
The	information directly identifies specific individuals.
The to in	information is intended to be used, in conjunction with other data elements, directly identify specific individuals.

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The information can be us is linked or linkable to spe	sed to distinguish ecific individuals	n or trace an individual's ide s).	ntity (i.e., it
If you marked any of the above	, proceed to Qu	estion 4.	
None of the above. If nor identify specific individuals eithe	ne of the above, or directly or indi	describe why the information irectly.	n does not
4. Does the system/project perta consultants?	ún only to gover	nment employees, contracto	rs, or
NOYE	S		
5. Is information about United Saliens retrieved from the system/	States citizens or project by name	lawfully admitted permaner or other personal identifier?	it resident
NO. [If no, skip t	o question 7.]		
YES. [If yes, pro-	ceed to the next	question.]	
6. Does the system/project colle subject of the information?	ct any informati	ion directly from the person	who is the
NO [If no, proce	ed to question 7	7.)	
YES			
	ct support crimin	nal, CT, or FCI investigation	s or
assessments?			
NО			
YES [If yes, pr	oceed to questic	on 7.)	
b. Are subjects of inform provided a written Privacy Act (ation from whom	n the information is directly	collected
separate notice)?	eggs) statement (emos on the concenton form	EXT FIG.
NO [The program the necessary		vork with PCLU to develop	/implement
		or electronic, used to reque mation subject:	est such

7. A	re Social Securit	y Numbers (SS SSNs should or	Ns) collectively be used	ted, maintained or disseminated from the last identifiers in limited instances.
٠٠, ٠٠.٠٠				
	NO	YES I	f yes, che	ck all that apply:
	CONTA	ro menococomi to	octoblich/	confirm the identity of subjects, victims,
	DDING a	ne necessary to arroes in this lar	w enforces	nent or intelligence activity.
	Williespes of Sc		,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	SSNs a	re necessary to	identify F	BI personnel in this internal administrative
	system.			
	(Property Co.	o son productive log global (2)		Zave Bereiber
	25NS 8	re important io	i omer rec	sons. Describe:
	The sy	stem/project pro den from all use	ovides spe ers via a k	cial protection to SSNs (e.g., SSNs are ook-up table, or only available to certain
	users). Descr	ibe:		
	It is no	t feasible for th	e system/į	project to provide special protection to
	SSNs. Explai	n:		
8.	Is the system of	perated by a co	ntractor?	
	No.			
	considered Pri contains stand collects, main imposed as a	vacy Act syster ard contract cla ains or dissemi natter of Depar General Counse	ms of reco uses that i nates PII : tment of J	d by contractors for the FBI may be rds. The Federal Acquisition Regulation must be included in the event the system and additional requirements may be ustice policy. Consultations with the required if a contractor is operating the
9.	Has the syster Security Divis		rtification	& Accreditation (C&A) by the FBI
	NO	If no, indicate completion d		if C&A is pending, provide anticipated
	YES	If yes, please	indicate	the following, if known:
		Provide date	of last C	&A certification/re-certification:

	Confidentiality:_Low_M	oderate	_High	Undefined
	Integrity:LowM	[oderate _	_High _	Undefined
	Availability:LowN	loderate_	_High_	Undefined
	Not applicable – this system is only p	oaper-base	3.	
10.	Does the system conduct data mining as defi Implementing Recommendations of the 9/11 53 (codified at 42 USC 2000ee-3)?	ned in Sec Commiss	tion 804 ion Act	of the of 2007, P.L. 110-
	NO			
	YES If yes, please describe the d	lata minin	g functi	on:
11.	. Is this a national security system (as determine	ed by the S	ecD)?	
	YES			52f W
12.	2. Status of System/ Project:			
	This is a new system/ project in dev	elopment.		
II.	. EXISTING SYSTEMS / PROJECTS			
1. `	When was the system/project developed?			
2.	Has the system/project undergone any significa	nt changes	since A	pril 17, 2003?
*********	NO [If no, proceed to next question (II.3).]		
		No.	g on.	n nga nga nga nga na anga na nga ng
	YES If yes, indicate which of the following changes that apply, and provide brief exp	g changes value of the state of	vere inv for each	olved (mark all marked change):
	A conversion from paper-ba	ised record	s to an e	electronic system.
	A change from information identifiable to a format that is identi	in a forma fiable to pa	t that is articular	anonymous or non- individuals.
	A new use of an IT system/ technology, that changes how inforr (For example, a change that would of avenue for exposure of data that pre	mation in ic create a mo	lentifiat ire open	le form is managed environment and/o

	A change that results in information in identifiable form being
	merged, centralized, or matched with other databases.
	A new method of authenticating the use of and access to
	information in identifiable form by members of the public.
	A systematic incorporation of databases of information in
	identifiable form purchased or obtained from commercial or public sources.
	A new interagency use or shared agency function that results in
	new uses or exchanges of information in identifiable form.
	A change that results in a new use or disclosure of information in
	identifiable form.
	A change that results in new items of information in identifiable
	form being added into the system/project.
	tomic bonig action and of acting project.
	Changes do not involve a change in the type of records maintained,
	the individuals on whom records are maintained, or the use or
	dissemination of information from the system/project.
	per man in traction and course man for the introduction of the complete
	Other [Provide brief explanation]:
3.	Does a PIA for this system/project already exist?
	NO YES
1.C	xx
If yes	
	a. Provide date/title of the PIA:
	b. Has the system/project undergone any significant changes since the PIA?
X L	n veg
1N	OYES

FEDERAL BUREAU OF INVESTIGATION FOI/PA
DELETED PAGE INFORMATION SHEET FOI/PA# 1272295-0

Total Deleted Page(s) = 1 Page 4 ~ b3; b7E;



(OGC/PCLU (Rev. 04/01/2011))

FBI PRIVACY THRESHOLD ANALYSIS (PTA)

	SYSTEM PROJECT POON Name: Program Office: GMU Division: CTD Phone: Room Number: JEH, Rm 4	Name Phone Room Number: JEH, Rm 7350
FBI DIVISION INTEI	RMEDIATE APPROVALS Program Manager (or other appropriate executive as Division determines)	Division Privacy Officer
Program Division:	Signature Date signed 2/4//	Signature:
Counterterrorism Division (CTD)	Name: Title: Unit Chief, Guardian Management Unit (GMU)	Date signed: 7/0//\$ Name: Title: 17/0

After all division approvals, forward signed hard copy plus electronic copy to FBI OGC/PCLU (JEH 7350). (The FBI Privacy and Civil Liberties Officer's determinations, conditions, and/or final approval will be recorded on the following page.)



FINAL FBI APPROVAL / DETERMINATIONS / CONDITIONS: PIA is required by the E-Government Act. PIA is to be completed as a matter of FBI/DOI discretion. Is PIA to be published on FBLGOV (after any RMD FOIA redactions)? Yes. No: X PIA is not required for the following reason(s): System does not collect, maintain, or disseminate PII. ____ System is grandfathered (in existence before 4/17/2003; no later changes posing significant privacy risks). ____Information in the system relates to internal government operations. System has been previously assessed under an evaluation similar to a PIA. No significant privacy issues (or privacy issues are unchanged). X Other: Due to the limited nature of this pilot, a PIA is not required at this time. However, if the FBI decides to continue this sharing after the 90 day period expires or significantly alters the proposed pilot, a PIA will be required. Applicable SORN(s): DOJ/FBI-022, FBI Data Warehouse System, 77 Fed. Reg. 40630 (July 10, 2013) Notify FBI RMD/RIDS per MIOG 190.2.3? X No Yes--See sample EC on PCLU intranet website here: http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Liberties%20Library/form_for_miog190-2-3_ec.wpd SORN/SORN revision(s) required? X_No Yes Prepare/revise/add Privacy Act (e)(3) statements for related forms? X No RECORDS. The program should consult with RMD to identify/resolve any Federal records/electronic records issues. The system may contain Federal records whether or not it contains Privacy Act requests and, in any event, a records schedule approved by the National Archives and Records Administration is necessary. RMD can provide advice on this as well as on compliance with requirements for Electronic Recordkeeping Certification and any necessary updates. Other: Monica E. Ryan, Unit Chief Signature: 77 Date Signed: Privacy and Civil Liberties Unit FBI Privacy and Civil Liberties Officer

I. INFORMATION ABOUT THE SYSTEM / PROJECT

1. Provide a general description of the system or project that includes: (a) name of the system/project, including associated acronyms; (b) structure of the system/project, including interconnections with other projects or systems; (c) purpose of the system/project; (d) nature of the information in the system/project and how it will be used; (c) who will have access to the information in the system/project; (f) and the manner of transmission to all users.

2. Does the system/project collect, maintain, or disseminate any information about
individuals (i.e., a human being or natural person, regardless of nationality)?
NO [If no, STOP. The PTA is now complete and after division approval(s) should be submitted to FBI OGC/PCLU for final FBI approval. Unless you are otherwise advised, no PIA is required.]
X_YES [If yes, please continue.]
3. Please indicate if any of the following characteristics apply to the information in the system about individuals: Bear in mind that log-on information may identify or be linkable to an individual. (Check all that apply.)
X_ The information directly identifies specific individuals.
The information is intended to be used, in conjunction with other data elements, to indirectly identify specific individuals.
X The information can be used to distinguish or trace an individual's identity (i.e., it is linked or linkable to specific individuals).
If you marked any of the above, proceed to Question 4.
None of the above. If none of the above, describe why the information does not identify specific individuals either directly or indirectly. [If you checked this item, STOP here after providing the requested description.]

4. Does the system/project pertain only to government employees, contractors, or consultants?
XNOYES
5. Is information about United States citizens or lawfully admitted permanent resident aliens retrieved from the system/project by name or other personal identifier?
NO. [If no, skip to question 7.]
X_YES. [If yes, proceed to the next question.]
6. Does the system/project collect any information directly from the person who is the subject of the information?
X NO [If no, proceed to question 7.]
YES
a. Does the system/project support criminal, CT, or FCI investigations or assessments?
NO
X_YES [If yes, proceed to question 7.]
b. Are subjects of information from whom the information is directly collected provided a written Privacy Act (e)(3) statement (either on the collection form or via a separate notice)?
NO [The program will need to work with PCLU to develop/implement the necessary form(s).]
YES Identify any forms, paper or electronic, used to request such information from the information subject:
7. Are Social Security Numbers (SSNs) collected, maintained or disseminated from the system/project? Full SSNs should only be used as identifiers in limited instances.
NO X YES If yes, check all that apply:
X_SSNs are necessary to establish/confirm the identity of subjects, victims, witnesses or sources in this law enforcement or intelligence activity

SSNs a system.	are necessary to identify FBI personnel in this internal administrative
SSNs a	ure important for other reasons. Describe:
	tem/project provides special protection to SSNs (e.g., SSNs are den from all users via a look-up table, or only available to certain ibe:
	nt feasible for the system/project to provide special protection to when available to assist
8. Is the system op-	erated by a contractor?
<u>X</u> No.	
considered Pri contains stand collects, maint imposed as a r	ormation systems operated by contractors for the FBI may be vacy Act systems of records. The Federal Acquisition Regulation and contract clauses that must be included in the event the system ains or disseminates PII and additional requirements may be natter of Department of Justice policy. Consultations with the seneral Counsel may be required if a contractor is operating the FBI.
9. Has the system u Security Division (S	ndergone Certification & Accreditation (C&A) by the FBI ecD)?
NO	If no, indicate reason; if C&A is pending, provide anticipated completion date:
XYES	If yes, please indicate the following, if known:
	Provide date of last C&A certification/re-certification: February 11, 2013

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	Confidentiality:	_Low_X	_Moderate _	_High _	_Undefined
	Integrity:	_Low <u>_X</u>	_Moderate_	_High_	_Undefined
	Availability:	_Low_ <u>X</u>	_Moderate	_High_	_Undefined
Not ap	plicable – this syste	em is only	paper-based.		
10. Does the system Implementing Reco (codified at 42 USC	mmendations of tl				
<u>X</u> NO					
YES	If yes, please des	cribe the	data mining	function	ı:
11. Is this a nation:	ıl security system (as detern	nined by the	SecD)?	
NO	X3	ŒS			
12. Status of System	n/ Project:				
block, STOP. be submitted	s a new system/ pro The PTA is now to FBI OGC/PCL ther actions are re	complete U for fins	and after div	ision ap	proval(s) should
II. EXISTING SYS	TEMS/PROJEC	TS			
1. When was the sys	tem/project develoj	oed? 200:	Ş		
2. Has the system/pr	oject undergone an	y significa	mt changes si	nce Apri	1 17, 2003?
NO [If no, pr	oceed to next quest	ion (II.3).]		
	dicate which of the apply, and provide				
	A conversion from	n paper-ba	ised records t	o an elec	tronic system.
identif	A change from in able to a format that				

	A new use of an IT system/project, including application of a new technology, that changes how information in identifiable form is managed. (For example, a change that would create a more open environment and/or avenue for exposure of data that previously did not exist.)
	A change that results in information in identifiable form being merged, centralized, or matched with other databases.
	A new method of authenticating the use of and access to information in identifiable form by members of the public.
	A systematic incorporation of databases of information in identifiable form purchased or obtained from commercial or public sources.
	X A new interagency use or shared agency function that results in new uses or exchanges of information in identifiable form.
	A change that results in a new use or disclosure of information in identifiable form.
	A change that results in new items of information in identifiable form being added into the system/project.
	Changes do not involve a change in the type of records maintained, the individuals on whom records are maintained, or the use or dissemination of information from the system/project.
	Other [Provide brief explanation]:
3. Does	a PIA for this system/project already exist?
	NO <u>X</u> YES
If yes:	
a. Pr	ovide date/title of the PIA:
b. Ha	s the system/project undergone any significant changes since the PIA?
NO2	<u>YES</u>
	now complete and after division approval(s) should be submitted to CLU for final FBI approval and determination if PIA and/or other required.]

(OGC/PCLU (Rev. 05/15/09)

FBI PRIVACY THRESHOLD ANALYSIS (PTA) (Equivalent to the DOJ Initial Privacy Assessment (IPA))

	SYSTEM/PROJECT	
Classified By:	Name:	Name:
Reason:	Program Office:	Phone Transport
Declassify On:	Division: HRD Phone	Room Number: JEH, Rm 735
	Room Number: GP 76	378
BI DIVISION INTE	RMEDIATE APPROVALS [complete as]	necessary consonant with Division policy)
	Program Manager (or other appropria executive as Division determines)	te Division Privacy Officer
Program Division:	Signature:	Signature
Human Resources	Date signed: 5/17/10	Date signed 5/13/2010
Division	Name:	Name:
ANNA NA VIN. ANI N. V.	Title: UCI BUS	
FBIHQ Division: Human Resources	Signature: Date signed: 5//7/1/	Signature:
riaman nesources Division	Date signed: 57/7/10 Name:	Date signed
COLVESION	Tiste: UC HRIS	Title: UC PAMO
		I
	ovals, forward signed hard copy plus elec	tronic copy to FBI OGC/PCLU (JEH 7338).
The FBI Privacy and C		tronic copy to FBI OGC/PCLU (JEH 7338). itions, and/or final approval will be recorded on the
The FBI Privacy and Collowing page.)	ivil Liberties Officer's determinations, cond	itions, and/or final approval will be recorded on the
The FBI Privacy and Collowing page.)		itions, and/or final approval will be recorded on the
The FBI Privacy and Collowing page.) [pon final FBI appro-	ivil Liberties Officer's determinations, cond	itions, and/or final approval will be recorded on the lows:
The FBI Privacy and Collowing page.) [pon final FBI appro-	ivil Liberties Officer's determinations, cond	itions, and/or final approval will be recorded on the lows:
The FBI Privacy and Collowing page.) [pon final FBI approduced a Signed origin]	ivil Liberties Officer's determinations, cond val, FBI OGC/PCLU will distribute as foll al to file 190-HQ-C1321794 (fwd to JEF	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520)
The FBI Privacy and Collowing page.) pou final FBI approd 1 - Signed origin Copies (recipient	ivil Liberties Officer's determinations, cond	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)):
The FBI Privacy and Collowing page.) pou final FBI approd 1 - Signed origin Copies (recipient	ivil Liberties Officer's determinations, cond	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)):
The FBI Privacy and Collowing page.) pon final FBI approd 1 - Signed origin Copies (recipient 1 - DOJ Office of privacy@usdoj.;	ivil Liberties Officer's determinations, cond	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)): to I - OGC\PCLU intrans I - PCLU UC
The FBI Privacy and Collowing page.) pon final FBI approd 1 - Signed origin Copies (recipient 1 - DOJ Office of privacy@usdoj.;	ivil Liberties Officer's determinations, cond (al, FBI OGC/PCLU will distribute as follow al to file 190-HQ-C1321794 (fived to JEF) s please print/reproduce as needed for Pr f Privacy and Civil Liberties (via e-mail (ov)	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)): to I - OGC\PCLU intrans I - PCLU UC
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The FBI Privacy and Collowing page.) Joon final FBI approved - Signed origin Copies (recipient 1 - DOJ Office of privacy@usdoj.g (if classifiet 20530) 2 - FBI OCIO / Collor FBI SecD/AU	ivil Liberties Officer's determinations, cond al, FBI OGC/PCLU will distribute as foll al to file 190-HQ-C1321794 (fwd to JEF s please print/reproduce as needed for Pr f Privacy and Civil Liberties (via e-mail gov) d, via hand delivery to 1331 Penn. Ave. DIPP (JEH 9376, attn: J (elex_copy: via e-mail to UC	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)): to I - OGC\PCLU intrans 1 - PCLU UC NW, Suite 940, I - PCLU Library
The FBI Privacy and Collowing page.) Joon final FBI approduced in Signed origin Copies (recipient 1 - DOJ Office of privacy@usdoj.; (if classifice 20530) 2 - FBI OCIO / Collor RMD/RMAU	ivil Liberties Officer's determinations, cond val, FBI OGC/PCLU will distribute as foll al to file 190-HQ-C1321794 (fixed to JEF) s please print/reproduce as needed for Pr f Privacy and Civil Liberties (via e-mail pov) d, via hand delivery to 1331 Penn. Ave. DIPP (JEH 9376, attn: J (elec. copy: via e-mail to UC)	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)): to I - OGC\PCLU intrans 1 - PCLU UC NW, Suite 940, I - PCLU Library
The FBI Privacy and Collowing page.) pon final FBI approvence 1 - Signed origin Copies (recipient 1 - DOJ Office of privacy@usdoj.; (if classifice 20530) 2 - FBI OCIO / Collower Co	ivil Liberties Officer's determinations, cond al, FBI OGC/PCLU will distribute as foll al to file 190-HQ-C1321794 (fwd to JEF s please print/reproduce as needed for Pr f Privacy and Civil Liberties (via e-mail gov) d, via hand delivery to 1331 Penn. Ave. DIPP (JEH 9376, attn: J (elex_copy: via e-mail to UC	itions, and/or final approval will be recorded on the lows: I 1B204 via PA-520) ogram/Division file(s)): to I - OGC\PCLU intrans 1 - PCLU UC NW, Suite 940, I - PCLU Library

FINAL FBI APPROVAL / DETERMINATIONS / CONDITIONS: PIA is required by the E-Government Act. X PIA is to be completed as a matter of FBI/DOJ discretion. Is PIA to be published on FBLGOV (after any RMD FOIA redactions)? X Yes. No (indicate reason): PIA is not required for the following reason(s): ____ System does not collect, maintain, or disseminate PIL System is grandfathered (in existence before 4/17/2003; no later changes posing significant privacy risks). ____Information in the system relates to internal government operations. ____System has been previously assessed under an evaluation similar to a PIA. ____No significant privacy issues (or privacy issues are unchanged). Other (describe): Applicable SORN(s): CRS, FBI-002 Notify FBI RMD/RIDS per MIOG 190,2.3? X_No ____Yes--See sample EC on PCLU intranet website here: http://home/DO/OGC/LTB/PCLU/PrivacyCivil%20Liberties%20Library/form_for_miog190-2-3_ec.wpd SORN/SORN revision(s) required? X No Yes (indicate revisions needed): Prepare/revise/add Privacy Act (e)(3) statements for related forms? X No Yes (indicate forms affected): RECORDS. The program should consult with RMD to identify/resolve any Federal records/electronic records issues. The system may contain Federal records whether or not it contains Privacy Act requests and, in any event, a records schedule approved by the National Archives and Records Administration is necessary. RMD can provide advice on this as well as on compliance with requirements for Electronic Recordkeeping Certification and any necessary updates. Other: David C. Larson, Deputy General Counsel-Signature:

UNCLASSIFIED

Date Signed:

FBI Privacy and Civil Liberties Officer

I. INFORMATION ABOUT THE SYSTEM / PROJECT

1. Provide a general description of the system or project that includes: name of the system/project, including associated acronyms; structure of the system/project, purpose; nature of the information in the system and how it will be used; who will have access to the information in the system and the manner of transmission to all users.

The Hiring Management Suite is an internet web application comprised of the following components: Hiring Management Component, Hiring Management Analytics Component, and Hiring Management Position Classification Component. All data used by these components are contained in electronic format, stored on a group of relational database servers. The Hiring Management Suite relies on a computer network (both LAN and public Internet), hardware and supporting infrastructure components, to operate with reliability and perform daily business functions.

The purpose of the FBI's Hiring Management System is to automate minimum qualification determinations, veteran's preference adjudications, and the rating and ranking processes. The FBI's Hiring Management System is a commercial off-the-shelf tool that meets current and future strategic workforce hiring goals and improves the quality of the candidate selection process. There is a requirement imposed on the FBI, by the Department of Justice and the Office of Personnel Management, to use a hiring management system that utilizes the power of the Internet and automation that improves the recruiting and staffing process.

The FBI's Hiring Management System collects information from individuals inside and outside of the FBI who wish to be considered for Special Agent and Professional Staff positions being filled by the FBI. The FBI Hiring Management System is integrated with the Office of Personnel Management's USAJOBS Web site. On the OPM website, applicants initially enter personal identifying information, answer a series of registration questions and enter resume information covering periods of current and past employment. Thereafter, using the Hiring Management System, applicants must enter user information, which includes personally identifiable information and must answer a series of questions that are specifically related to the position for which the individual is applying to complete the FBI's online job application process. The sources of applicant information are the general public (including all Federal employees and U. S. citizens) and internal FBI Support employees. The information collected includes the following:

Personal Identifying Information

- (1) Name
- (2) Social Security Number
- (3) Date of Birth
- (4) Home Address

- (5) Home and Cellular Telephone Numbers
- (6) Fax Number
- (7) Electronic Mail Address

Core Registration Questions

- (1) Are you a veteran who was separated from the armed forces under honorable conditions after completing an initial continuous tour of duty of three (3) years or released just a few days short of three (s) years? (Must Answer)
- (2) Are you a veteran with a compensable service-connected disability of 30% or more? (Must Answer)
- (3) Are you now, or have you have been, a civilian Federal employee? (Must Answer)
- (4) If you are/were a civilian Federal employee, by what agency and organization are/were you employed? (Musi Answer)
- (5) If you selected "Other", please enter the agency and organization.
- (6) If you are a current Federal employee, what is your duty station? [City, State] (Enter N/A if Not Applicable) (Musi Answer)
- (7) If you are a currently a Federal employee, under what type of appointment are you serving? (Must Answer)
- (8) If you are NOT currently serving as a permanent Federal employee, have you previously held a permanent appointment or time-limited appointment eligible for conversion to a permanent appointment in the Federal government? (Must Answer)
- (9) If you are, or ever were a Federal civilian employee, please indicate pay plan, series and grade of the highest graded position you held (i.e., GS 0343-14). (Must Answer)
- (10) If you are a current civilian Federal employee, please indicate the level of security clearance you hold (Enter NA if Not Applicable): (Must Answer)
- (11) Are you a retiree receiving a Federal annuity, either military or civilian? (Must Answer)
- (12) Have you accepted a buyout from a Federal agency within the past 5 years? (Must Answer)
- (13) May we contact your current supervisor for a reference? (Must Answer)
- (14) If you are a male at least 18 years of age, born after December 31, 1959, have you registered with the Selective Service System? (Must Answer)

- (15) I understand that my answers to the following questions determine my suitability for application to ANY position with the FBI? (Must Answer)
- (16) I am willing to undergo a comprehensive background investigation which includes, but is not limited to: contact with all references, employers, coworkers, close personal associates, etc.; review of driving record; credit history; criminal history; and service in the military. (Must Answer)
- (17) I am willing to undergo a pre-employment polygraph, physical examination, and a urinalysis drug test? Refusal to submit to an FBI urinalysis (drug test) or polygraph examination is grounds for disqualification for the applicant process.

 (Must Answer)
- (18) Are you currently in default (failing to make payments) on a student loan insured by the U.S. Government?
 (Must Answer)
- (19) Have you ever been convicted of a felony? (Must Answer)
- (20) Have you used marijuana/cannabis during the last three (3) or have you extensively used marijuana/cannabis over a substantial period of time? (Must Answer)
- (21) Have you used any illegal drug(s) or combination of illegal drugs, other than marijuana, during the past ten (10) years or engaged in more than minimal experimentation in your lifetime? (For purposes of this question, the term "illegal drugs" includes the use of anabolic steroids after February 27, 1991, unless the steroids were prescribed by a physician for your use alone to alleviate a medical condition.) (Must Answer)
- (22) Have you used an illegal drug(s) while employed in any law enforcement or prosecutorial position; or while employed in a position which carries with it a high level of responsibility or public trust; or while holding a security clearance? (Must Answer)
- (23) Have you distributed or sold any illegal drugs for profit? (Must Answer)
- (24) Are you a member of any foreign or domestic organization, association, movement, group, or combination of persons which is totalitarian, fascist, communist, or subversive, or which has adopted, or shows a policy of advocating or approving, the commission of acts of force or violence to deny other persons their rights under the Constitution of the United States, or which seeks to alter the form of Government of the U.S. by unconstitutional means? (Must Answer)
- (25) Are you eligible to be appointed pursuant to a special hiring authority? If so, you may eligible to apply for a non-competitive appointment with the FBI if you meet certain

eligibility requirements, such as veterans preference status, eligibility for a Veterans Recruitment Appointment, or are a person with a covered disability. (Must Answer)

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	in in	 	 	15.333	100	CALADA.
2.		8 23	 4334	28.3		11013

- (1) Title of Position Held
- (2) Pay Plan, Series and Grade (if Federal position)
- (3) Dates Employed in Position
- (4) Salary
- (5) Employer's Name and Address
- (6) Supervisor's Name and Phone Number
- (7) Duties and Responsibilities of Position

Vacancy-Specific Questions

These questions vary from position to position, and are designed to elicit information from the individual regarding the alignment of their education, training, and work experience with the requirements of the position for which he/she is applying, and the strength of his/her qualifications for the position. The information is used to make decisions regarding the selection of individuals to fill Special Agent and Support positions in the Federal Bureau of Investigation.

2. Does the system/project collect, maintain, or disseminate any information abound individuals in identifiable form, i.e., is information linked to or linkable to specified individuals (which is the definition of personally identifiable information (PII))?		
NO [If no, STOP. The PTA is now complete and after division approval(s) should be submitted to FBI OGC/PCLU for final FBI approval. Unless you are otherwise advised, no PIA is required.]		
X YES [If yes, please continue.]		
Does the system/project pertain only to government employees, contractors, or consultants?		
XNOYES		
4. Is information about United States citizens or lawfully admitted permanent resider aliens retrieved from the system/project by name or other personal identifier?		
NO <u>X</u> YES		

 Are Social Se system/project? 	curity Numbers (SSNs) collected, maintained or disseminated from the
X)XYES If yes, check all that apply:
SS witnesses	Ns are necessary to establish/confirm the identity of subjects, victims, or sources in this law enforcement or intelligence activity.
	SNs are necessary to identify FBI personnel in this internal tive system.
	SNs are important for other reasons. Describe: SSNs are necessary to confirm the identity of applicants in the system.
encrypted, users). D	The system/project provides special protection to SSNs (e.g., SSNs are hidden from all users via a look-up table, or only available to certain escribe: Individuals with access to the system will only see the last sof the SSN. The rest of it is masked.
It i SSNs. Ex	s not feasible for the system/project to provide special protection to plain:
	em/project collect any information directly from the person who is the the information?
N) [If no, proceed to question 7.]
X	/ES
a. Does th	ne system/project support criminal, CT, or FCI investigations or
·	YES [If yes, proceed to question 7.]
	NO The system indirectly supports such investigations or assessments only to the extent that a Universal Name Index (UNI) check may show that the person under investigation applied to an FBI job via Monster Government Solutions (MGS).

		the information is directly collected ther on the collection form or via a
NO [The pro the necessary form(k with PCLU to develop/implement
<u>X</u> YES Ident information Privacy Act (e)(3) stateme		or electronic, used to request such n subject: Applicants are provided a
7. Has the system undergo Division (SecD)?	ne Certification & Acc	reditation (C&A) by the FBI Security
	urity Division determin	&A is pending, provide anticipated ed that C&A was not required because
YES If yes,	provide date of last (&A certification/re-certification:
Don't Know.		
8. Is this system/project th	ne subject of an OMB-I	100 budget submission?
NO	X Don't know	YES If yes, please provide the date and name or title of the OMB submission:
9. Is this a national securit	y system (as determine	d by the SecD)?
<u>X</u> NO	YES	Don't know
10. Status of System/ Proje	ect:	
STOP. The PTA is	now complete and aft GCPCLU for final F	clopment. [If you checked this block, er division approval(s) should be If approval and determination if
II. EXISTING SYSTEMS	7/PROJECTS	
1. When was the system/pr	oject developed? April	2004

2. Has the system/project undergone any significant changes since April 17, 2003?
XNO [If no, proceed to next question (II.3).]
YES If yes, indicate which of the following changes were involved (mark all boxes that apply):
A conversion from paper-based records to an electronic system.
A change from information in a format that is anonymous or non-identifiable to a format that is identifiable to particular individuals.
A new use of an IT system/project, including application of a new technology, that changes how information in identifiable form is managed. (For example, a change that would create a more open environment and/or avenue for exposure of data that previously did not exist.)
A change that results in information in identifiable form being merged, centralized, or matched with other databases.
A new method of authenticating the use of and access to information in identifiable form by members of the public.
A systematic incorporation of databases of information in identifiable form purchased or obtained from commercial or public sources
A new interagency use or shared agency function that results in new uses or exchanges of information in identifiable form.
A change that results in a new use or disclosure of information in identifiable form.
A change that results in new items of information in identifiable form being added into the system/project.
Changes do not involve a change in the type of records maintained, the individuals on whom records are maintained, or the use or dissemination of information from the system/project.
Other [Provide brief explanation]:
3. Does a PIA for this system/project already exist?
NO <u>X</u> YES

Ify	'&S':
Prív	a. Provide date/title of the PIA: Administrative Law Unit Correspondence acy Impact Assessment (PIA), 05/10/2004
	b. Has the system/project undergone any significant changes since the PIA?
X	_NOYES
	: PTA is now complete and after division approval(s) should be submitted to OGC/PCLU for final FBI approval and determination if PIA and/or other

actions are required.)

(OGC/PCLU (Rev. 04/01/2011)

FBI PRIVACY THRESHOLD ANALYSIS (PTA)

NAME OF SYSTEM /	PROJECT: Hewlett Packard Multi-Function (HP MFP DSS)	n Printer Digital Sending Software	b7E
BIKR FBI Unique Asse Derived From: Classified By: Reason: Declassify On:	SYSTEM/PROJECT POC Name: Program Office: FBI/ITB Division: ITSD Phone: Room Number: 9342 (FBII	Name: Phone: Room Number: 7350	ь6 ь7с
FBI DIVISION INTER	MEDIATE APPROVALS Program Manager (or other appropriate executive as Division determines)	Division Privacy Officer	
Program Division: ITSD/CSS/HQSU1	Signature: Date signed: 3/29/12 Name: Title: Unit Chief	Signature: Date signed: Name: Title: IT Specialist	b6 b7C
FBIHQ Division: ITSD / CSS	Signaturè: September 1997 Signature: Septemb	Signature: Date signed: Name: Title:	

After all division approvals, forward signed hard copy plus electronic copy to FBI OGC/PCLU (JEH 7350). (The FBI Privacy and Civil Liberties Officer's determinations, conditions, and/or final approval will be recorded on the following page.)

INAL FBI APPROVAL / DETERMINATIO	NS / CONDITIONS:				
PIA is required by the E-Government A	ot.				
PIA is to be completed as a matter of FBI/DOJ discretion.					
Is PIA to be published on FBI.GOV (after an	Is PIA to be published on FBI.GOV (after any RMD FOIA redactions)? Yes No (indicate reason):				
_XPIA is not required for the following reason(s): _XSystem does not collect, maintain, or disseminate PIISystem is grandfathered (in existence before 4/17/2003; no later changes posing significant privacy risks)Information in the system relates to internal government operationsSystem has been previously assessed under an evaluation similar to a PIANo significant privacy issues (or privacy issues are unchanged)Other (describe):					
Applicable SORN(s):	N/A				
Notify FBI RMD/RIDS per MIOG 190.2.3? http://home/DO/OGC/LTB/PCLU/PrivacyCSORN/SORN revision(s) required?No	ivil%20Liberties%20Library/form	o_for_miog190-2-3_ec.wpd			
Prepare/revise/add Privacy Act (e)(3) stateme	nts for related forms?No	Yes (indicate forms affected):			
N/A					
RECORDS. The program should consult with The system may contain Federal records wheth schedule approved by the National Archives an as well as on compliance with requirements for	er or not it contains Privacy Act red d Records Administration is neces	equests and, in any event, a records sary. RMD can provide advice on this			
Other:					
Unit Chief	Signature:	- GHYINZ			
Privacy and Civil Liberties Unit	Date Signed				
James J. Landon, Deputy General Counsel FRI Privacy and Civil Liberties Officer	Signature: Date Signed:	~ 6/17/12			

epic.org

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I. INFORMATION ABOUT THE SYSTEM / PROJECT

ovide a general description of the system or project that includes: (a) name of stem/project, including associated acronyms; (b) structure of the alpha/project, including interconnections with other projects or systems; (c) se of the system/project; (d) nature of the information in the system/project ow it will be used; (e) who will have access to the information in the alpha/project; (f) and the manner of transmission to all users.	
Name of the system/project, including associated acronyms: Hewlett Packard Multi-Function Printer Digital Sending Software (HP MFP DSS)	
 Structure of the system/project, including interconnections with other projects or systems / purpose of the system/project / nature of the information in the system/project and how it will be used / who will have access to the information in the system/project / the manner of transmission to all users: 	
This Privacy Threshold Analysis concerns the of multi-function printers.	
As of this date, there are HP Multi-Function Printers that are utilized on the FBINET enclave. The devices, which are used throughout the 56 field and Legat offices, have the ability to print, copy and scan to FBINET workstations. The services that the DSS instance provides has become a "mission critical" need for the users throughout the enterprise.	
The current instance / infrastructure to support the DSS servers are physical devices	

The best practice as recommended by the HP subject matter exper	ts is to have a
	28 J. J. J. 108 10 J. J. 10 J.
 Does the system/project collect, maintain, or disseminate any informat individuals (i.e., a human being or natural person, regardless of nationalit 	y)?
${f X}$ NO [If no, STOP. The PTA is now complete and after divisorable by the NOR of the NOR ${f N}$ and ${f N}$ approval. Unle	sion approval(s) ss you are
therwise advised, no PIA is required.)	
YES [If yes, please continue.]	
11:0 lu les finais commac.i	
3. Please indicate if any of the following characteristics apply to the info system about individuals: Bear in mind that log-on information may ider linkable to an individual.	rmation in the ntify or be
(Check all that apply.)	
The information directly identifies specific individuals.	
The information is intended to be used, in conjunction with other to indirectly identify specific individuals.	data elements,
The information can be used to distinguish or trace an individual is linked or linkable to specific individuals).	s identity (i.e., it
If you marked any of the above, proceed to Question 4.	
None of the above. If none of the above, describe why the inform identify specific individuals either directly or indirectly. [If you checker STOP here after providing the requested description.]	nation does not I this item,
4. Does the system/project pertain only to government employees, controls consultants?	ractors, or
NOYES	
5. Is information about United States citizens or lawfully admitted permaliens retrieved from the system/project by name or other personal identity	nanent resident ifier?
NO. [If no, skip to question 7.]	

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YES. [If yes, proceed to the next question.]
6. Does the system/project collect any information directly from the person who is the subject of the information?
NO [If no, proceed to question 7.]
YES
a. Does the system/project support criminal, CT, or FCI investigations or assessments?
NO S
YES [If yes, proceed to question 7.]
b. Are subjects of information from whom the information is directly collected provided a written Privacy Act (e)(3) statement (either on the collection form or via a separate notice)?
NO [The program will need to work with PCLU to develop/implement the necessary form(s).]
YES Identify any forms, paper or electronic, used to request such information from the information subject:
7. Are Social Security Numbers (SSNs) collected, maintained or disseminated from the system/project? Full SSNs should only be used as identifiers in limited instances.
NO YES If yes, check all that apply:
SSNs are necessary to establish/confirm the identity of subjects, victims, witnesses or sources in this law enforcement or intelligence activity.
SSNs are necessary to identify FBI personnel in this internal administrative system.
SSNs are important for other reasons. Describe:
The system/project provides special protection to SSNs (e.g., SSNs are encrypted, hidden from all users via a look-up table, or only available to certain users). Describe:

	It is no SSNs. Explai	t feasible for the system/project to provide special protection to n:
8.	Is the system of	operated by a contractor?
	No.	
	considered Pri contains stand collects, maint imposed as a t	ormation systems operated by contractors for the FBI may be vacy Act systems of records. The Federal Acquisition Regulation and contract clauses that must be included in the event the system tains or disseminates PII and additional requirements may be matter of Department of Justice policy. Consultations with the General Counsel may be required if a contractor is operating the FBI.
9.	Has the system Security Divis	n undergone Certification & Accreditation (C&A) by the FBI sion (SecD)?
	NO	If no, indicate reason; if C&A is pending, provide anticipated completion date:
	YES	If yes, please indicate the following, if known:
		Provide date of last C&A certification/re-certification:
		Confidentiality:LowModerateHighUndefined
		Integrity:LowModerateHighUndefined
		Availability:LowModerateHighUndefined
	Not a	oplicable - this system is only paper-based.

10.	Does the system conduct data mining as defined in Section 804 of the Implementing Recommendations of the 9/11 Commission Act of 2007, P.L. 110-53 (codified at 42 USC 2000ee-3)? NO
	YES If yes, please describe the data mining function:
11.	Is this a national security system (as determined by the SecD)?
	NOYES
12.	Status of System/ Project:
	This is a new system/ project in development. [If you checked this block STOP. The PTA is now complete and after division approval(s) should be submitted to FBI OGC/PCLU for final FBI approval and determination if PIA and/or other actions are required.]
II.	EXISTING SYSTEMS / PROJECTS
1.	When was the system/project developed?
2.]	Has the system/project undergone any significant changes since April 17, 2003?
<u> </u>	NO [If no, proceed to next question (II.3).]
	YES If yes, indicate which of the following changes were involved (mark all changes that apply, and provide brief explanation for each marked change):
	A conversion from paper-based records to an electronic system.
	A change from information in a format that is anonymous or non-identifiable to a format that is identifiable to particular individuals.
	A new use of an IT system/project, including application of a new technology, that changes how information in identifiable form is managed. (For example, a change that would create a more open environment and/or avenue for exposure of data that previously did not exist.)
	A change that results in information in identifiable form being merged, centralized, or matched with other databases.

A ne	w method of authenticating the use of and access to
information i	n identifiable form by members of the public.
A sys identifiable fo	stematic incorporation of databases of information in form purchased or obtained from commercial or public sources.
A ne new uses or o	w interagency use or shared agency function that results in exchanges of information in identifiable form.
A ch identifiable f	ange that results in a new use or disclosure of information in form.
A ch form being a	nange that results in new items of information in identifiable dded into the system/project.
the individua	nges do not involve a change in the type of records maintained, als on whom records are maintained, or the use or n of information from the system/project.
Othe	er [Provide brief explanation]:
3. Does a PIA for this	system/project already exist?
NO	YES
If yes:	
a. Provide date/titl	le of the PIA:
b. Has the system/p	project undergone any significant changes since the PIA?
NOYES	
[The PTA is now complet FBI OGC/PCLU for fina actions are required.]	te and after division approval(s) should be submitted to I FBI approval and determination if PIA and/or other

(OGC/PCLU (Rev. 04/01/2011)

FBI PRIVACY THRESHOLD ANALYSIS (PTA)

NAME OF SYSTEM / PROJECT: Hair Comparison Review (HCR) application (resides on TACNET)

BIKR FBI Unique Asset ID: NEN-0000073 (TACNET)

Derived From:	SYSTEM/PROJECT POC		FBI OGC/	PCLU POC
Classified By: N/A	Name: ITS		Name: AGC	
Resson:	Program Office: Advanced (oncepts Unit	Phone:	
Declassify On:	Division: STAS		Room Num	her: 7350 JEH
	Phone			
		800CCD		

FBI DIVISION INTERMEDIATE APPROVALS [complete as necessary consonant with Division policy]

	Program Manager (or other appropriate executive as Division determines)	Division Privacy Officer
Program Division:	Signature	Signature - / / //// / /
Laboratory Division	Date signed: 10 (05/10)	Date signed $2/2/2/2$
	Name	Name: John J. Behun
	Title: Unit Chief, Trace Evidence Unit	Title: Section Chief, Laboratory Division
FBIHQ Division:	Signature:	Signature:
	Date signed:	Date signed:
	Name:	Name:
	Title:	Title:

After all division approvals, forward signed hard copy plus electronic copy to FBI OGC/PCLL (JEH 7350).

(The FBI Privacy and Civil Liberties Officer's determinations, conditions, and/or final approval will be recorded on the following page.)

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FINAL FBI APPROVAL / DETERMINATIONS / CONDITIONS:

•••••••••••••••••••••••••••••••••••••••				
PIA is required by the E-Government Act.				
X_PIA is to be completed as a matter of FBI/DOJ discretion.				
Is PIA to be published on FBLGOV (after any RMD FOIA reductions)? YesX_No: This application comprises a routine FBI database. A Routine Database Checklist will be posted on the PCLU website.				
PIA is not required for the following reason(s): System does not collect, maintain, or disseminate PII. System is grandfathered (in existence before 4/17/2003; no later changes posing significant privacy risks). Information in the system relates to internal government operations. System has been previously assessed under an evaluation similar to a PIA. No significant privacy issues (or privacy issues are unchanged). Other (describe):				
Applicable SORN(s): The FBI Central Records System, JUSTICE/FBI-002, published at 63 Fed. Reg. 8671 (Feb. 20, 1998), as amended at 66 Fed. Reg. 17200 (Mar. 29, 2001) and 66 Fed. Reg. 29994 (June 4, 2001).				
SORN/SORN revision(s) required? X No Yes				
Prepare/revise/add Privacy Act (e)(3) statements fo N/A	or related forms?NoYes			
RECORDS. The program should consult with RMD to identify/resolve any Federal records/electronic records issues. The system may contain Federal records whether or not it contains Privacy Act requests and, in any event, a records schedule approved by the National Archives and Records Administration is necessary. RMD can provide advice on this as well as on compliance with requirements for Electronic Recordseeping Certification and any necessary updates.				
Other: The HCR application is encompassed by to Routine Database Checklist for the application will	he PIA for FBI Routine Databases previously sent to DOJ. A I be posted on PCLU's website.			
Acting Unit Chief Privacy and Civil Liberties Unit	Signature: Date Signed: Q. 21/40/3.			
Brian Binney, Acting Deputy General Counsel/ FBI Privacy and Civil Liberties Officer	Signature Date Signed: 1/22-1/2-2-1/2/2-2-1/2/2-2-1/2/2-2-1/2-1/			
A MANUAL TO A MANUAL WAS A CONTROL OF THE STATE OF THE ST	1			

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L. INFORMATION ABOUT THE SYSTEM / PROJECT

1. Provide a general description of the system or project that includes: (a) name of the system/project, including associated acronyms; (b) structure of the system/project, including interconnections with other projects or systems; (c) purpose of the system/project; (d) nature of the information in the system/project and how it will be used; (e) who will have access to the information in the system/project; (f) and the manner of transmission to all users.

The FBI is reviewing approximately 20,000 cases in which Laboratory Division (LD) examiners may have conducted microscopic analysis of hair evidence. The review is intended to ensure that lab reports in which the FBI determined there was a positive association between probative hair evidence and a known sample, as well as any related trial testimony, appropriately reflected the underlying science. The FBI has not yet determined whether to provide information regarding case reviews to the Innocence Project (IP) and the National Association of Criminal Defense Attorneys (NACDL) and, if so, what information to provide. In the event that the FBI provides those entities with review information, it is anticipated that the information provided will consist of a copy of the FBI Laboratory hair report, a transcript of the FBI expert's trial testimony, and the assessment of the FBI Scientific Review Committee (SRC) regarding the report and testimony.

When a case under review by the FBI involves a positive association between hair evidence and a known hair sample, the FBI will contact the contributing agency and the relevant prosecutor's office. These entities will be asked whether there was a trial or plea agreement in the case, whether the defendant was convicted, and whether an FBI lab report was used or an FBI examiner testified. If an FBI examiner testified, the FBI will also request a transcript of that testimony. The SRC will review the lab report and transcript, if any, to determine whether any statements made during the FBI testimony or contained in the lab report exceeded scientific limitations. The FBI will provide DOJ with the results of the SRC review and, as noted above, may also provide those results to the IP and NACDL.

The Special Technologies and Applications Section (STAS) is developing and deploying the Hair Comparison Review (HCR) application, backed by an Oracle database, to document review activities. The HCR is replacing the Excel Spreadsheets, Microsoft Access Database, and a SharePoint application previously used by review team personnel for data maintenance and workflow management. The HCR application will utilize the Technical Analysis and Computing Network (TACNET), an investigative and intelligence analysis network that resides on the Secret Enclave.

Relevant information from each file under review will be added to the HCR database. The data will include: the FBI case classification and file number; the names of the FBI personnel reviewing the case; the law enforcement agency that submitted the evidence for review; the names of any suspects or victims (as provided by the contributing agency); and any additional relevant information obtained or developed

during the course of the review (this may include the date of birth or Social Security numbers of some individuals). Access to HCR will be limited to approximately 35 FBI employees assigned to the review team, the Laboratory Division, STAS, and the Office of the General Counsel.

The first version of the HRC was deployed in September, 2012. STAS is utilizing an agile development approach, so that each subsequent HRC release builds on and enhances existing capabilities.

			in, or disseminate any information about person, regardless of nationality)?
	d be submit		now complete and after division approval(for final FBI approval. Unless you are
X	YES III	yes, please continue.]	
syste: linka		viduals: Bear in mind thividual.	characteristics apply to the information in the lat log-on information may identify or be
X	The inform	nation directly identifies	specific individuals.
		nation is intended to be t ly identify specific indiv	ised, in conjunction with other data elements, iduals.
X	The informis linked c	nation can be used to dis r linkable to specific ind	tinguish or trace an individual's identity (i.e., i ividuals),
If you	u marked a	sy of the above, proceed	1 to Question 4.
identi		ie above. It none of the ndividuals either directly	above, describe why the information does not or indirectly.
	oes the syste dtants?	m/project pertain only to	o government employees, contractors, or
	<u>X</u> NO	YES	
			zens or lawfully admitted permanent resident name or other personal identifier?
	NO.	(If no, skip to question	7.]

X YES [If yes, proceed to the next question.]

Does the system subject of the inform	project collect any information directly from the person who is the sation?
<u>X</u> NO	If no, proceed to question 7.)
YES	
a. Does the s assessments?	ystem/project support criminal, CT, or FCI investigations or
NO	
YES	[If yes, proceed to question 7.]
	rts of information from whom the information is directly collected rivacy Act (e)(3) statement (either on the collection form or via a
	The program will need to work with PCLU to develop/implement se necessary form(s).]
	Identify any forms, paper or electronic, used to request such information from the information subject:
	rity Numbers (SSNs) collected, maintained or disseminated from the I SSNs should only be used as identifiers in limited instances.
NO	X YES If yes, check all that apply
	are necessary to establish/confirm the identity of subjects, victims, ources in this law enforcement or intelligence activity.
SSNs system.	are necessary to identify FBI personnel in this internal administrative
SSNs	are important for other reasons. Describe:
encrypted, hid users). Desc participating i	estem/project provides special protection to SSNs (e.g., SSNs are lden from all users via a look-up table, or only available to certain ribe: Role-based access to HCR is restricted to FBI personnel in the hair evidence review, based on a need-to-know. An HCR unistrator must approve requests for system access and use privileges.

	It is not feasible for the system SSNs. Explain:	m/project to provide sp	ecial protection to			
8.	. Is the system operated by a contracto	Is the system operated by a contractor?				
	_ <u>X_</u> No.					
	Yes, Information systems oper considered Privacy Act systems of recontains standard contract clauses the collects, maintains or disseminates P imposed as a matter of Department of Office of the General Counsel may be system for the FBI.	cords. The Federal Ac it must be included in t II and additional requir f Justice policy. Consu	quisition Regulation he event the system ements may be litations with the			
),	. Has the system undergone Certificati Security Division (SecD)?	Has the system undergone Certification & Accreditation (C&A) by the FBI Security Division (SecD)?				
	NO If no, indicate reason completion date:	if C&A is pending, pr	ovide anticipated			
	X YES If yes, please indicate	the following, if know	m:			
	Provide date of last C	&A certification/ <u>re-cer</u>	tification:			
	HCR is an Oracle application accredited. TACNET was re-accred Operate (ATO) through March 22, 2	lited on March 15, 201	2, and has Authority to			
	Confidentiality:Lov	. Moderate	X High			
	Integrity:Lov	v <u>X</u> Moderate	High			
	Availability:Lov	i <u>X</u> Moderate	High			
	Not applicable – this system i	Not applicable – this system is only paper-based.				
0.	•	Does the system conduct data mining as defined in Section 804 of the Implementing Recommendations of the 9/11 Commission Act of 2007, P.L. 110-53 (codified at 42 USC 2000ee-3)?				
	<u>X</u> NO					
	YES If yes, please descrit	e the data mining fun	ction:			
1.	1. Is this a national security system (as de	termined by the SecD)	y			